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ANNEXURE - I

| Site Inspection Report |  |  |
| :---: | :---: | :---: |
| 1. General Details |  |  |
| Date of visit : | T Time of visit : |  |
| LA constituency | $\begin{aligned} & \text { Local body \& } \\ & \text { Ward } \end{aligned}$ |  |
| Name of Project: |  |  |
| Scheme | Approx Outlay: |  |
| Contact Person \& Contact no. | No. of People benefitied (Approx) |  |
| Authorityfies of stake holder present during site visit and Contact no: | Engineer/s of SKF <br> inspected site: |  |
| 2. Location/Land details |  |  |
| Place | Nearest Land Mark |  |
| Latitude: | Longitude: |  |
| Revenue Thaluk \& Block: | Survey No.: |  |
| Type of Land | Current usage of land |  |
| Land owner: | Land <br> Possession |  |
| Details of Water source : | Availability of Electricity : |  |
| 3. Engineering Aspects |  |  |
| Orientation of longer side : | Extent in ARE |  |
| Length(in m ) | Breadth (in <br> m) |  |
| (*Attach rough sketch in case the ground is not rectangle) |  |  |



## ANNEXURE - II

## PROPOSED FACILITIES

The following facilities are generally proposed for the scheme 'One Play ground for One Panchayath' and will be ideal for the project
i. Construction of play courts: These are provided considering the popular games in the locality like Football, Volleyball, Basketball, Badminton etc. The total extent of land available also will be considered. The play area will be separated from the rest of the recreational area with fencing. The courts will be preferably made with mud surface, as the natural or synthetic turf requires higher initial cost as well as maintenance cost. The courts can also be designed in such a way to play multiple games rather than a single game, depending on demand. The overall cost including developing courts, fencing and play accessories is estimated to be Rs. 20.00 Lakhs.
ii. Mud courts for Multi use: This is one of the major attractions of the project. Mud courts which can be used for a wide range of sports activities are proposed to be constructed. This can be used for all ball games as well as for Kho kho, Kabbadi which are proposed as part of promoting rural / indigenous games. The total cost of construction of children's play area is estimated to be Rs. 32.00 Lakhs.
iii. Fitness pavilion: Fitness pavilion consists of an open area for exercise combined with a pavilion size about $10.00 \mathrm{~m} \times 10.00 \mathrm{~m}$ constructed with tensile roof. Open area will be provided with facilities for stretching and bending. The covered area can be used for yoga, aerobics and other exercises. Depending up on the fund availability, open gym equipments can also be provided in the fitness pavilion. The total estimated cost will be Rs. 10.00 Lakhs.
iv. Semi indoor facilities/Sports Equipments: This will be a semi indoor structure which can be used as an all weather sports / games facility. This kind of a structure is proposed considering the intermittent rain in the state. Cost of construction is estimated to be Rs. 15.00 Lakhs.
v. Toilets and change rooms/ Cafereria: Minimum essential toilet facilities and change roams are also proposed in the project. Estimated cost is Rs.8.00 Lakhs.A small cafeteria is proposed in the lay out. This will be run by a Kudumbasree unit. They will be entrusted with the responsibility of day to day
cleaning and maintenance of the facilities. Cost of construction is estimated to be Rs. 10 Lakhs.
vi. Electrification: General lighting and electrification are an essential component of the project. An amount of Rs. 500 Lakhs is earmarked for this.
wii. Maintenance: The periodic maintenance will be done with beneficiary's participation to the extent possible. Annual Maintenance Contract for a period of 3 year is the part of the estimate at $1 \%$ of estimate cost per year. An amount of Rs. 3.00 Lakhs is earmarked for maintenance for 3 year.

However any of the following facilities can also be accommodated or inter changed with the above components depending upon the local interest and fund availability subject to the condition that the total value of the project shall not exceed 1 crore of which $50 \%$ shall be under MLA-ADF funds or any other funds from local bodies.

## 1. Multi-Sport Play Space

In line with the need to optimise the usage of land while creating or upgrading sports facilities, the concept of space and time sharing fits in best, provided the sports surface is adaptable to multi-sports usage at the grassroot level. This ensures more utility amongst multiple player groups of different disciplines like Tennis, Basketball, Volleyball and thus very cost effective. The colorful surface attracts more children and helps build up the confidence levels even at grass root programs.


The work includes clearing the site for the construction, providing sub base for the synthetic surface, providing 5 layer synthetic surface using ITF approved acrylic material, providing mini gallery on the two longer sides of the court for about 300 persons, chain link fencing
around the stadium with 2 entries, 4 numbers of flood light towers with metal halide lamps, supply and installation of Baskethall posts, Volleyball and Tennis sleeves with accessories including net and coutt markings in different colours, etc.

The total area required for the multisport play space $-34 \times 24$ meters ( 21 cents) The acrylic surface size of each play space will come to $32 \times 20$ meters.

Construction methodology:

- Leveling of area and compacting.
- Soling(4inches),
- WBM Bitumen(12 inches),
- Acrylic surface (5 layer)

Period required for construction:
Competition usage:
Training purpose:

## 4 months

Basketball, Tennis, Mini Tennis
Volleyball, Shuttle, Handball, kho-kho, kabaddi
Construction cost for the multi sport facility:
Rs.17,50,000/-
Equipments and training aids:
Rs.7,50,0001-
Total cost:
Rs. $25,00,0001$
(Phase 2: Anticipated cost for seff supported steel roofing: Rs. 25,00,000/-)

## 2. Kabaddi Floor

With the change of playing surface to synthetic mats from the conventional clay courts, its fimefor Kerala to get a feet of such quality surfaces at the local level

The play field size - 13 H 10 meters
Area required including clear space allround $-21 \times 18$ meters (10 cents)
Kabaddi is an outdoor game. The play field size is $15 \times 10 \mathrm{mts}$. It Is necessary to have 4 mts clear space outside the side and end lines. The sitting block shall be at a distance of 2 mts from the end lines with 1 mtr depth. The floor should be level and smooth.

Cost of the synthetic kabaddi mat having the following specification is Rs. $6,00,000 \%$ -
Size $1 M \times 1 M$ after interlocking together
Thickness 25 MM
Density $\quad 50 \mathrm{KG}$ M3
The civil works including cuttingand levellingthe ground, side kerbing, provision forinserting the mats etc. willbe approximately Rs. $1,00,000$ /-(One lakh)


## Period of construction: 3 months

Total cost: Rs. $7,00,000 f$ - (Rupees Seven lakh)
However in cases where excess land is available, any of the following facilities can also be accommodated depending upon the local interest and fund availability subject to the condition that 50 lakhs shall be made available for the project by Directorate of Sports \& Youth Affairs while the rest of the funds shall be made available under MLA-ADF funds or any other funds from local bodies.

1. Miniature Sports Park For Children

A miniature Sports Park consists of a small prefabricated indoor recreation space along with open play areas forgames.
The park would offer various games in a miniature format so that children get a touch and feel of each spot inchuding Tennis, Basketball, Beach Volleyball, Net Cricket, Skating, Gymnastics, Swimming, Mini Soccer, etc. The dimensions for each game would be adjustable for kids of different age groups in a cotourful, synthetic and friendly environment.


Proposed facilities:
Mini Basketball, Net Cricleet, Mini Tennis, Gymnastics, Skill D Fun games, Skating floor, Beach Volleyball, Mini Swimming pool, Mini Soccer

Recommended area $-80 \times 50 \mathrm{mts}$ ( 100 cents) the approximate cost of a Miniature Sports Park

Comes to Es. $90,00,0001-$


## 2. Synthetic Football Turf

Football is undoubtedly among the most popular sports in Kerala and several of our players had dominated the sport in the Country. Unfortunately, there has been a decline in standards and efforts are on to regain past glory. An important aspect in this regard is the need to have artificial turf for fine tuning and perfection of skilts to the next levels.

Moreover, the loss of playda's due to the monsoon on one side and the rising costs of maintenance of natural grass which requires an average of around 20000 litres of watering every day have resulted in uneven and irregular football fields. Though artificial turf is mose capital intensive, the long term savings and maintenance free option with 7 years of replacement warranty for international quality football surface is the only solution especially Kerala is exploring intemational tieups for football development.


The project includes providing synthetic grass turfing with drainage facilities for the surface water and fencing on the four sides.
Size of field of play area - $105 \mathrm{mtr} \times 68 \mathrm{mtr}$ Grass area $-115 \times 78 \mathrm{mts}$
Areaneeded for Foothall feldincludingauxitiaryarea-125 $\times 8 \mathrm{smts}$ (2.6sacres) Total cost of the project -approximately is. $3.00,00,0001$ -
Period of construction: 6 months


## 3. Multi Utility Games Arena for Uban/Rural Recreational Area



## ABSTRACT OF ESTIMATE

| SINo | Heading Description | Amount ₹ |
| :---: | :---: | :---: |
| 1 | Construction of mud court | 2837219.47 |
| 2 | Construction of synthetic sports surface-sub base | 628103.7 |
| 3 | Construction of synthetic sports surface and kerb | 1251938.4 |
| 4 | Sports Equipments | 283570 |
| 5 | Provision for open gym | 1000000 |
| 6 | Provision for toilet and change room | 1000000 |
| 7 | Provision for land development | 500000 |
| 8 | Provision for electrical works | 500000 |
| 9 | Provision for maintenance for 3 year | 300000 |
| 10 | Provision for unforeseen items | 55000 |
| 11 | Total without GST | 83,55,831.57 |
| 12 | GST@12\% | 10,02,699.79 |
| 13 | Total | 93,58,531.36 |
| 14 | PMC charges@6.5\% | 5,43,129.05 |
| 15 | GST@18\% | 97,763.23 |
| 16 | Total Amount for PMC charges | 6,40,892.28 |
| 17 | Total | 99,99,423.64 |
| 18 | LS for round off | 576.36 |
|  | Grand Total | 1,00,00,000.00 |

## ANNEXURE-IV

## PROFORMA FOR APPROVAL OF PROJECT

Name of Project: Location:
Estimate Amount:
Head of Account :
Budget allocation for the current year :
Implementing Agency :

The project proposal furnished by Sports Kerala Foundation was verified in detail by the committee

1. There is sufficient budget allocation for implementing the project.

Yes $\square$
2. Availability of maiching fund is ensured by : MLAVADF/ CSR/ Fund from Local body/ Beneficiary fund.
3. Land is suitable for development as per the preliminary investigation report furnished.
4. There is adequate demand for the development of the ground

5. Sustainability of the project was examined by the committee

$$
\begin{array}{|l|l|}
\hline \text { Yes } & \text { No } \\
\hline
\end{array}
$$

6. Ownership certificate of the land has been produced by the local body

7. Site is not included in data book or any other category which restricts development

8. Management Plan verified


The Committee verified and satisfied with the existing details and proposal for development. The amount of estimate is reasonable. The project approved by

## the committee on <br> $\qquad$ for an estimate cost of

 Implementing agency shall complete the work in all respects by with a period of$\qquad$

Signed by

1. $\qquad$
2. 
3. $\qquad$

Date:

## Land availability certificate

Name of Local body
Name of LAC

Centified that the land proposed to be developed under rural play ground scheme in survey No: of . . . . . . . Village . . . . . . Taluk and ward Number of . . . . . . . panchayath/Municipality/Corporation is fully under the possession of Grama Panchayath/Municipality/Corporation and the local body has no objection to developing the ground under the rural play ground scheme of state ground.

## Place:

Secretary
Date:

```
Name of the work:
Location/ LAC:
Survey no:
Local body:
The aforementioned site has been handed over to Sports Kerala Foundation by the authority
``` \(\qquad\)
``` Panchayath/Municipality for the establishment of the village playground scheme.
```

Place:
Date:

FORM OF AGREEMENT WITH LOCAL BODY FOR MANAGEMENT OF ASSET

## MEMORANDUM OF UNDERSTANDING


#### Abstract

THIS Memorandum of Understanding (MOU) is executed on this the $\qquad$ day of ..................: 2022 between the Director, Directorate of Sports and Youth Affairs, Kerala on behalf of the Governor of Kerala (hereinafter called the "FIRST PARTY") and the (hereinafter called the "SECOND PARTY")WHEREAS, the land owned by the (SECOND PARTY), is placed at the disposal of the FIRST PARTY for the purpose of construction of and other sports facilities for use by both Parties.


AND WHEREAS, Government have accorded Administrative Sanction for the construction of vide G.O.(Rt)
No. dated

AND WHEREAS, the SECOND PARTY had agreed that the decision to make available such properties for the purpose of the agreement, shall not be revoked by the SECOND PARTY, without the consent of the FIRST PARTY;

AND WHEREAS, at the SECOND PARTY will take full responsibility, in meeting recurring expenses towards the maintenance and repair of the facilities handed over and created.

NOW THEREFORE it is hereby agreed and declared as follows:-
i. The FIRST and the SECOND PARTIES hereby accepts the terms and conditions for the establishment of $\qquad$ ............................ and further agrees to provide all the facilities agreed upon w.e.f. the date of this MoU.
ii. The SECOND PARTY shall handover the land laccord permissive sanction to the FIRST PARTY for the construction of the facilities created by the FIRST PARTY
iii. It will be the responsibility of the SECOND PARTY to maintain the said premises/play field etc. The SECOND PARTY/ joint Management Committee detailed in clause xii, will be fully responsible for the recurting expenditure of maintenance of the facilities that are created by the FIRST PARTY including provision of electricity, manpower and other allied maintenance works, which also includes payment of property taxes, local taxes etc.
iv. Eamings / income received from the facilities created by the FIRST PARTY shall be used by the SECOND PARTYjoint Management committee on priority basis for the proper up keep, maintenance and operations of the infrastructure facilities created.
v. The land on which the infrastructure is provided by the FIRST PARTY shatl always remain the property under the exclusive ownership of the SECOND PARTY though the usage of the field of play will be open to the FIRST PARTY for Sports activities.
vi. If the facilities created are used for hosting any non-sports event, it will be the responsibility of the SECOND PARTYfoint Management Committee to ensure that the appurtenant facilities are protected without any damage.
vii. A Joint Management Committee shall be formed with the following members for the proper functioning, operation and maintenance of the facilities created.

1) MLA of the Constituency
2) President ,Panchayath
3) Custodian of the Venue or his representative
4) President, District Sports Council
5) Secretary, Panchayath
6) Secretary, District Sports Council
7) Nominee of the District Collector
8) One representative nominated by the Directorate of Sports $\&$ Youth Affairs
9) One member nominated by Sports Kerala Foundation

- Patron
- Chairnan
- Vice Chairman
- Vice Chaiman
- Secretary
- Member
- Member
- Member
- Member

10) One sports person who have represented the State/

Country
11) SHO of Police Station where stadium is located

- Member
- Member
viii. This SECOND PARTY/joint Management Committee shall formulate the rules and regulations for the operation of a revenue generation model through sporting and non sporting activities
ix. In the event of any dispute or difference of opinion arising out of or in any way relating to all concemed, the President, District Sports Council shall be the appellate authority. If the dispute or difference of opinion is not resolved the matter shall be referred to the Director, Sports \& Youth Affairs, Government of Kerala. The decision of the Secretary shall be final and binding on the parties to these presents.
$x$. All disputes shall be subject to the jurisdiction of Courts at Vanchiyoor, Trivandrum only, where the Directorate of Sports \& Youth Affairs, situates.
xi. A joint bank account shall be opened and maintained by the two parties with the prior approval of the Government. The FIRST PARTY shall take necessary action in this regard.
IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSE THIS MOU TO BE FULLY EXECUTED AS ON THE DAY AND YEAR FIRST ABOVE WRITTEN.


## FIRST PARTY

Director of Sports and Youth
Affairs

## Witnesses:-

1 Witnesses:-1

2

## PROJECT COMPLETION REPORT

1. Title of the project:
2. Implementing Agency:
3. Maintenance and Monitoring Agency:
4. Date of commencement:
5. Planned date of completion:
6. Actual date of completion:
7. Objectives as stated in the project proposal
8. Deviation made from original objectives if any, while implementing the project and reasons thereof:
9. Conclusions summarizing the achievements and indication of scope for future
a. $\qquad$
b. $\qquad$

# ANNEXURE-VII 

## EVALUATION REPORT

Name of the project
Completion date
Utilization of current facilities : Poor / Medium / Excellent
Frequency of programmes conducted :
Quality of cleanliness maintained in the site:
Active participation of nearby residents :
Type of games most frequently played :
Suggestions for future development :

Date:

Place:
Signature

