

**15 -ാം കേരള നിയമസഭ**

**14 -ാം സമ്മേളനം**

**നക്ഷത്ര ചിഹ്നം ഇല്ലാത്ത ചോദ്യം നം. 3231**

**08-10-2025 - ൽ മറുപടിയ്ക്ക്**

**പൊതുമരാമത്ത് വകുപ്പിലെ കരാറുകാർ**

ചോദ്യം		ഉത്തരം	
ശ്രീ. യു. എ. ലത്തീഫ്		ശ്രീ. പി.എ. മുഹമ്മദ് റിയാസ് (പൊതുമരാമത്ത്-വിനോദസഞ്ചാര വകുപ്പ് മന്ത്രി)	
(എ)	സംസ്ഥാനത്ത് പൊതുമരാമത്ത് പ്രവൃത്തികൾക്ക് നിലവിൽ സിവിൽ, ഇലക്ട്രിക്കൽ, ബിൽഡിംഗ്സ്, റോഡ്സ് എന്നീ വിഭാഗങ്ങളിലായി എത്ര കരാറുകാരുണ്ട്; ജില്ലയിരിച്ചുള്ള കണക്കുകൾ ലഭ്യമാക്കാമോ;	(എ)	സംസ്ഥാനത്ത് പൊതുമരാമത്ത് പ്രവൃത്തികൾക്ക് സിവിൽ വിഭാഗത്തിൽ ആകെ 14750 കരാറുകാരും ഇലക്ട്രിക്കൽ വിഭാഗത്തിൽ 583 കരാറുകാരാണുള്ളത്. ആയതിന്റെ ജില്ല തിരിച്ചുള്ള കണക്കുകൾ അനുബന്ധം-I ആയി ചേർത്തിരിക്കുന്നു. Road, Building എന്ന് പ്രത്യേകം ലൈസൻസ് വിഭാഗം നിലവിലില്ല.
(ബി)	പ്രസ്തുത കരാറുകാരിൽ എത്ര വനിതകൾ ഉണ്ട്; വനിതകളുടെ എണ്ണം സംബന്ധിച്ച കണക്കുകൾ ജില്ലയിരിച്ച് ലഭ്യമാക്കാമോ;	(ബി)	PWD Manual പ്രകാരം ഉള്ള ലൈസൻസ് അപേക്ഷയിൽ Gender Identification രേഖപ്പെടുത്തേണ്ടതില്ലാത്തതിനാൽ, PRICE3.0 data base പ്രകാരം വനിതാ കരാറുകാരുടെ എണ്ണം സംബന്ധിച്ച കണക്കുകൾ പ്രത്യേകമായി ലഭ്യമല്ല.
(സി)	പ്രസ്തുത കരാറുകാരിൽ എത്രപേർ പട്ടികജാതി/ പട്ടികവർഗ്ഗ/പിന്നാക്ക വിഭാഗത്തിൽ നിന്ന് ഉണ്ടെന്നതിന്റെ ജില്ലയിരിച്ചുള്ള കണക്കുകൾ ലഭ്യമാക്കാമോ;	(സി)	പ്രസ്തുത കരാറുകാരിൽ പട്ടിക ജാതി/പട്ടിക വർഗ്ഗ വിഭാഗത്തിൽ ആകെ 140 കരാറുകാരാണുള്ളത്. ആയതിന്റെ ജില്ല തിരിച്ചുള്ള കണക്കുകൾ അനുബന്ധം-IIആയി ചേർത്തിരിക്കുന്നു.
(ഡി)	നിലവിൽ പൊതുമരാമത്ത് കരാർ പ്രവൃത്തിയിൽ ഏർപ്പെടുന്നതിന് ആവശ്യമായ യോഗ്യതകളും നിബന്ധനകളും സംബന്ധിച്ച സർക്കാർ ഉത്തരവുകളുടെ പകർപ്പുകൾ ലഭ്യമാക്കാമോ;	(ഡി)	പൊതുമരാമത്ത് വകുപ്പിൽ കോൺട്രാക്ടേഴ്സ് ലൈസൻസ് അനുവദിക്കുന്നതുമായി ബന്ധപ്പെട്ട് പുറപ്പെടുവിച്ചിട്ടുള്ള 9 സർക്കാർ ഉത്തരവുകളുടെ പകർപ്പുകൾ അനുബന്ധം-III ആയി ചേർത്തിരിക്കുന്നു.
(ഇ)	പൊതുമരാമത്ത് ജോലികളുടെ കരാർ ലൈസൻസ് ലഭിക്കുവാൻ പട്ടികജാതി/ പട്ടികവർഗ്ഗ/പിന്നാക്ക വിഭാഗത്തിൽപ്പെട്ടവർക്ക് എന്തെങ്കിലും ഇളവുകൾ ഉണ്ടെങ്കിൽ ആയത് വ്യക്തമാക്കാമോ?	(ഇ)	25/05/1992-ലെ സ.ഉ(കൈ)നം.50/92/ പൊ.മ.വ പ്രകാരം എസ്.സി/എസ്.ടി വിഭാഗത്തിൽപ്പെട്ട കരാറുകാർക്ക് ഇളവുകൾ നൽകിയിട്ടുണ്ട്. പ്രസ്തുത ഉത്തരവ് പ്രകാരമുള്ള ഇളവുകൾ 28/12/2020-ലെ സ.ഉ(കൈ)നം.78/2020/പൊ.മ.വ പ്രകാരം എസ്.സി/എസ്.ടി തൊഴിലാളികൾ അംഗങ്ങളായിട്ടുള്ള എസ്.സി/എസ്.ടി LCCS-കൾക്ക് ബാധകമായിട്ടുണ്ട്.

		25.05.1992-ലെ സ.ഉ(കൈ)നം.50/1992/ PWD പ്രകാരം Cash Deposit, Solvency, registration fees, renewal fees, cost of tender form, EMD, Security Deposit എന്നിവയിൽ 50% ഇളവ് അനുവദിച്ചിട്ടുണ്ട്.
--	--	---

സെക്ഷൻ ഓഫീസർ

**അനുബന്ധം-I**

<b>ജില്ല</b>	<b>സിവിൽ</b>	<b>ഇലക്ട്രിക്കൽ</b>
തിരുവനന്തപുരം	1708	93
കൊല്ലം	1083	46
ആലപ്പുഴ	767	29
പത്തനംതിട്ട	608	9
കോട്ടയം	704	19
ഇടുക്കി	575	9
എറണാകുളം	2084	88
തൃശൂർ	974	54
പാലക്കാട്	1298	34
മലപ്പുറം	1619	54
കോഴിക്കോട്	1185	73
വയനാട്	436	29
കണ്ണൂർ	938	27
കാസർഗോഡ്	771	19
<b>Total</b>	<b>14750</b>	<b>583</b>

  
 മെക്കനീക് ഓഫീസർ.

അനുബന്ധം-II

ജില്ല	SC/ST Category
തിരുവനന്തപുരം	23
കൊല്ലം	4
ആലപ്പുഴ	8
പത്തനംതിട്ട	3
കോട്ടയം	0
ഇടുക്കി	17
എറണാകുളം	15
തൃശ്ശൂർ	6
പാലക്കാട്	17
മലപ്പുറം	7
കോഴിക്കോട്	20
വയനാട്	5
കണ്ണൂർ	10
കാസർഗോഡ്	5
Total	140

  
സെക്രട്ടറി ഓഫീസ്





## GOVERNMENT OF KERALA

(Abstract)

Public Works Department - Registration & Renewal of contractors -  
Enhancement of validity period - Proposal accepted - Orders issued

### PUBLIC WORKS (H) DEPARTMENT

G.O.(MS) No.59/2013/PWD Dated, Thiruvananthapuram, 17.07.2013

Read:- 1. G.O. (P) No.96/71/PWD dated 23.03.1971

2. Minutes of the meeting held by Hon.Minister (Works) on 23.05.2012 with the Govt.Contractors Association.
3. Letter No. CE/Admn/PLA/1014/05 dt: 25.01.2013 from the Chief Engineer (Admn), PWD, Thiruvananthapuram.
4. Letters No.CE/BL/3682/13 dt: 13.05.2013 from the Chief Engineer (Buildings), PWD, Thiruvananthapuram.

### ORDER

CE,  
R & B

As per the Government Order read as 1<sup>st</sup> above, Government have stipulated that the registration issued to a contractor is valid only for two financial years and registration cards are to be renewed every two years. The same is stipulated in the PWD Manual revised edition 2012 as Clause 1901-6(a).

In the meeting held on 23.05.2012 under the chairmanship of Hon.Minister (Works) with Government Contractors Associations; they have represented the renewal of registration of contractors. The Chief Engineer (Admn) as per the letters read above has submitted proposal for the Registration and Renewal of contractors.

Government have examined the proposal in detail and are pleased to issue orders to enhance the registration period of Contractors as three financial years and registration card to be renewed once in every three years. The contractors registration can be cancelled as part of disciplinary actions initiated on request from the Agreement authorities.



Necessary amendment will be made in the PWD Manual revised edition 2012.

Rules and conditions for section 1901, for the Registration of contractors are appended with this order.

(By order of the Governor)  
T.O.SOORAJ  
Secretary to Government.

To

The Chief Engineer (Admn), PWD, Thiruvananthapuram.

Chief Engineer (R&B), PWD, Thiruvananthapuram

Chief Engineer (NH), PWD, Thiruvananthapuram

Chief Engineer (Buildings), Thiruvananthapuram

Chief Engineer, LSG, Engineering Wing

✓ All Superintending Engineers/Exe. Engineers of PWD (through CE) *R V B*

Chief Executive Officer, KRFB, Thiruvananthapuram

Chief Engineer, KSTP, Thiruvananthapuram

Chief Engineer, KSEB, Thiruvananthapuram

The Principal Accountant General (Audit), Thrissur

The Principal Accountant General (A&E), Thiruvananthapuram

Director, Information & Public Relations Department

Water Resources Department

Fisheries & Port Department

Local Self Govt Department

Co-operation Department

✓ Labour Department

~~The Finance Department~~

All Sections in Public Works Department

SF/OC Engineer, KSEB, Thiruvananthapuram

The Principal Accountant General (Audit), Thrissur

The Principal Accountant General (A&E), Thiruvananthapuram

Director, Information & Public Relations Department

Water Resources Department

Fisheries & Port Department

Local Self Govt Department

*[Signature]*  
Section Officer



## Registration of Contractors

### Rules for Registration of contractors executing works in the Kerala PWD

1902. Only persons who have registered themselves as contractor under these rules are entitled to submit tenders for works in PWD. The term 'works' includes (i) civil works and (ii) Electrical Works

1902.1 A contractor who is in the register of any Circle / Division / Subdivision of Kerala P.W.D can tender for works in the limits prescribed under these rules

1902.2 Temporary/ Special Divisions or Special Subdivisions are not authorised to register contractors or renew their registration

1903. For the purpose of registration, contractors will be classified into separate categories on the basis of their professional experience, financial resources and limits fixed for bidding

#### 1903.1 Civil contractors

(i) A Category. -Those who are entitled to tender for all works in any office irrespective of the estimate PAC

(ii) B Category. -Those who are entitled to tender for all works up to Rs. 250 lakhs in any office

(iii) C Category. - Those who are entitled to tender for works up to Rs.50lakhs in all offices

(iv) D Category. -Those who is entitled to tender for works up to 6 Lakhs in all offices

#### 1903.2 Electrical contractors

(i) A Category-Those who are qualified to tender for all works in any office irrespective of the estimate PAC

(ii) B Category-Those who are qualified to tender for works up to Rs. 25 lakhs in all offices

(iii) C Category-Those who are qualified to tender for works up to Rs. 5 lakhs in all offices

#### 1904. Registering Authority

##### 1904.1 Civil contractors

A&B Category - Superintending Engineers of Circles

C Category - Executive Engineers of Divisions

D Category - Assistant Executive Engineers of Sub Divisions

##### 1904.2 Electrical contractors

A Category - Superintending Engineer, Electrical

B Category - Executive Engineers of Divisions

C Category - Assistant Executive Engineers of Sub Divisions

#### 1905 Qualification

1905.1 An individual or firm desirous of registering as a contractor in the Public Works Department shall have the qualification/experience as detailed below



## 1905.2 Civil contractors

### 1905.2.1 A category -

- (i) should possess a valid B category registration of the state PWD for a minimum period of two years. Should have carried out works costing Rs 5 crores after taking a B class licence
- (ii) Firms registered with Government of India and other state government departments in their highest class of registration and who have carried out at least three works each costing more than Rs.5 crores in Government of India and state government departments in the last five years from the date of application shall directly be registered as an A category contractor.
- (iii) Should have an office with facilities for e tendering

### 1905.2.2 B category -

- (i) should possess a valid C category registration of the state PWD for a minimum period of two years and should have carried out works costing Rs.2.5 crores after taking a C category registration.
- (ii) Civil engineering degree holders who have involved themselves as a contractor or a site engineer for a single civil engineering work costing Rs.1.25 crores or works costing a total amount of Rs2.5 crores within the last three years preceding the date of application shall be registered directly as a B class contractor.
- (iii) Should have an office with facilities for e tendering

### 1905.2.3 C category -

- (i) The applicant shall have experience as a contractor or a site supervisor for a single civil engineering work costing Rs.25 lakhs or works costing a total amount of Rs 50 lakhs, each not below Rs.10 Lakhs within the last three years preceding the date of application
- (iii) Should have an office with facilities for e tendering

### 1905.2.4 D category -

- (i) The applicant shall have experience as a contractor or supervisor in civil construction/ maintenance work costing Rs.4 Lakhs during a period of three years proceeding the date of application

## 1905.3 Electrical contractors

### 1905.3.1 A category -

- (i) Applicant should possess a valid B class licence for a minimum period of two years and should have carried out works costing up to Rs.50 Lakhs after taking B class licence.
- (iii) Should have an office with facilities for e tendering
- (iv) The applicant shall have an electrical engineering degree holder and an electrical engineering diploma holder with five years experience as supervisors.



(v) Applicant possessing licence equivalent to A category from Government of India and other state government departments satisfying other stipulations like certification from the licensing board shall be registered directly as an A category contractor.

#### 1905.3.2 B category -

(i) Applicant should possess minimum two years experience and should have carried out at least five works costing Rs 2 Lakhs each. Applicant should possess equipments required for electrical works stipulated from time to time.

(ii) A person possessing HT licence from the Kerala State Licensing Board shall be registered directly as a B category contractor. He shall have a supervisor with qualification of Diploma in electrical engineering.

#### 1905.3.3 C category -

(i) Applicant should possess minimum one-year experience and should have carried out at least three works costing Rs. 1 Lakh each as per PWD standards and specifications.

#### 1906 Financial capability

1906.1 An individual or firm desirous of registering directly as a contractor in the Public Works Department to any category shall produce Solvency Certificate from a nationalized /scheduled bank to prove his financial capability for investing money up to the limits detailed below. A Capability Certificate issued by a nationalized/ schedule bank for the same limits shall be produced for up gradation of category of registration or renewal of registration.

#### 1906.1.1 Civil

A category - Rs. 100 Lakhs

B category - Rs. 50 Lakhs

C category - Rs. 10 Lakhs

D category - Rs. 1.2 Lakhs

#### 1906.1.2 Electrical

A category - Rs. 30 Lakhs

B category - Rs. 5 Lakhs

C category - Rs. 1 Lakh

#### 1907. Certificate of experience

(i) A firm/individual who desires to get directly enlisted as a civil/electrical contractor in PWD in the classes allowed by these rules shall first apply in the format in Appendix 1900A for obtaining necessary experience certificate. He shall submit relevant records including architectural drawings, structural designs wherever applicable, contract documents, measurements/bills to prove his claim for experience. The experience stated by the applicant shall be certified by an



officer not below the rank of an Executive Engineer for A and B category registration, Assistant Executive Engineer for C category registration and Assistant Engineer for D category registration. The above-mentioned officers can authorise their subordinates to make local enquiries/scrutinize records to verify the claim of applicant regarding experience.

(ii) Contractors who apply for upgrading their category of registration shall produce experience certificate in the form given in Appendix 1900H. This certificate will be issued by Executive Engineer for upgradation to A category and Assistant Executive Engineer for upgradation to B category.

1908. Application for registration/upgradation of category

1908.1 Application for registration as a contractor/upgradation of category shall be made in the format under Appendix 1900B to the registering authority supported by the following

- (i) Certificate of experience as detailed under sub rule 1907
- (ii) Document to prove financial stability as detailed under sub rule 1906
- (iii) Copy of acknowledgement of income tax return filed during the previous year
- (iv) Copy of pan card
- (v) Document to prove name and address furnished in the application form
- (vi) Document to prove date of birth (in case of individual)
- (vii) Attested copy of Deeds/Articles of association in the case of private/public limited company or undivided Hindu family individual or a registered partnership firm

1908.2. The Registering authority shall then scrutinise the application for registration. He shall satisfy himself as to the financial capacity of the applicant and also his ability to take up and carry out the works in a particular category. He can, if needed, direct the contractor to produce before him satisfactory evidence towards this. If he is satisfied that the applicant can be registered as a contractor, he shall be intimated of the fact in the form in Appendix 1900B1. and shall be asked to remit a registration fee at the following rates. The same fee has to be remitted by a registered contractor for upgrading his registration.

(a) Civil contractors

A class - Rs. 5000

B class - Rs. 3000

C class - Rs. 2000

D class - Rs. 1000

(a) Electrical contractors

A class - Rs. 2500

B class - Rs. 1500



C class - Rs 1000

1908.3. The applicant is also required to remit the following security deposit to registering authority

a) Civil Contractors

A category - Rs 2 Lakhs

B category - Rs 1 Lakh

C category - Rs 50,000

D category - Rs 25,000

b) Electrical contractors

A category - Rs 1 Lakh

B category - Rs 50,000

C category - Rs 25,000

Security deposit shall be remitted as deposit pledged in favour of Registering Authority from a scheduled/nationalized bank/Post Office or National Savings Certificate/Kisan Vikas Patra for A, B and C category of civil contractors and A and B category of electrical contractors. It shall be in the form of deposit pledged in favour of the registering authority /solvency issued by the Tahsildar concerned for D category of civil contractors and C category of electrical contractors.

1908.4. The applicant shall be registered as a contractor after remittance of the registration fee and the security deposit. The registration fee is not refundable. But the security deposit will be refunded at the time of surrendering the registration. Refund amount shall be the deposit amount less any amount due to government from the contractor on account of default or any other reason.

1908.5. If for any reason, the contractor is not found fit for being registered, he shall be intimated so with reasons thereof. No appeal will lie against this decision.

1908.6 After registration of a person as contractor a registration card shall be issued to him under the seal and signature of the registering officer in the form in Appendix 1900C. This card should be referred to in all the tenders submitted by him and be produced by the contractor, if and when called for by any officer of the P.W.D. If the original registration card is lost, the authority competent to issue the original registration card may, on request made by the Contractor, after enquiring the bonafides and after obtaining an indemnity bond executed from the contractor, issue a duplicate registration card after levying a fine of Rs. 500 from the contractor along with the application for the duplicate card.

1908.7 The registration issued is valid only for three financial years. Registration cards are to be renewed every three years.

1908.8 An individual/firm can hold only one valid contract registration at a time

1909. Contractors Work Register



Appendix 1900 D by ensuring that entries are made at the proper time by the Agreement Authority/Payment Authority. He shall keep the register updated and under safe custody and produce it before the Registering/Payment Authority as and when called for.

1909.2 The Registering Authority shall keep a record of the entries made in the Contractors Work Register in his office in the format under Appendix 1900 E. The responsibility for maintaining the register shall rest with the head of Establishment Branch in Circle and Division. In the Sub Division, the register shall be maintained by the Head Clerk.

1909.3 If a contractor reports loss of his Contractors Work Register and requests for compiling a duplicate register, the Registering Authority shall sanction the same subject to the following conditions:

- a) It shall be the responsibility of the contractor to get the details entered from each office where he has executed agreement.
- b) He shall be responsible for any omissions.
- c) He shall pay Rs.10000 as fine in addition to the following fee for the entry of details of each work:

This amount shall be remitted on receipt of sanction from the Registering Authority.

A category - Rs. 2000 per entry

B category - Rs. 1500 per entry

C category - Rs. 1000 per entry

D category - Rs. 500 per entry

#### 1910: Renewal of registration

Application for renewal in the prescribed application form in Appendix 1900G are to be submitted before 1st January. This may, however, be extended up to 31st January, after realizing a fine of Rs.2500 for civil contractors and Rs.1500 for electrical contractors for such late application.

1910.1 The following documents shall accompany the application for renewal of registration:

- (i) Extract of updated Contractors Work Register for the past three years from the date of application attested by the contractor.
- (ii) Acknowledgement of income tax return last filed.
- (iii) Valid security deposit/solvency as detailed under 1908.
- (iv) Financial Capability certificate issued by a nationalized/scheduled bank as detailed under sub rule 1906.

1910.1 (v) Certificate from the concerned Tendering Authority to prove that contractor has quoted for five works under any department using the PWD licence.

1910.2 Following fee shall be remitted by civil/electrical contractors for renewal of registration:



A category - Rs.3000

B category - Rs.2000

C category - Rs.1500

D category - Rs.1000

1910.3 The registering authority shall scrutinize the applications and renew the registration or refuse to do so at his discretion following the directions for registration as in Para 1908.2. He shall refuse renewal in the following cases

- (i) Not being satisfied of the financial stability of the applicant.
- (ii) Failure to execute satisfactorily a previous contract.
- (iii) Poor quality of works executed
- (iv) Failure to achieve agreed schedule of progress of work
- (v) Failure to carry out atleast one work during the period/Failure to quote for atleast five works using his registration in PWD.
- (vi) Contract for a work has been terminated during the above period
- (vii) Any other matter which, in the opinion of the registering authority, is undesirable

1910.4 If renewal of licence is refused for reasons covered under items (ii) to (vi) under item 1909.3, the licence shall not be renewed and the contractor shall be barred from applying for fresh licence for a period of two years. He will be allowed to complete the works for which he has executed agreement.

1910.5 A contractor who fails to get his registration renewed in time can apply afresh the next year for registration only as a new contractor.

1910.6 The registering authority shall, before 1st March, issue the renewal card or intimate the fact of having refused the request for renewal.

1911. Details of registration and renewal done every year shall be maintained by each Registering Authority in Form in Appendix 1900 J. The reasons for refusal of registration/renewal, if any shall be clearly specified in the register. The register shall be kept under the safe custody of the head of Establishment Branch in the office of the Registering Authority.

1912. Performance certificate shall be issued to a contractor at the end of a financial year in the format in Appendix 1900F, if such a request is received by the Registering Authority in writing.

1912. Application of the Rules

These rules will not apply for the registration of L.C.C. Societies, B.S.S., Kerala State Construction Corporation and other workers' bodies, which are governed by separate Government Orders

1913. Demotion to lower class

1913.1 The registering authority may, by order demote a contractor to immediate lower class if he



- (i) Fails to execute a contract or executes it unsatisfactorily or is proved to be responsible for constructional defects revealed even after the expiry of the defects liability period
- (ii) Has no longer adequate equipments, technical personnel or financial constraints.
- (iii) Violates any important condition of contract
- (iv) Is responsible for any other matter, which would justify his demotion to the lower class taking into account, the merit of the case.

#### 1914. Suspension of business

Suspension of business may be ordered for an indefinite period, where pending full enquiry into the allegations, the competent authority is of the view that it is not desirable that business with the contractor should continue. Such an order may be passed if the competent authority is prima-facie of the view that the contractor is guilty of an offence involving moral turpitude in relation to business dealings which, if established would result in his removal/blacklisting.

#### 1915. Removal from approved list

The Registering Authority may remove a contractor from the approved list, if the contractor

- (i) Fails to execute a contract or executes it unsatisfactorily or is proved to be responsible for constructional defects revealed even after the expiry of the defects liability period
- (ii) Has no longer adequate equipments, technical personnel or financial constraints.
- (iii) Violates any important condition of contract
- (iv) Fails to furnish acknowledgement of latest income tax return filed
- (v) Fails to abide by the conditions of registration or is found to have given false particulars at the time of registration
- (vi) Is declared or is in the process of being declared a bankrupt, insolvent, wound up, dissolved or partitioned
- (vii) Persistently violates the provisions of Labour Regulations and Rules

A contractor who is removed from the approved list shall be barred from quoting for new works till his licence is restored.

#### 1916. Blacklisting

A contractor may be blacklisted by the Registering Authority for the following reasons.

- (i) Where there is sufficient and strong justification for believing that the contractor or his employee has been guilty of malpractices such as bribery, corruption, fraud including substitution of or interpolation of tenders, pilfering or unauthorized use or disposal of government materials issued for specific works etc.,



- (ii) Where the contractor continuously refuse to pay Government dues without sufficient reason and where the Registering Authority is satisfied that no reasonable dispute attracting reference to arbitration or court of law exists for the contractors action
- (iii) Where a contractor or his partner or his representative has been convicted by a court of law for offences involving moral turpitude in relation to business dealings
- (iv) Where security considerations including suspected disloyalty the state or warrant
- (v) Where contractor or his partner or his agent is found to have abetted or induced public servants to indulge in corrupt practices
- (vi) Where the documents regarding experience submitted to obtain experience certificate are found to be false at a later date.

A showcase notice should be issued before inflicting this punishment. Once a contractor is blacklisted, all agreements entered into by him shall be terminated at his risk and cost.

1917. Restoration

The question of upgrading a demoted contractor, lifting ban on business, restoring the registration and withdrawal of blacklisting shall be considered at the appropriate time on the merits of each case by the authority who passed the original orders. Copies of orders revoking the blacklisting shall be furnished to the Chief Engineer and Government.



## GOVERNMENT OF KERALA

### Abstract

Public Works Department - PRICE Software - Contract Management Module-Online facility for Contractor Registration & Licensing - Sanctioned - Orders issued.

---

### PUBLIC WORKS (H) DEPARTMENT

**G.O.(Ms)No.60/2019/PWD** Dated, Thiruvananthapuram, 27/12/2019

---

- Read:-
1. G.O(Ms)No.59/2013/PWD dated 17.07.2013 (Base rules Civil & Electrical Contractor registration).
  2. G.O(Ms)No.93/2014/PWD dated 20.10.2014 (Base rules Electronics Contractor registration).
  3. G.O(Ms)No.87/2015/PWD dated 21.10.2015 (Lift, Fire fighting and Air conditioning firms registration).
  4. Letter.No.CE/Admin/IT/PRICE/2016/17 dated 02/11/2019 from the Chief Engineer (Administration), Public Works Department.

### ORDER

Since Contractor Registration is being done through multiple Departments (PWD, Irrigation & LSGD), and PRICE software is being used by all these Departments, the Chief Engineer (Administration) as per the letter read as 4<sup>th</sup> paper above has submitted proposal for developing a centralized Online System for Contractor Registration and Management as part of the PRICE software.

2. Government have examined the matter in detail and sanction is accorded hereby to develop the centralized Online System for Contractor Registration and Management as part of the PRICE software with the following guidelines:

1. The Online System shall be made live from 1<sup>st</sup> April 2020.
2. From 1<sup>st</sup> April 2020, a Contractor needs only to be registered through the Online System in an eligible category with any one of the Engineering Departments authorized for registering Contractors. A Contractor/Firm can

have only one registration for a category of work irrespective of the Registering Departments. With this registration a Contractor is eligible to quote for works in all Engineering Departments/Organisations of the State depending upon the eligibility criteria of a tender.

3. All the Contractor registering authorities who have issued Contractor Registration and renewal prior to 01.04.2020 shall enter the details of all existing valid Contractor Registration and Renewals as per their hard copy Contractor Registration and Renewal Register as backlog entry in PRICE software before 31<sup>st</sup> March 2020.

4. From 1<sup>st</sup> April 2020, all Licence Renewals shall be only through the Online System.

5. Prescribed Registration Fee/Renewal Fee/Fines if any shall be paid online through this system using the e-payment gateway of Treasury Department. For the submission of application for New Registration or Licence Renewal, an application fee of Rs. 100/- shall also be paid online while submitting the application.

6. The Security Deposit required to be submitted for Contractor Licence or Renewal shall be only in the form of unconditional Bank Guarantee from any Nationalised Bank/Scheduled Bank and shall be valid till six months after the validity period of Contract License.

7. The required documents and certificates to be submitted along with the application for New Registration or Renewal of Licence as prescribed in the above referred orders 3,4 and 5 shall only be uploaded as self attested Scanned copies along with the Online Application.

8. The genuineness of the Uploaded documents and Certificates shall be verified by the Licensing Authority from the issuer of such Certificates, if the works mentioned in the Certificate are not already captured in PRICE software. If the licensing authority approves the issue of Licence or its Renewal and upon intimation of the same, the applicant shall upload the scanned copy of security deposit Bank Guarantee and pay the required amount of registration fee through the online facility. The above said intimation to the applicant shall be through the online system and hence the applicant for Contractor Licence/Renewal shall check the online system periodically for getting the status of his application.

9. While awarding work to a Contractor/Firm which is not having registration

4125372/2019/(H) PWD

with Government of Kerala (i.e not registered in the online system), the Agreement Authority shall ensure that, the details of this Contractor/Firm has been entered in the online system and a unique identification number has been generated from the System. The action for generating unique identification number shall be initiated by the Contractor/Firm and shall be verified and approved by the Agreement Authority concerned. This is a onetime process.

10) The Contractor portal of the PRICE software system shall act as the central repository related to the works undertaken by the Contractor and his performance. The system shall be having records of appraisal of Contractor performance over multiple years including participation in tender process. This appraisal shall be taken into account while considering the Renewal of Licence by the Licensing Authorities. Failures of work carried out by the Contractor during the execution stage, during the defect liability period and a quality index assigned to those works during quality audits should be captured by the system. The guidelines on calculating the quality index based on the performance of the Contractor including blacklisting shall be published separately.

(By order of the Governor)

**ANAND SINGH**  
**SECRETARY**

All Chief Engineers, Public Works Department, Thiruvananthapuram.

All Supdt/Executive Engineers, Public Works Department, Thiruvananthapuram.

The Principal Accountant General (A&E/Audit), Kerala, Thiruvananthapuram.

Finance Department (vide I&PW.B2/219/2019-Fin dated 13.12.19).

Local Self Government Department.

Irrigation Department.

Stock File/Office Copy/Web & New Media.

Forwarded /By order

Section Officer

Copy to: PS to Minister (Work & Registration).

PA to Principal Secretary, PWD.

PA to Secretary, PWD.



EL-1-995E/14

PO/14/03

Copy to NB to file

25/9  
SK



**GOVERNMENT OF KERALA**  
**Abstract**

Public Works Department - Registration to Lift Manufacturers, Firefighting firms, Air-conditioning firms in PWD - Proposal approved - Orders issued

**PUBLIC WORKS (H) DEPARTMENT**

G.O.(MS) No. 83/2014/PWD

Dated, Thiruvananthapuram 25.09.2014.

Read:- Letter No.EL3/Reg/2014 dt: 16.06.2014 from Superintending Engineer, Electrical, Thiruvananthapuram.

**ORDER**

Public Works Department is installing so many lifts, AC systems in Government buildings and there are so many firms executing the works. In PWD Electrical wing, electrical contractors and firefighting firms are having a registration for carrying out the works in buildings and Irrigation. In CPWD, lift manufacturers have registration.

In these circumstances the Superintending Engineer (Electrical) submitted a proposal for registration of lift manufacturers, fire fighting firms, Air Conditioning firms in PWD.

Government have examined the proposal in detail and are pleased to issue orders for registration of the above categories as per the conditions below:

Firm	Experience and other requirements	SD
Lift Companies-Group A	1. Authorised Manufacturer as per Kerala Lift rules 2. MNC or those companies having Annual turnover of ₹ 500 Cr and who have installed more than 100 lifts in Govt. Sector of which at least 30 should be in Kerala PWD (Certificate to be produced)	₹ 5 lakh
Lift Companies-Group B	1. Authorised Manufacturer as per Kerala Lift rules 2. Those companies having Annual turnover of ₹ 10 Cr and who have installed more than 20 lifts in Public sector	₹ 2 lakh
Firefighting Firm-Group A	1. Firefighting firms/companies having annual turnover of ₹ 5 Cr.	₹ 3 lakh
Firefighting	1. Firefighting firms/companies having annual	

Firm-Group B	turnover of ₹ 2 Cr. 2. Who have executed at least 5 firefighting works in Public/Private Sector 3. New registration will be given in the group and only after 2 years they can be upgraded to Group A	₹ 1 lakh
AC Contractors Group A	Existing contractors who have executed at least 50 TR in PWD	₹ 1 lakh
AC Contractors Group B	Those have installed 30 TR or above in Public/Private sector with certificate from competent authority.  New registration will be given in the group and only after 2 years they can be upgraded to Group A	₹ 0.5 lakh
AC Contractors Group C	New Registration for those who are having experience in installation/servicing of AC units	₹ 0.25 lakh

The renewal of registration shall be based on performance certificate from competent authority.

The registration of Lift and Firefighting shall be valid for One year and registration and renewal fee shall be ₹ 10,000/- and ₹ 5,000/- respectively.

For Air conditioning - One Year Registration and renewal, fee shall be ₹ 3000 and ₹ 1500 respectively.

By Order of the Governor,  
**T.O.SOORAJ**  
Secretary to Govt.

To

✓ The Chief Engineer (Buildings), PWD, Thiruvananthapuram  
Superintending Engineer (Electrical), PWD, Thiruvananthapuram  
All Superintending Engineers/Exe. Engineers of Buildings, PWD  
The Principal Accountant General (Audit), Thrissur  
The Principal Accountant General (A&E), Thiruvananthapuram  
The Finance Department (Vide file No. 58856/Ind&PWB2/14/Fin)  
Public Works (E) Section.  
SF/OC

Forwarded /By order

*Chandra Reddy*  
Section Officer.





GOVERNMENT OF KERALA

Abstract

Public Works Department - Registration to Lift Manufacturers, Firefighting firms, Air-conditioning firms in PWD - Modifications in existing rules - Proposal approved - Orders issued.

**PUBLIC WORKS (H) DEPARTMENT**

G.O.(MS) No.87/2015/PWD

Dated, Thiruvananthapuram 21.10.2015.

Read:- 1) G.O.(MS) No.83/14/PWD dt: 25.09.2014

2) Letter No.EL1-715 E/2015 dt: 12.06.2015 from the Chief Electrical Engineer, Thiruvananthapuram.

**ORDER**

As per the G.O. read above, Government have issued orders for registration to lift manufacturers, firefighting firms, Air-conditioning firms in PWD.

2) As per the letter read above, the Chief Electrical Engineer has reported that so many leading firms in this sector have expressed their inability to furnish Security Deposit being an MNC. They are ready to provide Bank Guarantee and remit necessary registration fee. To address these issues, ie., to have healthy competition and quality products and regular maintenance the above Government order needs amendments. As per the PWD Manual, Government are accepting Bank Guarantee as Security Deposit for contract. The Chief Electrical Engineer has requested to consider these matters and to make necessary amendments to the existing order so that the arrangement of works of lifts, fire systems and Air-conditioning systems can be carried out more competitively and effectively in the department. The Chief Electrical Engineer has also submitted necessary proposals in this regard.

3) Government have examined the matter in detail and are pleased to issue orders to accept Security Deposit in the form of Bank Guarantee at the time of Registration of contractors', subject to the condition that the validity of the Bank Guarantee should cover the period of six months after validity period of Contract Licence.

4) The modified conditions are appended.

By Order of the Governor,  
**A P M MOHAMMED HANISH**  
Secretary to Govt.

To

The Chief Engineer (Buildings), PWD, Thiruvananthapuram  
The Chief Electrical Engineer, PWD, Thiruvananthapuram  
All Superintending Engineers/Exe. Engineers of Buildings, PWD  
The Principal Accountant General (Audit), Thrissur  
The Principal Accountant General (A&E), Thiruvananthapuram  
The Finance Department (Vide file No. 58856/Ind&PWB2/14/Fin)  
Public Works (E) Section.  
SF/OC

Forwarded/By order



Existing		Proposed modification			Limit
Firm	Experience and other requirements	SD	Firm	Experience and other requirements	SD/Bank Guarantee
Lift Companies Group A	1. Authorized Manufacture as per Kerala Lift rules 2. MNC or those companies having Annual turnover of Rs. 500 Cr and who have installed more than 100 lifts in Govt. Sector of which at least 30 should be in Kerala PWD (Certificate to be produced)	Rs. 5 Lakh	Lift Companies Group A	1. Authorized Manufacture as per Kerala Lift rules 2. MNC or those companies having Annual turnover of Rs. 500 Cr and who have installed more than 100 lifts in Govt. Sector of which at least 30 should be in Kerala PWD (Certificate to be produced)	Rs. 5 Lakh
Lift Companies Group B	1. Authorized Manufacture as per Kerala Lift rules 2. Those companies having Annual turnover of Rs. 10 Cr. And who have installed more than 20 lifts in Public Sector	Rs. 2 Lakh	Lift Companies - Group B	1. Authorized Manufacture as per Kerala Lift rules 2. Those companies having Annual turnover of Rs. 10 Cr. And who have installed more than 20 lifts in Public Sector	Rs. 2 Lakh
Firefighting Firm Group A	1. Firefighting firms/companies having annual turnover of Rs. 5 Cr.	Rs. 3 Lakh	Firefighting Firm Group A	1. Firefighting firms/companies having annual turnover of Rs. 5 Cr.	Rs. 3 Lakh

1. Bank guarantee  
2. Certificate of registration



Firefighting Firm Group B	<ol style="list-style-type: none"> <li>1. Firefighting firms/ companies having annual turnover of 2 Cr.</li> <li>2. Who have executed at least 5 firefighting works in Public/ Private Sector</li> <li>3. New registration will be given in the group and only after 2 years they can be upgraded to Group A</li> </ol>	Rs. 1 Lakh	Firefighting Firm Group B	<ol style="list-style-type: none"> <li>1. Firefighting firms/ companies having annual turnover of 2 Cr.</li> <li>2. Who have executed at least 5 firefighting works in Public/ Private Sector</li> <li>3. New registration will be given in the group and only after 2 years they can be upgraded to Group A</li> </ol>	Rs. 1 Lakh 50 Lakh
<del>Firefighting Firm Group C</del> <i>Fire fighting</i> <i>Group C</i>		<del>Rs. 1 Lakh</del> <del>Rs. 1 Lakh</del>	Firefighting Firm Group C	<ol style="list-style-type: none"> <li>1. Firefighting firms/ companies having annual turnover of 1 Cr.</li> <li>2. Who have executed at least 3 firefighting works in Public/ Private Sector</li> <li>3. New registration will be given in the group and only after 1 years they can be upgraded to Group B</li> </ol>	Rs. 1 Lakh Works of Rs. 1 Lakh
AC Contractors Group A	Existing contractors who have executed at least 50 TR in PWD	Rs. 1 Lakh	AC Contractors Group A	Existing contractors who have executed at least 50 TR in PWD	Rs. 1 Lakh No limit



AC Contractors Group B	Those have installed 30 TR or above in Public/Private sector with certificate from competent authority.	Rs. 0.5 lakh	AC Contractors Group B	Those have installed 30 TR or above in Public/Private sector with certificate from competent authority.	Rs. 0.5 lakh	Work up to Rs. 25 lakhs
	New registration will be given in the group and only after 2 years they can be upgraded to group A			New registration will be given in the group and only after 2 years they can be upgraded to group A		
AC Contractors Group C	New Registration for those who are having experience in installation/ servicing of AC units.	Rs. 0.25 lakh	AC Contractors Group C	New Registration for those who are having experience in installation/ servicing of AC units.	Rs. 0.25 lakh	Work up to Rs. 5 lakhs



GOVERNMENT OF KERALA

Abstract

Public Works Department - Rules for registration of firms in Electronics Wing of PWD - Approved - Orders issued.

PUBLIC WORKS (H) DEPARTMENT

G.O.(MS) No. 93/2014/PWD

Dated, Thiruvananthapuram 20.10.2014.

Read:- 1. G.O.(MS) No. 60/14/PWD dt: 23.07.2014  
2. Letter No.CE/BL/GL/14 dt: 12.08.2014 from the Chief Engineer (Buildings), PWD, Thiruvananthapuram.

ORDER

As per the Government Order read above, two Electronic Divisions were newly formed in the Public Works Department. The Chief Engineer (Buildings) as per the letter read above, has reported that a lot of difficulties are being experienced while processing payments for firms which undertake electronic works in the Public Works Department through the prevailing EMLI software since it requires to enter the firms registration details. At present there is no specific rule for the registration of such firms. Hence, the Chief Engineer has submitted draft rules for approval and also requested to accord sanction for the registration of firms, which undertake electronic works in the newly formed two Electronic Divisions of Public Works Department.

Government have examined the matter in detail and are pleased to approve the rules and to grant permission for the registration of firms who undertake electronic works in the Electronic Divisions. The rules and registration forms are appended herewith.

By Order of the Governor,  
**T.O.SOORAJ**  
Secretary to Govt.

To

✓ The Chief Engineer (Buildings), PWD, Thiruvananthapuram  
All Superintending Engineers/Executive Engineers of Buildings (through CE)  
The Principal Accountant General (Audit), Kerala, Thrissur  
The Accountant General (A&E), Kerala, Thiruvananthapuram  
SF/OC

Forwarded/By Order

Section Officer.

## Rules for registration of firms in Electronics wing of Public Works Department

**1.0** Firms who have registered themselves under these rules alone are entitled to submit bids for works under the Electronics wing of Public Works Department. Individuals shall not be registered under these rules.

### **2.0 Category of registration**

(i) A category - Firms who are entitled to submit bids for all works irrespective of the estimated cost

(ii) B category - Firms who are entitled to submit bids for works costing upto Rs. 100 Lakhs in any office

(ii) C category - Firms who are entitled to submit bids for works costing upto Rs. 10 Lakhs in any office

(ii) D category - Firms who are entitled to submit bids for works costing upto Rs. 5,00,000/- in any office

**2.1** A firm registered in any category can apply for registration in a higher category only after continuing in the category registered for a minimum period of one year. The firm shall have the financial capacity for the higher category as stipulated in session 5.0 during the previous year considering the date of application.

### **3.0 Registering Authority**

**3.1** The Registering Authority under these rules shall be the Executive Engineers of PWD Electronics Divisions for A and B category and Assistant Executive Engineers of PWD Electronics Sub Divisions for C and D category.

### **4.0 Qualification**

**4.1** A firm desirous of registering in the Electronics wing of Public Works Department under A, B and C category shall be a manufacturer of electronic equipment or related items or an authorized dealer of an electronic item or an Electronic system integrator

**4.2** The firms intending to register in the Electronics wing under A and B category shall have a three year experience in executing works. For C category registration, the experience shall be two years and D category, one year.

**4.2** They should have executed works costing not less than the following amount during the past three years from the date of application.

A category - Rs. 40 Lakhs

B category - Rs. 10 Lakhs

C category - Rs. 3 Lakhs

**4.3** The firm intending to register in A and B category shall have a degree holder in Electrical/Electronics/Computer Engineering to supervise the installation works.

**4.4** For C category registration, a firm shall have a diploma holder in Electrical/Electronics/Computer Engineering to supervise the installation works.



4.5 Applicants for registration under A, B and C category should have an office with facility for e tendering.

#### **5.0 Financial Capability**

5.1 Firms intending to register under A and B category shall produce copy of the annual accounts of the firm, audited by a Chartered Accountant for the past one financial year calculated from the date of application. The audited accounts shall show an annual turn over amount of not less than the following:

A category - Rs. 50 Lakhs

B category - Rs. 30 Lakhs

C category - Rs. 15 Lakhs

D Category - Rs. 1 Lakh

#### **6.0 Application for registration**

6.1 Application for registration shall be made in the prescribed format under Annexure I accompanied by the following documents.

(i) Details of supply/ installation done in Government/private institutions with amount for the period specified under clause 4.2.

(ii) Copy of audited accounts for the period specified under clause 5.1.

(iii) Copy of Income tax return filed during the previous financial year

(iv) Copy of VAT <sup>GST</sup> registration wherever applicable

(v) Copy of Service Tax registration wherever applicable

(vi) Copy of pan card

(vii) Copy of Licence for running the firm issued by the Local self Government Institution

(viii) Attested copy of partnership deed for partnership firms /articles of association in the case of public/private limited companies.

#### **7.0 Scrutiny and registration**

7.1 Registering Authority if satisfied after scrutiny of application about the financial capability and ability of the firm to take up the supplies, installation and services under the department, approve the application and direct the applicant to remit a registration fee and security deposit as detailed below. The applicant shall be registered after remittance of the registration fee and security deposit.

##### **7.1.1 Registration fee**

A category - Rs. 2500

B category - Rs. 1500

C category - Rs. 1000

D category - Rs. 500

### 7.1.2 Security deposit

A category - Rs. 50,000

B category - Rs. 25,000

C category - Rs. 10,000

D category - Rs. 2000

7.1.3 The registration fee is to be remitted in cash. Security deposit can be remitted in cash or as Treasury Savings Deposit pledged in favour of the Registering Authority.

7.2 The registration fee is not refundable. But the security deposit shall be refunded at the time of surrendering the registration. The refund amount shall be the deposit amount less any amount due to Government on account of default or any other reason.

7.3 If for any reason, the applicant is not found fit for being registered, he shall be intimated so with reasons thereof. No appeal will lie against this decision.

7.4 After registration, the name of the firm will be entered in the register kept for the purpose and a Registration Card in the form under Annexure II will be issued to the firm under the seal and signature of the Registering Authority. This card should be referred by him in all the tenders submitted by him and be produced, as and when called for. If the original card is lost, the authority competent to issue the original registration card may on request by the firm, issue a duplicate Registration Card after levying a fine of Rs.500.

7.5 The registration is valid for three years. It has to be renewed as on the first day of April every three years.

7.6 A firm can have only one registration at a time.

### 8.0 Renewal

8.1 Application for renewal in the prescribed format under Annexure III shall be submitted before 1<sup>st</sup> January. The date for submission may however be extended upto 31<sup>st</sup> January after realizing a fine of Rs.2000 for such late application.

8.2 The following documents shall accompany the application for renewal of registration.

(i) Details of work done during the past three years with amount

(ii) Copy of accounts audited by a Chartered Accountant for the past three financial years showing the annual turn over.

(iii) Copy of acknowledgement of income tax return filed last

(iv) Certificate from the concerned Tendering Authority to prove that the firm/individual has participated in atleast one tender during the period.

8.3 The fee for renewal shall be as detailed below.



particulars at the time of registration

(v)Is declared or is in the process of being declared a bankrupt, insolvent, wound up, dissolved or partitioned.

**10.1.1** A firm who has been removed from the approved list shall be barred from quoting in new tenders. However, the firm shall be allowed to complete the execution of a contract, if it has been commenced and is in good progress.

**10.2 Blacklisting** - A firm shall be blacklisted for the following reasons:

(i)When there is sufficient and strong justification for believing that the firm/individual or their employee has been guilty of malpractices such as bribery, corruption, fraud including substitution of or interpolation of tenders etc.,

(ii)Where the registered firm refuse to pay Government dues without sufficient reason and where the Registering Authority is satisfied that no reasonable dispute attracting reference to arbitration or court of law exists for the contractors action.

(iii)Where representative or the proprietor or partners of a registered firm have been convicted by a court of law for offences involving moral turpitude in relation to business dealings.

(iv)Where there are security considerations including suspected disloyalty to the state or warrant

(v)Where the registered firm or their representative is found to have abetted or induced public servants to indulge in corrupt practices.

(vi)Where documents regarding experience and financial capability certificates are found to be false at a later date.

**10.2.1** A showcause notice shall be issued before inflicting the punishment.

**10.2.2** All contracts entered into by a registered firm who has been blacklisted shall be terminated immediately at the risk and cost of the firm.

### **11.0 Restoration**

**11.1** The question of restoring the registration of a firm who has been removed from approved list or withdrawal of blacklisting shall be considered by the next higher authority to the Registering Authority considering the merit of each case after the time frame specified.

**11.2** The question of restoring the registration of a firm who has been removed from the approved list shall be considered only after a minimum period of 18 months.

**11.3** A request to withdraw the blacklisting imposed on a registered firm shall be considered only after a minimum period of three years.

A category - Rs. 2500

B category - Rs. 1500

C category - Rs. 1000

D category - Rs. 500

**8.4** The Registering Authority shall scrutinize the application for renewal and renew registration or refuse to do so at his discretion. He shall refuse renewal in the following cases.

- (i) Annual turn over for past three years not satisfying limits prescribed in clause 5.1
- (ii) Failure to satisfactorily execute a previous contract
- (iii) Poor quality of supplies/installation/services done
- (iv) Failure to achieve the agreed progress in execution of contract
- (v) Failure to quote in atleast one tender during the period
- (vi) Any other matter, which in the opinion of the Registering Authority is undesirable.

**8.5** If renewal of registration is refused, the applicant shall be barred from applying for fresh registration for a period of two years. The firm will be allowed to complete the ongoing jobs for which agreement has been executed.

**8.6** The Registering Authority shall before 1<sup>st</sup> March renew the registration or intimate the applicant the fact of having refused renewal with reasons thereof.

**8.7** A firm who did not renew registration in time shall apply afresh for new registration next year.

#### **9.0 Register of registrations and renewal**

**9.1** The Registering Authority shall keep a register in the prescribed format in which the details of all registrations and renewal shall be recorded and attested by the Registering Authority. The register shall be kept under the safe custody of the Clerk in charge of registration.

**9.2** Then Registering Authority shall publish as on 1<sup>st</sup> April every year, a list of all firms whose registration is firm. The list shall be published in the PWD web portal.

#### **10.0 Penal action**

Penal action shall be initiated against the registered firms in the following cases:

**10.1 Removal from approved list** - The Registering Authority may remove a firm from the approved list so published after issuing notice, if he

- (i) Fails to execute a contract or executes it unsatisfactorily
- (ii) Has no longer adequate equipments, technical personnel or is under financial constraints.
- (iii) Violates any important condition of contract
- (iv) Fails to abide by the rules of registration or is found to have given false

Annexure I

APPLICATION FOR REGISTRATION IN THE ELECTRONICS WING OF FWD

1. Name & address of firm ✓
2. Category to which applied ✓
3. Officer to whom application is made ✓
4. State whether firm is proprietorship/  
partnership/company ✓
5. Name of partners with liabilities
6. Place of business ✓
7. Details of financial capability ✓
8. Particulars of experience, labour command,  
Equipments and other facilities in hand ✓
9. Name and address of technical personnel ✗
10. Qualification of technical personnel ✗
11. Name of institution(enclose proof) ✗
12. State whether the applicant was penalized in  
connection with any contract with  
Government. If so give details ✓
13. State whether any of the firm's application  
for registration has been rejected previously ✓
14. State whether the firm has any partners/  
employees who were dismissed from  
Government service ✓
15. State whether the following documents  
have been submitted:
  - i. Details of supply/ installation done in  
Government/private institutions  
during past three years
  - ii. Copy of audited accounts for three financial  
years prior to the date of application
  - iii. Copy of Income tax return filed ✓  
during the previous year
  - iv. Copy of VAT registration
  - v. Copy of Service Tax registration
  - vi. Copy of pan card ✓
  - vii. Copy of License issued by the LSG
  - viii. Attested copy of partnership deed /  
articles of association ✓

*Add in experience  
certification*

*Add under B*

*GST Add under B  
Add under B*

*for electronics*



16. Declaration

- a) I affirm that all the particulars given above are true. I understand that if the details furnished are found to be false at a later stage, my firm will be blacklisted and any loss to Government on account of this shall be recovered from my firm.
- b) I swear that I have read and understood the rules of registration and that I accept all conditions of the rules on behalf of my firm.
- c) I affirm that my firm will carry out all responsibilities entrusted by the department as envisaged in the rules of registration.
- d) I am the Proprietor/Managing Partner/Managing Director/ ..... (fill up the designation) of the firm, authorized to sign on behalf of the firm.

Place:

Date :

Authorised signatory  
(Enter name and designation)

**Office use**

The firm ..... has been registered in ..... category on .....

Register no. ....

Registration fee Rs. .... remitted on .....

Security Deposit Rs. .... remitted by ..... on .....

The application for registration has been rejected for the following reasons

1)

2)

3)

Signature of Registering Authority

(Designation seal)

Annexure III

APPLICATION FOR RENEWAL OF REGISTRATION

1. Name & address of firm :
2. Category of registration :
3. Registration No. :
4. Date of expiry of registration :
5. Details of original registration :
6. Details of last renewal :
7. Officer to whom application is made :
8. Details and amount of work done in  
Government with the registration in hand :
9. State whether applicant was penalized in  
any contract during the period :
10. State whether any contract has  
been terminated :
11. State whether applicant has registered in  
any other office under Electronics wing :
12. State whether any of the firm's application  
for renewal has been rejected previously :
13. State whether the following documents  
have been submitted for  
renewal of registration :
  - i. Details of supply/ installation done in  
Government during past three years :
  - ii. Copy of audited accounts for three  
years prior to the date of application :
  - iii. Copy of Income tax return filed  
during the previous year :
  - iv. Certificate from Tendering Authority  
showing the number of tenders  
in which the firm participated :

**Annexure II**

Kerala Public Works Department

Electronics wing

**REGISTRATION CARD**

1. Name& address :
2. Nature of firm :
3. Category of registration :
4. Register No. :
5. Date of original registration :
6. Period of validity/renewal :
7. Signature of Registering Authority :

#### 14. Declaration

I ..... , the Authorised Signatory on behalf of the firm .....  
do swear that all particulars furnished above are true. We have furnished details of all  
works done in PWD since last renewal.

Place:

Date :

Authorised signatory  
(Enter name and designation)

#### Office use

The registration of the firm in ..... category has been renewed upto .....

The application for renewal of registration has been rejected for the following reasons

1)

2)

3)

Renewal fee Rs..... remitted on .....

Fact of renewal entered in the register of registrations on .....

Signature of Registering Authority  
(Designation seal)



**GOVERNMENT OF KERALA**



**Abstract**

PWD - Mandatory Registration as a Contractor in PWD Portal for applying for works in PWD for all classes - Amendment in Section 1912 & 1913 of Kerala PWD Manual - Sanctioned - Orders issued.

---

**PUBLIC WORKS (H) DEPARTMENT**

**G.O.(Ms)No.21/2022/PWD Dated,Thiruvananthapuram, 29-07-2022**

---

Read: 1. G.O(Ms)No.135/97/Co-op dated 13/11/1997.  
2. G.O(Ms)No.04/2004/PWD dated 19/03/2004.  
3. G.O(Ms)No.181/2008/Co-op dated 02/08/2008.  
4. G.O(Ms)No.58/2012/PWD dated 04/08/2012.  
5. G.O(Ms)No.59/2013/PWD dated 17/07/2013.  
6. G.O(Ms)No.83/2014/PWD dated 25/09/2014.  
7. G.O(Ms)No.93/2014/PWD dated 20/10/2014  
8. G.O(Ms)No.31/2016/Co-op dated 29/06/2016.  
9. G.O(Ms)No.01/2018/Co-op dated 09/01/2018.  
10. G.O(Ms)No.60/2019/PWD Dated 27/12/2019.  
11. G.O(Ms)No.41/2020/PWD Dated 19/03/2020.  
12. G.O(Ms)No.50/2020/PWD dated 05/06/2020.  
13. G.O(Ms)No.4/2021/Co-op dated 09/02/2021.  
14. G.O(Ms)No.06/2022/PWD dated 19/02/2022.  
15. Minutes of the Meeting held by Chief Secretary on 07.07.2022.  
16. Letter No. CEPWD/3286/2021/Admn/PLA dated 16.07.2022 from the Chief Engineer, PWD, Adminsitration.

**ORDER**

The Registration & Renewal of contractors of Kerala PWD is based on the Government Orders read as 5th to 7th papers above. As per these orders, an individual or a firm desirous of registering as a contractor in the Kerala Public Works Department shall have the prescribed qualification, experience and financial capabilities depending upon the category and class of license required. As per the G.O read as 12th paper above, the contractor registration and licensing in PWD were made online from 01.07.2020. The type of PAN Card Number of the



applicant and its Type are taken as the base for registration in this portal in order to uniquely identify the applicant. Since PWD Manual or the G.Os read as 5th to 7th papers above and their further amendments does not cater for registering Co-operative Societies, Labour Contract Cooperative Societies, BSS, KSCC, other worker bodies and other PAN card types like “Government Agency”, “Artificial Juridical Person”, “Local Authority”, “Trust” etc., there is no provision provided for registering such entities for obtaining PWD Contractor License in the Portal. This resulted in various litigations and in order to comply with the judgments in such cases, the G.O read as 14th paper above was issued stipulating the following conditions:

(i) If LCCS are ready to register under clause 1900 of PWD Manual like other PWD contractors without claiming any benefits for LCCS as per the Govt. Orders of Co-operative Department, these Contractors shall apply for tender in the same procedure as other PWD Contractors and privileges available for LCCS provided by Co-operative Department and 10% price preference will not be applicable for these LCCS.

(ii) If LCCS requires the privileges given by the Co-operative Department's Govt. Orders, they can apply for the PWD works even without registration in Contractor's Portal and the tendering authority should verify the qualification criteria as per Co-operative Department's Govt. Orders and other relevant PWD norms for considering their tenders.

2. As many petitions were received from Labour Contractors Co-operative Societies pertaining to the G.O. read as 14th paper above, a Meeting was conducted by Chief Secretary on 07.07.2022 to discuss the issues regarding the facility for registration of LCCS in PWD and the following recommendations were made:

(i) The existing G.O(Ms)No.06/2022/PWD dated 19.02.2022 to be cancelled.

(ii) A new G.O to be issued prescribing mandatory registration as a contractor in PWD portal for applying for works in PWD for all classes.

(iii) The eligibility of the registration will be as per PWD criteria. However, relaxations for co-operatives, if required, can be incorporated suitably.

(iv) The eligible price preference to be made applicable for LCCS for their quote for a PWD work after registration.

(v) Necessary amendments in concerned documents may be done

accordingly.

3. The Chief Engineer, PWD Administration, as per the letter read as 16th paper above has submitted proposal for the modification of Section 1912 and 1913 of Kerala Public Works Department Manual.

4. Government have examined the matter in detail and are pleased to modify Section 1912 and 1913 of Kerala Public Works Department Manual as follows:

(i) Any applicant type as individual, group of persons, co-operative societies, firms, Hindu undivided Family, LCCS, BSS, Workers bodies, Trust etc. can take PWD Contractor license, if they satisfy the eligibility criteria and financial criteria set out in the respective licensing requirements as per the Government Orders read as 5th to 7th papers above or its subsequent amendments or additions. The applicant type shall be decided depending upon the PAN card type owned by the applicant. If the PAN card type related to an individual, the requirements of individual applicant shall be met. For all other applicant type which is formed with a group of persons or company or firm, the eligibility and other requirements of the category Firm shall be met in order to issue a PWD Contractor license.

(ii) In order to participate in the bids of PWD, the bidder, LCCS, BSS, Workers bodies, Trust etc shall have a valid contractor license from Kerala PWD or from any State or Central Government Engineering Departments which are having similar functionalities like Kerala PWD. Licenses issued by other Central/State agencies or authorities shall not be accepted in this regard. The eligible price preference shall be applicable for LCCS which are having relevant valid Government Orders for availing such price preference.

5. In the above circumstances, the G.O read as 14th paper above stands cancelled.

6. Necessary amendments to be done in Kerala PWD Manual and concerned documents accordingly.

(By order of the Governor)  
Ajit Kumar I A S  
SECRETARY

To:

All Chief Engineers of Public Works Department

The Accountant General (A&E/Audit),Kerala,Thiruvananthapuram.

The Advocate Generala, Kerala, Ernakulam (with C.L)

Co-Operation Department.

Law Department.

Local Self Govt. Department.

Water Resources Department.

Finance Department.

Website/New Media/ Stock File (File No:-PWD-H3/58/2022-PWD)

Forwarded /By order

**Signed by T S Sreeja**

**Date: 30-07-2022 11:56:20**

Section Officer

Copy to:

PS to Hon'ble Minister, PWD.

CA to Secretary, PWD.





**GOVERNMENT OF KERALA**



**Abstract**

PWD - Enhancement of validity of contractor license from 3 years to 5 years - Sanctioned - Orders issued.

---

**PUBLIC WORKS (H) DEPARTMENT**

**G.O.(Ms)No.6/2023/PWD Dated,Thiruvananthapuram, 20-01-2023**

---

Read: 1. G.O(Ms)No.59/2013/PWD dated 17.07.2013.

2. Minutes of the Meeting held by Hon'ble Min,PWD with Contractors on 07.10.2022.
3. Letter No.CEPWD/6427/2021/ADMN/PLA/B dated 06.12.2022 & 09.12.2022 of Chief Engineer, PWD (Administration).

**ORDER**

As per the G.O read as 1st paper above, orders were issued to enhance the registration period of contractors as three financial years and registration card to be renewed once in every three years.

2. As per the Minutes of the Meeting read as 2nd paper above, the Chief Engineer Administration has submitted proposal read as 3rd paper above to extend the validity of contractors license to 5 years.

3. Government have examined the matter in detail and are pleased to accord sanction to enhance the validity of contractor license from 3 years to 5 years, with an increase of license fee & security deposit as thrice the existing rate.

4. Necessary amendment shall be made in Kerala PWD Manual accordingly.

(By order of the Governor)

Ajit Kumar I A S  
SECRETARY

To:

All Chief Engineers of PWD.

All Superintending/Executive/Assistant Executive Engineers

[Through Chief Engineers]

The Accountant General(A&E/Audit), Kerala, Thiruvananthapuram.  
Finance Department [*Vide Note No.I&PW-B2/349/2022-FIN(2301185)*  
*dated 17.01.2023*].

Local Self Govt. Department

Water Resources Department

Stock File/ Office Copy [*PWD-H3/195/2022-PWD*]/Website.

Forwarded /By order

Signed by

Priya Cyril

Section Officer

Date: 23-01-2023 13:37:39

Copy to: PS to Minister, PWD.

CA to Secretary, PWD.

"ഭരണഭാഷ- മാതൃഭാഷ"



കേരള സർക്കാർ

സംഗ്രഹം



പൊതുമരാമത്ത് വകുപ്പ് - കരാറുകാരുടെ ലൈസൻസ് രജിസ്ട്രേഷൻ/ പുതുക്കൽ സമയത്ത് കരാറുകാർ ഹാജരാക്കേണ്ട സെക്യൂരിറ്റി ഡെപ്പോസിറ്റ് ആയി 'ട്രഷറി ഡെപ്പോസിറ്റ് ' സ്വീകരിക്കൽ - ഭേദഗതി വരുത്തി ഉത്തരവാകുന്നു.

---

**പൊതുമരാമത്ത്(എച്ച്) വകുപ്പ്**

സ.ഉ.(കെ) നം.44/2023/PWD തീയതി, തിരുവനന്തപുരം, 29-07-2023

---

പരാമർശം:- 1. സ.ഉ(കെ) നം.60/2019/പി.ഡബ്ല്യു.ഡി തീയതി 27.12.2019  
2. പൊതുമരാമത്ത് വകുപ്പ് ഭരണ വിഭാഗം ചീഫ് എഞ്ചിനീയറുടെ 21.06.2022 ലെ CEPWD-GEN/93/2022/ADMN/PLA നം. കത്ത്.

**ഉത്തരവ്**

പരാമർശം (1) പ്രകാരം സർക്കാർ കരാറുകാരുടെ ലൈസൻസ് രജിസ്ട്രേഷൻ ഏതാനും മാർഗ്ഗനിർദ്ദേശങ്ങളോടെ, 'PRICE സോഫ്റ്റ് വയർ' വഴി ഓൺലൈനാക്കി ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു. ലൈസൻസ് രജിസ്ട്രേഷൻ/പുതുക്കൽ സമയത്ത് കരാറുകാർ ഹാജരാക്കേണ്ട സെക്യൂരിറ്റി ഡെപ്പോസിറ്റ് ഏതെങ്കിലും ദേശസാത്കൃത/ഔദ്യോഗിക ബാങ്കിൽ നിന്നുള്ള 'Un conditional Bank Guarantee ' ആയിരിക്കണമെന്നും അതിന്റെ കാലാവധി ലൈസൻസ് കാലാവധി കഴിഞ്ഞ് 6 മാസം വരെയായിരിക്കണമെന്നും മാർഗ്ഗ നിർദ്ദേശത്തിൽ വ്യക്തമാക്കിയിരുന്നു.

2 ) ഗവ. കരാറുകാരുടെ ലൈസൻസ് രജിസ്ട്രേഷൻ/പുതുക്കൽ സമയത്തു ലഭ്യമാക്കേണ്ട സെക്യൂരിറ്റി ഡെപ്പോസിറ്റ് ആയി ട്രഷറി ഡെപ്പോസിറ്റ് സ്വീകരിക്കണമെന്നാവശ്യപ്പെട്ട് ഗവൺമെന്റ് കരാറുകാരുടെ സംഘടന സർക്കാരിന് നിവേദനം സമർപ്പിച്ചിരുന്നു. കൂടാതെ സെക്യൂരിറ്റി ഡെപ്പോസിറ്റ് ആയി ട്രഷറി ഡെപ്പോസിറ്റ് സ്വീകരിക്കുന്നത് പരിശോധിക്കണമെന്ന് പരാമർശം (2) പ്രകാരം പൊതുമരാമത്ത് ഭരണ വിഭാഗം ചീഫ് എഞ്ചിനീയർ അഭ്യർത്ഥിക്കുകയുണ്ടായി.

3) സർക്കാർ ഇക്കാര്യം വിശദമായി പരിശോധിച്ചു. ഗവ. കരാറുകാരുടെ ലൈസൻസ് രജിസ്ട്രേഷൻ/പുതുക്കൽ സമയത്തു ലഭ്യമാക്കേണ്ട സെക്യൂരിറ്റി ആയി ട്രഷറി ഡെപ്പോസിറ്റ് നിയമാനുസൃതമായി പ്രയോജനപ്പെടുത്താവുന്നതാണെന്നും, അങ്ങനെ സമർപ്പിക്കുന്ന ട്രഷറി



ഡെപ്പോസിന്റെ ആധികാരികതയും ലൈസൻസിങ് അധികാരികതയും സെക്യൂരിറ്റി ആയി സമർപ്പിക്കുന്നുവെന്ന രേഖപ്പെടുത്തലുകളും അതത് ട്രഷറി ഓഫീസറുമായി ബന്ധപ്പെട്ട്, ലൈസൻസ് നൽകുന്ന അതോറിറ്റി, ഉറപ്പുവരുത്തണമെന്ന നിബന്ധനയോടെ പരാമർശം

(1) ഉത്തരവിന്റെ 6 -ാം നമ്പർ നിബന്ധന ഭേദഗതി വരുത്തി ഇതിനാൽ ഉത്തരവാകുന്നു.

4) പരാമർശം (1) ലെ ഉത്തരവ് മേൽ ഭേദഗതിയോടെ നിലനിൽക്കുന്നതാണ്.

5) പൊതുമരാമത്ത് വകുപ്പ് മാനുവലിൽ ഇത് സംബന്ധിച്ച ഭേദഗതി വരുത്തേണ്ടതാണ്.

(ഗവർണ്ണറുടെ ഉത്തരവിൻ പ്രകാരം)

കെ ബിജു ഐ എ എസ്  
സെക്രട്ടറി

പൊതുമരാമത്ത് വകുപ്പിലെ എല്ലാ ചീഫ് എഞ്ചിനീയർമാർക്കും.

പൊതുമരാമത്ത് വകുപ്പിലെ എല്ലാ ലൈസൻസിങ് അധികാരികൾക്കും

(ചീഫ് എഞ്ചിനീയർമാർ മുഖേന).

എക്സിക്യൂട്ടീവ് എഞ്ചിനീയർ (ഐ.റ്റി സെൽ), പൊതുമരാമത്ത് വകുപ്പ്

ഭരണ വിഭാഗം ചീഫ് എഞ്ചിനീയറുടെ കാര്യാലയം.

പ്രിൻസിപ്പൽ അക്കൗണ്ടന്റ് ജനറൽ (എ&ഇ/ ഓഡിറ്റ്), കേരള,

തിരുവനന്തപുരം.

ധനകാര്യ വകുപ്പ്

( I&PW-B2/49/2022-FIN/1994721 തീയതി 27.07.2023 പ്രകാരം ).

തദ്ദേശ സ്വയം ഭരണ വകുപ്പ്

ജലവിഭവ വകുപ്പ്

വെബ് & ന്യൂ മീഡിയ

സ്റ്റോക്ക് ഫയൽ/ ഓഫീസ് കോപ്പി (PWD-H3/36/2022-PWD )

ഉത്തരവിൻ പ്രകാരം

Signed by

Priyanka T V

Date: 31-07-2023 09:51:17  
സെക്ഷൻ ഓഫീസർ

പകർപ്പ് : പൊതുമരാമത്ത് വകുപ്പ് മന്ത്രിയുടെ പി.എസ്. ന്

പൊതുമരാമത്ത് വകുപ്പ് സെക്രട്ടറിയുടെ പി.എ. ക്ക്



## GOVERNMENT OF KERALA

### Abstract

PWD - Registration/ Renewal of Contractor License - Accepting Fixed Deposits of Nationalized Bank, Scheduled Private Sector & Scheduled Public Sector Bank/Kerala Bank as Security Deposit - Sanction accorded - Orders issued.

---

### PUBLIC WORKS (H) DEPARTMENT

G.O.(Ms)No.57/2024/PWD

Dated,Thiruvananthapuram, 04-11-2024

Read:- 1. G.O(Ms)No.60/2019/PWD dated 27.12.2019

2. G.O(Ms)No.44/2023/PWD dated 29.07.2023

3. Letter No.CEPWD/16303/2024/Admn/PLA dated 05.09.2024 from the Chief Engineer(Administration), PWD.

### ORDER

As per Govt. Order read 1<sup>st</sup> paper above the Security Deposit required to be submitted for Contractor License or Renewal shall be only in the form of unconditional Bank Guarantee from any Nationalized Bank/Scheduled Bank and shall be valid till six months after the validity period of Contract License. As per the Order read 2<sup>nd</sup> paper above, Treasury Deposit can also be submitted as Security Deposit during Registration/Renewal of Contractor License.

2. The Chief Engineer (Administration), Public Works Department, as per the letter read above proposed to consider the Fixed Deposits of Nationalized Bank/Scheduled Public Sector & Scheduled Private Sector Bank/Kerala Bank pledged in the name of the Registering Authority for the payment of Security Deposit for Registration/Renewal of Contractor License.

3. Government have examined the matter in detail and are pleased to order that while Registering /Renewing Contract License, the Security Deposit shall be collected in the form of Fixed Deposits of Nationalized Bank/Scheduled Private Sector &

Scheduled Public Sector Bank/Kerala Bank, pledged in the name of Registering Authority and shall be valid for 6 months after the validity period of the Contractor's license. Its authenticity shall be verified by the Agreement Authority itself.

4. The Kerala Public Works Department Manual shall be amended accordingly.

( By Order of the Governor)

K BIJU IAS

SECRETARY

To:

All the Chief Engineers of PWD

The Principal Accountant General (A&E/Audit), Thiruvananthapuram.

The Executive Engineer (IT/e-Governance), O/o CE(Admn), PWD.

The Finance Department

(2906676/I&PW-B2/243/2024-FIN dated 01.10.2024)

The Local Self Govt. Department.

The Water Resources Department.

The I&PR( Web & New Media) Department.

Stock file / Office Copy (PWD-H3/124/2024)

Forwarded /By order



Section Officer

Copy to:

PS to Hon. Minister, PWD

PA to Secretary, PWD

CA to Additional Secretary, PW(H) D