

15 -ാം കേരള നിയമസഭ

13 -ാം സമ്മേളനം

നക്ഷത്ര ചിഹ്നം ഇല്ലാത്ത ചോദ്യം നം. 12

23-01-2025 - ൽ മറുപടിയ്ക്ക്

സർക്കാർ ജീവനക്കാർക്കുള്ള ഇ-സർവീസ് ബുക്ക്

| ചോദ്യം | | ഉത്തരം | |
|-----------------------|--|--------------------------------------|---|
| ശ്രീ പി. അബ്ദുൽ ഹമീദ് | | ശ്രീ പിണറായി വിജയൻ (മുഖ്യമന്ത്രി) | |
| (എ) | <p>സംസ്ഥാനത്തെ എല്ലാ സർക്കാർ ജീവനക്കാർക്കും ഇ-സർവീസ് ബുക്ക് നടപ്പിലാക്കിയിട്ടുണ്ടോ; വ്യക്തമാക്കാമോ;</p> | (എ) | <p>06/11/2019 ലെ സ.ഉ(അ)നം.152/2019/ധന, 17/08/2021 ലെ സ.ഉ(അ)നം.118/2021/ധന എന്നീ സർക്കാർ ഉത്തരവുകൾ പ്രകാരം</p> <p>01/01/2021 മുതൽ സംസ്ഥാനത്തെ എല്ലാ ഗസറ്റഡ്, നോൺ ഗസറ്റഡ് ഉദ്യോഗസ്ഥർക്കും ഇ-സേവന പുസ്തകം നടപ്പിൽ വരുത്തിയിരിക്കുകയാണ്. 01.01.2021 നോ അതിന് ശേഷമോ സർവീസിൽ പ്രവേശിക്കുന്നവർക്ക് ഇ-സേവനപുസ്തകം നിർബന്ധമാക്കിയിട്ടുണ്ട്. എന്നാൽ, 31/12/2023 നോ അതിന് മുൻപോ വിരമിക്കുന്നവർക്ക് ഫിസിക്കൽ സേവനപുസ്തകം നിലനിർത്തണമെന്നും ഇതിൽ രണ്ടിലും പെടാത്തവർക്ക് ഇനി ഒരു ഉത്തരവ് ഉണ്ടാകുന്നത് വരെ ഇ-സേവനപുസ്തകത്തിനൊപ്പം ഫിസിക്കൽ സേവനപുസ്തകവും നിലനിർത്തണമെന്ന് നിർദ്ദേശിച്ചിട്ടുണ്ട്.</p> |
| (ബി) | <p>ഇ-സർവീസ് ബുക്ക് നടപ്പിലാക്കാൻ സാധിക്കാത്ത സർക്കാർ വകുപ്പുകളുടെ വിശദാംശങ്ങൾ നൽകാമോ; ആയതിനുള്ള പരിഹാരം കണ്ടെത്തുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കുമോ?</p> | (ബി) | <p>സംസ്ഥാനത്ത് സ്റ്റാർക്ക് സംവിധാനം നിലവിലുള്ള എല്ലാ സർക്കാർ ഓഫീസുകളിലും നിലവിൽ പിരിവ് (എ) യിൽ പറയും വിധം ഇ-സേവനപുസ്തകം നടപ്പിലാക്കുന്നതിന് നടപടി സ്വീകരിച്ചിട്ടുള്ളതാണ്.</p> |

സെക്ഷൻ ഓഫീസർ



GOVERNMENT OF KERALA
Abstract

Launching of e-Service Book - Approved - Orders issued.

FINANCE (PENSION - B) DEPARTMENT

G.O.(P)No.152/2019/Fin.

Dated, Thiruvananthapuram, 06/11/2019

Read:- First report of the Petition Committee 2019-21.

ORDER

The Petition Committee 2019-21 recommended that the service related records has to be handled with accuracy and precision to ensure that retirement benefits, including pension, are not delayed.

In order to ensure the accuracy & precision of service records, Government are pleased to launch e-service book in principle for Gazetted and Non Gazetted Employees of State Government instead of Physical Service Book. The Manager, SPARK PMU are entrusted with the development of module for the e-service book within the time frame of 31.01.2020.

Detailed orders for shifting of Physical Service Book to e-Service Book will be issued as and when modification process is completed by SPARK.

By order of the Governor,
K. RAJASREE
Additional Secretary (Finance)

To

The Accountant General (A&E), Kerala, Thiruvananthapuram.

The Accountant General (E&RSA), Kerala, Thiruvananthapuram.

The Accountant General (G&SSA), Kerala, Thiruvananthapuram.

All Heads of Departments and Offices.

All Departments (All Sections) of the Secretariat including Law Department.

The Secretary, Kerala Public Service Commission, Thiruvananthapuram
(with C.L)

The Registrar, University of Kerala/Cochin/Calicut (with C.L)

The Registrar, Mahatma Gandhi University, Kottayam

The Registrar, University of Kannur, Kannur.
The Registrar, Kerala Agricultural University, Thrissur
The Registrar, University of Sanskrit, Ernakulam.
The Registrar, High Court, Ernakulam (with CL)
The Registrar, Kerala Administrative Tribunal, Thiruvananthapuram
(with CL)
All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries
and Under Secretaries to Government.
The Private Secretaries to Chief Minister and other Ministers.
The Private Secretaries to Speaker, Deputy Speaker, the Leader of
Opposition and Government Chief Whip.
The Director of Public Relations, Thiruvananthapuram
The Secretary to Governor.
The Additional / Deputy Secretary to Chief Secretary.
The Director of Treasuries, Thiruvananthapuram.
The Nodal Officer, www.finance.kerala.gov.in for publishing on the
website.
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Section Officer



GOVERNMENT OF KERALA

Abstract

Implementation of e-Service Book (e-SB) - Orders issued.

FINANCE [PENSION-B] DEPARTMENT

G.O.(P)No.118/2021/Fin. Dated, Thiruvananthapuram, 17/08/2021

Read:- (i) G.O.(P)No.152/2019/Fin dated 06/11/2019.

(ii) Minutes of the meeting held on 31/05/ 2021 to review online services in Government of Kerala .

ORDER

In order to ensure the accuracy & precision of service records, Government have given approval in principle for launching e-Service Book for Gazetted and Non Gazetted Employees of State Government instead of Physical Service Book vide order read (i) above. As per this order Manager, SPARK PMU was entrusted with the development of module for the e-Service Book. Now, in the meeting chaired by Chief Secretary held on 31/05/2021 to review online services in Government of Kerala, the Manager, SPARK has informed that e-Service Book is ready for implementation. Vide minutes read (ii) above, the Committee for review online services in Government of Kerala has recommended to issue orders for adopting e-Service Book.

Government have examined the matter in detail and are pleased to adopt e-Service Book to all Gazetted and Non Gazetted Employees of State Government with effect from the date of this order subject to the following conditions:

- Every change of pay due to increment, promotion, grade, degradation, etc. from 01/09/2021 has to be entered in e-Service Book/ physical Service Book, as the case may be and for this purpose, employees are categorized as follows:

Category A :- (Entry in service on or after 01/01/2021)- e-Service Book is mandatory. The physical Service Book opened (if any) shall stands cancelled.

Category B :- (Retiring on or before 31/12/2023)- Physical service book shall be maintained.

Category C :- (Employees not included in the A and B categories mentioned above) - Physical Service Book shall be continued along with e-Service Book, until further orders issued.

- The e- Service Book shall not be mandatory for the employees of category 'B' above.
- All DDOs should ensure that all the information/ data in the Physical Service Book of Category C Employees has been entered in their e- Service Book on or before 31/12/2022.
- The employees can view the e- Service Book through their Spark Login under menu "service details". All employees having individual login can access the e-Service Book. For this login is to be created by all employees by updating their correct mobile, e-mail and other details in SPARK by requesting with the DDOs concerned. Complaints, if any, may be forwarded to the DDO concerned, as early as possible. Employees can also login in SPARK to verify such details.
- A detailed tutorial on how to use this module will be updated by SPARK, PMU in the website www.info.spark.gov.in
- Finance department shall conduct a periodical review meeting bimonthly for evaluating the progress of e-Service Book.
- Finance (Pension-B) Department shall be deemed as the Nodal Department of e-Service Book .
- Detailed guidelines to DDO on maintaining e-Service Book and necessary amendments to the KSRs Part III, will be issued separately.

(By order of the Governor)

RAJESH KUMAR SINGH IAS

ADDITIONAL CHIEF SECRETARY (FINANCE)

To

The Principal Accountant General (A&E), Kerala, Thiruvananthapuram.

The Accountant General (Audit-II), Kerala, Thiruvananthapuram.

All Heads of Departments and Offices.

All Departments (All Sections) of the Secretariat including Law Department.

The Advocate General, Kerala, Ernakulam.

The Secretary, Kerala Public Service Commission, Thiruvananthapuram
(with C.L).
The Registrar, High Court, Ernakulam (with CL)
The Registrar, Kerala Administrative Tribunal, Thiruvananthapuram
(with C.L)
All Additional Chief Secretaries/All Principal Secretaries/Secretaries/Special
Secretaries/Additional Secretaries/ Joint Secretaries/ Deputy Secretaries/
Under Secretaries to Government.
The Secretary to Governor.
The Private Secretaries to Speaker, Deputy Speaker, the Leader of
Opposition and Government Chief Whip.
The Private Secretaries to Chief Minister and other Ministers.
The Special Secretary to Chief Secretary.
The Registrar, Kerala Lok Ayukta, Thiruvananthapuram.
The Information Officer, Web & New Media (webprd@kerala.gov.in)
The Director of Public Relations, Thiruvananthapuram for vide publicity
through visual and print media.
The Nodal Officer, www.finance.kerala.gov.in for publishing on the website.
The State Administrator(PRISM), info.fin@kerala.gov.in
The Finance(SL) Department (SL-3/54/2020-Fin)
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Accounts Officer



GOVERNMENT OF KERALA
Abstract

e-SB-Modification orders - issued.

FINANCE [PENSION-B] DEPARTMENT

G.O.(P)No.123/2021/Fin. Dated, Thiruvananthapuram, 03/09/2021

Read:- (i)G.O.(P)No.118/2021/Fin dated 17/08/2021.

ORDER

Government have adopted e-Service Book to all Gazetted and Non Gazetted Employees of State Government vide Government order read above. As the order is applicable to Aided Institution, it is ordered that the order read above is applicable to teaching and non-teaching staffs of Aided Institutions also.

(By order of the Governor)

A.SHIBU

ADDITIONAL SECRETARY (FINANCE)

To

The Principal Accountant General (A&E), Kerala, Thiruvananthapuram.

The Accountant General (Audit-II), Kerala, Thiruvananthapuram.

All Heads of Departments and Offices.

All Departments (All Sections) of the Secretariat including Law Department.

The Advocate General, Kerala, Ernakulam.

The Secretary, Kerala Public Service Commission, Thiruvananthapuram
(with C.L).

The Registrar, High Court, Ernakulam (with CL)

The Registrar, Kerala Administrative Tribunal, Thiruvananthapuram
(with C.L)

All Additional Chief Secretaries/All Principal Secretaries/Secretaries/Special Secretaries/Additional Secretaries/ Joint Secretaries/ Deputy Secretaries/ Under Secretaries to Government.

The Secretary to Governor.

The Private Secretaries to Speaker, Deputy Speaker, the Leader of Opposition and Government Chief Whip.

The Private Secretaries to Chief Minister and other Ministers.

The Special Secretary to Chief Secretary.

The Registrar, Kerala Lok Ayukta, Thiruvananthapuram.

The Information Officer, Web & New Media (webprd@kerala.gov.in)

The Director of Public Relations, Thiruvananthapuram for wide publicity through visual and print media.

The Nodal Officer, www.finance.kerala.gov.in for publishing on the website.

The State Administrator(PRISM), info.fin@kerala.gov.in

The Finance(SL) Department (SL-3/54/2020-Fin)

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Accounts Officer