

15 -ാം കേരള നിയമസഭ

14 -ാം സമ്മേളനം

നക്ഷത്ര ചിഹ്നം ഇല്ലാത്ത ചോദ്യം നം. 373

16-09-2025 - ൽ മറുപടിയ്ക്ക്

കെ-സ്റ്റാർട്ട് ആഫ് മുഖേനയുള്ള സേവനങ്ങൾ

ചോദ്യം		ഉത്തരം	
ശ്രീ. കെ.വി.സുമേഷ്		ശ്രീ. എം.ബി. രാജേഷ് (തദ്ദേശ സ്വയംഭരണ - എക്സൈസ് - പാർലമെന്ററികാരു വകുപ്പ് മന്ത്രി)	
(എ)	കെ-സ്റ്റാർട്ട് ആപ്പിലൂടെ ലഭ്യമാവുന്ന സർട്ടിഫിക്കറ്റുകളും സേവനങ്ങളും ഏതൊക്കെ എന്ന് വ്യക്തമാക്കാമോ;	(എ)	മറുപടി അനുബന്ധമായി ചേർത്തിരിക്കുന്നു
(ബി)	നിശ്ചിത കാലാവധിക്കുള്ളിൽ അപേക്ഷിക്കേണ്ട സർട്ടിഫിക്കറ്റുകൾക്ക് അപേക്ഷ നൽകാൻ സാധിക്കാത്തവർക്ക് കെ-സ്റ്റാർട്ട് മുഖേന പരിഹാര നടപടികൾ സ്വീകരിക്കുവാൻ കഴിയുമോ; വിശദമാക്കാമോ?	(ബി)	നിയമാനുസൃതമായ രീതിയിൽ അപേക്ഷകൾ സമർപ്പിക്കുന്നതിന് കെ-സ്റ്റാർട്ടിൽ സൗകര്യം ഒരുക്കിയിട്ടുണ്ട്.

സെക്ഷൻ ഓഫീസർ

Annexure - 1

KSMART Modules and Services Offered

1. Human Resource Management System (HRMS) Module

A. Manage My Office

- a. Create and View Sanctioned Strength
- b. Create Section , Create Seat
- c. Inter Unit Creation - Assign Officials to Inter Unit
- d. View Localbody Administrator

B. Employee Management

- a. Employee Directory
- b. PEN Mapping
- c. Special Role
- d. Shared Post Management
- e. Functional Group Mapping
- f. Relieve Administrator
- g. Update Mail ID and Mobile Number against PEN
- h. Create Allied /Temporary Employees / Elected Representatives

C. Elected Representative Management

- a. Elected Representatives Directory
- b. View Members Strength
- c . Elected Representatives Mapping/Delinking
- d. Special Role

D. Allied Institution Management

- a. View and Create Sanctioned Post
- B. Create Allied Institution
- c . Create / Edit Seat
- d. PEN mapping

E. Service Mapping

- a. Service Mapping Entry
- B. Service Mapping Workflow
- c . Service Delink
- d. Edit Route Key
- e. Service Mapping Preview
- f. Other Office Mapping

F. Project Unit

- a. Project Unit Creation
- b. Assign Officials to Project Unit
- c . Project Mapping
- d. Project Mapping Approval
- e. Delegate Project Mapping

G. Reports

2. Finance Module

- a. Opening Balance Entry
- b. Bank Entry
- c. Cheque Entry
- d. Journal
- e. Bank to Bank Contra
- f. Counter Settings
- g. Demand Generation
- h. Demand Cancellation
- i. Receipt
- j. Receipt Search
- k. Receipt Cancellation
- l. Receipt Reverse Entry
- m. Receipt Instrument Mode Change
- n. Direct Receipt

- o. Grant Receipt (All A & C Funds)
- p. Counter Collection Remittance
- q. Counter Collection Search
- r. Fund Account Bank Mapping
- s. Epos Settings
- t. Epos Outdoor Collection
- u. Epos Remittance Search
- v. Budget Entry
- w. Budget Presentation
- x. Budget Search
- y. Internal Claim
- z. Payment Order
- aa. Payment
 - ab. Self Cheque
 - ac. Cash Disbursement
 - ad. Payment Search
 - ae. Payment Cancellation
 - af. Reports
 - ag. Salary Payment
 - ah. Recovery Payment
 - ai. Bank Reconciliation
 - aj. Imprest
 - ak. Advance request/Adjustment
 - al. Pending Task for Urban Lb
 - am. Demand Quick Pay
 - an. Payment History View
 - ao. Epay Disbursement Report
 - ap. Standing Demand

3. File Management Module

- a. New Inward: For handling incoming documents or files.
- b. Efile: Managing files in electronic format.
- c. Arising File: Creating files that arise from existing files.
- d. Legacy File: Handling old or historical files.
- e. Child File: Managing sub-files or derivative files from parent files.
- f. Notefile: Managing files related to notes or annotations.
- g. Draft: For saving unfinished or draft versions of documents/files.
- h. Add Attachment: Attaching additional documents to the existing files.
- i. Link File: Linking related files together.
- j. Unlink File: Removing links between previously connected files.
- k. Merge File: Combining multiple files into one.
- l. UnMerge File: Splitting merged files.
- m. Beneficiary: Managing beneficiary-related documents.
- n. Custodian Change: Assigning or changing the custodian of a file.
- o. Inward Delink: Removing links or associations with inward files.
- p. Inward Search: Searching through inward documents.
- q. Search File: General file search capabilities.
- r. Archived File: Storing old or inactive files in an archive.
- s. Temporary Disposed File: Handling files temporarily marked for disposal.
- t. Pull File: Retrieving files from storage or another location.
- u. Reassign Files: Changing the assigned individual or team for a file.
- v. File Tracking: Monitoring the status and location of a file.
- w. Digital Sign: Applying a digital signature to files.
- x. File Disposal: Handling the disposal or deletion of files.
- y. Dashboard: A central view to monitor file management activities.
- z. Reports: Generating reports related to file management.
- aa. PR Report: Generating Public Relations or other specialized reports.

- ab. Pullback: Retracting files or documents sent out.
- ac. Seat Toggle: Handling multiple seat action inside login
- ad. Aadhar masking in Applicant details
- ae. BPL category fee exemption while submit RTI file
- af. Direct services search in Citizen login
- ag. Draft delete before file submission
- ag. Outbox: View the action taken file

4. Property Tax Module

- a. Link My Buildings
- b. Tax Exemption
- c. Tax Exemption Revoke
- d. Vacancy Remission
- e. Vacancy Remission Revoke
- f. Intimation of Demolition
- g. Ownership Change
- h. Add/Update Building Changes
- i. Building Certificates
- j. Residence Certificate
- k. New Tax Assessment (Form 2)
- l. Tax Re-assessment
- m. Tax Re-Assessment by Split
- n. Receipt Entry – Employee
- o. Field Reports – Employee
- p. Authorized to Unauthorized Buildings- Employee
- q. Unauthorized Building New Entry
- r. Tax Recovery – Employee
- s. Tax Recovery Revoke

- t. Unauthorized to Authorized conversion
- u. Building View
- v. Penal Interest advance Adjustment-urban
- w. Settings

5. Building Permit

- a. Permits and approval
- b. Building permit self-certificate
- c. Building permit general
- d. Regularized permit
- e. Regularized completion
- f. Regularized partial completion
- g. Building permit under scheme
- h. Land development
- i. Post permit
- j. Plinth or construction level inspection
- k. Occupancy completion
- l. Revision in permit
- m. Licensee withdrawal
- n. Intimation
- o. Design with rule compliance(Kerala building rules engine)
- p. Scrutinize your building plans(Kerala building rules engine)
- q. Know your land(GIS rules engine)
- r. K-map
- s. Intimation application (Earth Work) for Citizen
- t. Transfer of Permit
- u. Intimation of telecommunication tower
- V. Telecommunication tower Occupancy completion

- W. Renewal/Extension of permit
- X. Remove licensee
- Y. Add licensee
- Z. Import Permit
- aa. Partial Occupancy completion

6. License

- a. Application for New IFTE & OS License
- b. IFTE & OS License Renewal
- c. Application for IFTE & OS License – Cancellation
- d. Application for IFTE & OS License Corrections
- e. New Registration of Private Hospitals & Paramedical Institutions
- f. Registration Renewal of Private Hospitals & Paramedical Institutions
- g. Report for IFTE&OS License
- h. Digital Signature option enabled for IFTE&OS License
- i. e-Payment option at the time of new license application submission and license cancellation
- j. Rate settings option for grama panchayat
- k. Search option enabled in employee login
- l. Edit Option enabled in all structure Type – IFTE&OS Renewal.
- m. Application form and certificate preview included in employee login
- n. Quick search option for Business items.
- o. The license module has been made mobile responsive.(Citizen)
- p. Digital cost added in IFTEOS New, renewal, paramedical new and renewal applications
- q. In the Grama Panchayat, the desired license period for new, renewal, and correction has been extended up to 5 years.
- r. Document attachment option and Return to citizen option have been enabled in Paramedical applications.

7. PGR

- a. Complaints and Grievance-Apply Self(Citizen)
- b. Complaints and Grievance-Apply for other Persons(Citizen/Akshaya/Employee)
- c. Complaints and Grievance-Mass/Joint Petition(Citizen)
- d. Feedback rating
- e. Report a Violation- Employee
- f. Reply from Respondent
- g. Service Change Request

8. Civil Registration

- a. Birth , Death , still Birth and Common Marriage Registration from Citizen, Hospital , Akshaya, Police station and Institution
- b. Inter Office like Chief Registrar office, District Joint Director office and Statistical Department
- c. Organization Login
- d. E-sign
- e. Digital Sign
- f. Global Search in Employee Login
- g. Birth : Born outside India, Adoption, Abandoned Birth , Non-Availability Certificate ,Birth Name Inclusion and Corrections, Past Data Entry and Certificate Download
- h. Death : Non-Availability Certificate ,Death Inclusions and Corrections, Abandoned and Unknown Death ,Past Data Entry and Certificate Download
- i. Marriage : Past Data Entry ,corrections and Certificate Download
- j. Common Marriage Video E- KYC (Husband and wife can easily register their marriage without having to go to the local body)
- k. Aadhaar Authentication
- l. Email Verification (The email verification feature makes registration very easy for foreigners)
- m. Digital Sign for NAC
- n. Certificate Verification- QR code

- o. Birth,Death,Marriage Certificate through Whats app message
- p. File Tracking
- q. Birth & Death Monthly Report-Localbodywise
- r. Death Reports for Election Purpose-Localbodywise
- s. Reports-API shared to Statistical Department
- t. Captcha implemented in Birth, Death ,Marriage Certificate open search download-for security
- u. E-Register-Birth,Death,Marriage

9. Mobile Application for citizen

- a. Civil Registration applications
- b. Tax Payment
- c. Link building

10. Project Unit-Finance

- a. Plan Bill Treasury Submission
- b. Plan Bill ownfund payment
- c. Bill Cancellation(Treasury & Internal)
- d. Account correction
- e. Treasury Bill Status
- f. Expenditure updation to sulekha
- g. Joint venture Bill Submission.
- h. ACR Report