



**CENTRE FOR PARLIAMENTARY STUDIES AND TRAINING  
KERALA LEGISLATURE SECRETARIAT**

**Calendar of Programmes 2016 (Tentative)**

Sl. No	Programme	
1.	CPST-UNICEF Initiative	January 2016
2.	Study Visit Programme of College Students	January 2016
3.	Awareness Programme on Income Tax	January 2016
4.	Programme on G.Karthikeyan Media Award	February, 2016
5.	Induction Training Programme for newly recruited Assistants	As per office order from Services A Section
6.	Basic Training Programme for newly recruited Assistants	March-April, 2016
7.	Study Programme for Officers of Govt. Secretariat	March, 2016
8.	Management Development Programme for Officers of and above the rank of Deputy Secretary	April, 2016
9.	Personality Development Programme for Assistants	April, 2016
10.	Internship Programme for Law Students	April, May, June 2016
11.	Training Programme for Assistant Section Officers	May, 2016

12.	Programmes on "Retirement Planning"	May, 2016
13.	Training Programme for Office Attendants	June, 2016
14.	Training Programme for Hostel Attendants	June, 2016
15.	Orientation Programme for MLAs	July, 2016
16.	Training Programme for Staff working in Office Section and Records.	July, 2016
17.	Training for PA to MLAs	August, 2016
18.	Workshop Programmes on selected topics for Legislature Staff	August, 2016
19.	Special Assembly visit Programmes for School /College Students	August, 2016
20.	Orientation Programme for Media Personnel	August, 2016
21.	Study Programme for College/University Students	September, 2016
22.	Training Programme for Library Staff	September, 2016
23.	Training Programme for Reception Guide/Museum Guide/House Keeper	October, 2016
24.	Training Programme for Confidential Assistants	October, 2016
25.	Training Programme for staff of Editing Branch	November, 2016
26.	Seminar/Lecture Programme on Selected Topics	
27.	Programme as part of Certificate Course	
28.	Study visit Programme for School Students of Thiruvananthapuram City	November, 2016
29.	Awareness Programmes on Selected Topics	
30.	Lecture Programme on Official Language	November, 2016
31.	Special Assembly visit Programmes for differently abled students	December, 2016

32.	Training Programme for Security Personnel	December, 2016
33.	Training Programme for Computer Assistants	December, 2016
34.		
35.		

**Attachment Programmes**

Sl. No	Programme	
1.	Programmes under CPST-UNICEF initiative	
2.	BPST training Programme for Staff of Legislature Secretariat	As Per the schedule from BPST
3.	BPST Orientation Programme for MLAs	As Per the schedule from BPST
4.	Induction training for Assistants of Govt. Secretariat- Attachment with IMG	May, 2016
5.	Attachment Programme with Sister Institutions	

