

15 -ാം കേരള നിയമസഭ

4 -ാം സമ്മേളനം

നക്ഷത്ര ചിഹ്നം ഇല്ലാത്ത ചോദ്യം നം. 361

22-02-2022 - ൽ മറുപടിയ്ക്ക്

നഗരസഭകൾ നേരിടുന്ന വിവിധ പ്രശ്നങ്ങൾ

ചോദ്യം		ഉത്തരം	
ശ്രീ. മോൻസ് ജോസഫ്		Shri M. V. Govindan Master (തദ്ദേശ സ്വയംഭരണ, ഗ്രാമവികസനം, എക്സൈസ് വകുപ്പ് മന്ത്രി)	
(എ)	നഗരസഭകളിലെ സീനിയർ ക്ലാർക്ക് തസ്തികയിലെ ജീവനക്കാരുടെ സീനിയോറിറ്റി ലിസ്റ്റിലെ അപാകതകൾ പരിഹരിക്കുന്നതിനും സീനിയോറിറ്റി ലിസ്റ്റ് പുതുക്കുന്നതിനുമുള്ള നടപടികൾ സ്വീകരിച്ചിട്ടുണ്ടോ;	(എ)	നഗരസഭകളിലെ സീനിയർ ക്ലാർക്ക് തസ്തികയിലുള്ള ജീവനക്കാരുടെ കരട് ഗ്രഡേഷൻ ലിസ്റ്റ് 25/10/2021 ന് ഇ3-18301/21 നമ്പർ പ്രകാരം പ്രസിദ്ധീകരിച്ചിട്ടുണ്ട്. ടി ലിസ്റ്റിന്മേലുള്ള ആക്ഷേപങ്ങൾ പരിഹരിച്ച് അന്തിമ സീനിയോറിറ്റി ലിസ്റ്റ് പ്രസിദ്ധീകരിക്കുന്നതിനുള്ള നടപടികൾ സ്വീകരിച്ചു വരുന്നു.
(ബി)	2022 ജനുവരി മുതൽ ഡിസംബർ വരെ നഗരസഭകളിലെ റവന്യൂ ഓഫീസർ, അക്കൗണ്ട്സ് ഓഫീസർ ഗ്രേഡ് 1 & 2, ഡെപ്യൂട്ടി സെക്രട്ടറി, സൂപ്രണ്ട്, റവന്യൂ ഇൻസ്പെക്ടർ എന്നീ തസ്തികകളിൽ നിന്നുമുള്ള റിട്ടയർമെന്റ് ഒഴിവുകളും മറ്റ് ഒഴിവുകളും എത്രയെന്ന് ജില്ല തിരിച്ച് വ്യക്തമാക്കാമോ;	(ബി)	ഡെപ്യൂട്ടി സെക്രട്ടറി കോഴിക്കോട് - 1 കണ്ണൂർ - 1 കൊല്ലം - 1 പി.എ.ടു. സെക്രട്ടറി (PA/CS/RO/AO) കോഴിക്കോട് - 1 കൊച്ചി - 1 തിരുവനന്തപുരം - 2 പത്തനംതിട്ട - 1 കണ്ണൂർ - 1 തൃശ്ശൂർ - 1 കൊല്ലം - 2 കോട്ടയം - 1 റവന്യൂ ഓഫീസർ ഗ്രേഡ്-2 ൽ ഒഴിവ് ഇല്ല. സൂപ്രണ്ട് കൊല്ലം - 1 പത്തനംതിട്ട - 2 കോട്ടയം - 1 എറണാകുളം - 2 തൃശ്ശൂർ - 3 പാലക്കാട് - 1 കോഴിക്കോട് - 1 കണ്ണൂർ - 2 ഹൈഡ് ക്ലാർക്ക്/റവന്യൂ ഇൻസ്പെക്ടർ കൊല്ലം - 2 കാസർഗോഡ് - 1 മലപ്പുറം - 1 കോഴിക്കോട് - 1 കോട്ടയം - 1 തൃശ്ശൂർ - 1 എറണാകുളം - 2 പാലക്കാട് - 1 വയനാട് - 1
(സി)	തദ്ദേശസ്വയംഭരണ വകുപ്പിനെ പൊതു സർവ്വീസാക്കി മാറ്റുന്നതിൽ ഉണ്ടായിരിക്കുന്ന പ്രതിസന്ധിയും കാലതാമസവും വിശദീകരിക്കാമോ; ഏകീകൃത തദ്ദേശസ്വയംഭരണ വകുപ്പിന്റെയും സബോർഡിനേറ്റ് സർവ്വീസിന്റെയും കരട് വിശേഷാൽ ചട്ടങ്ങൾ രൂപീകരിച്ചിട്ടുണ്ടെങ്കിൽ ആയതിന്റെ കോപ്പി ലഭ്യമാക്കാമോ;	(സി)	തദ്ദേശ സ്വയംഭരണ വകുപ്പിനെ പൊതുസർവ്വീസാക്കി മാറ്റുന്നതിൽ നിലവിൽ പ്രതിസന്ധികളോ കാലതാമസമോ ഉണ്ടായിട്ടില്ല. ഏകീകൃത തദ്ദേശ സ്വയംഭരണ വകുപ്പിന്റെ സ്റ്റേറ്റ് സർവ്വീസിന്റെയും സബോർഡിനേറ്റ് സർവ്വീസിന്റെയും കരട് വിശേഷാൽ ചട്ടങ്ങൾ അനുബന്ധമായി ചേർക്കുന്നു.
(ഡി)	തദ്ദേശസ്വയംഭരണ വകുപ്പ് കമ്മീഷനിൽ ഉൾപ്പെട്ട അംഗങ്ങൾ ആരെല്ലാമാണ്; ഈ കമ്മീഷൻ	(ഡി)	2016 ലെ GO (MS) 148/2016 നമ്പർ ഉത്തരവ് പ്രകാരം ഡോ.സി.പി.വിനോദ് ചെയർമാനായി പുനസംഘടിപ്പിക്കപ്പെട്ട ലോക്കൽ ഗവൺമെന്റ്

	<p>ഇതുവരെ എത്ര രൂപ ചെലവായി എന്ന് വ്യക്തമാക്കാമോ;</p>		<p>കമ്മീഷനിൽ ഡോ.എൻ.രമാകാന്തൻ മെമ്പറായി പ്രവർത്തിച്ചിരുന്നു. ലോക്കൽ ഗവൺമെന്റ് കമ്മീഷൻ 07/2016 മുതൽ 31.01.2022 വരെ വേതന ഇനത്തിൽ 1,77,45,852/- രൂപയും വേതനേതര ഇനത്തിൽ 5,65,261/- രൂപയും ചെലവായിട്ടുണ്ട്.</p>
(ഇ)	<p>പ്രൊഫഷണൽ ടാക്സ് തിരുവനന്തപുരം നഗരസഭയിൽ ഓൺലൈൻ ആയിട്ടുണ്ടോ; എല്ലാ സ്ഥാപനങ്ങളുടെയും വിവരങ്ങളും ജീവനക്കാരുടെ പേരുവിവരവും പിരിഞ്ഞുപോയ ജീവനക്കാരെ ഒഴിവാക്കിയതും കമ്പ്യൂട്ടറിൽ രേഖപ്പെടുത്തിയിട്ടുണ്ടോ;</p>	(ഇ)	<p>തിരുവനന്തപുരം നഗരസഭയിൽ പ്രൊഫഷണൽ ടാക്സ് ഓൺലൈൻ പൂർണ്ണ തോതിൽ ആരംഭിച്ചിട്ടില്ല. സ്ഥാപന രജിസ്ട്രേഷൻ, പാസ് വേഡ് എന്നിവ ലഭ്യമായിട്ടില്ല. കമ്പ്യൂട്ടർ രേഖകളിൽ സ്ഥാപന മേധാവി, പൂർണ്ണമായ കാലാവധി, ഒടുക്കിയ തുക എന്നിവ രേഖപ്പെടുത്തി വരുന്നു. എന്നാൽ ജീവനക്കാരുടെ പേര് വിവരം രേഖപ്പെടുത്തുന്നില്ല.</p>
(എഫ്)	<p>തിരുവനന്തപുരം നഗരസഭയിൽ പ്രൊഫഷണൽ ടാക്സ് അടച്ചുകഴിഞ്ഞാൽ ആ സ്ഥാപനത്തിന്റെ ഡേറ്റാ രജിസ്റ്ററിൽ രേഖപ്പെടുത്തുന്നുണ്ടോ; പിന്നീട് ആയത് പരിശോധിക്കാൻ സാധിക്കുമോ; ജീവനക്കാരുടെ ലിസ്റ്റ് എൻട്രി വരുന്നുണ്ടോ; ഇക്കാര്യങ്ങൾ വിശദീകരിക്കാമോ; ഇല്ലെങ്കിൽ സോഫ്റ്റ് വെയറിൽ മാറ്റം വരുത്തുവാൻ സർക്കാർ തയ്യാറാകുമോ; വർഷങ്ങളുടെ പഴക്കമുള്ള രജിസ്റ്റർ ഡേറ്റാ എൻട്രി വരുത്തി ആധുനികവൽക്കരിക്കാൻ നടപടി സ്വീകരിക്കുമോ;</p>	(എഫ്)	<p>പ്രൊഫഷണൽ ടാക്സ് അടയ്ക്കുന്ന സ്ഥാപനത്തിന്റെ ഡാറ്റാ രജിസ്റ്ററിൽ രേഖപ്പെടുത്തുന്നുണ്ട്. ആയത് പരിശോധിക്കുവാൻ സാധിക്കും. ജീവനക്കാരുടെ പേര് ഒഴികെയുള്ള വിവരങ്ങൾ രേഖപ്പെടുത്തി വരുന്നുണ്ട്.</p>
(ജി)	<p>കോടികളുടെ വരുമാനമുള്ള പ്രൊഫഷണൽ ടാക്സ് സംബന്ധിച്ച് സ്ഥാപനങ്ങളും ജീവനക്കാരും പൊതുജനങ്ങളും അനുഭവിക്കുന്ന ബുദ്ധിമുട്ടിന് പരിഹാരം കാണുവാൻ സോഫ്റ്റ് വെയർ പരിഷ്കരണത്തിന് ഈ രംഗത്തെ വിദഗ്ധരെയും ജീവനക്കാരെയും ഉൾപ്പെടുത്തി ആധുനികവൽക്കരിക്കുവാനും സോഫ്റ്റ് വെയർ പരിഷ്കരിക്കുവാനും നടപടി സ്വീകരിക്കുമോ; വിശദമാക്കാമോ?</p>	(ജി)	<p>അപാകതകൾ പരിഹരിക്കുന്നതിനുള്ള നടപടികൾ സ്വീകരിച്ചു വരുന്നു. സംസ്ഥാനത്തെ എല്ലാ നഗരസഭകളിലും തൊഴിൽ നികുതി ഓൺലൈൻ മുഖാന്തിരം അടവാക്കുന്നതിനും സുതാര്യത ഉറപ്പ് വരുത്തുന്നതിനുമായി സർക്കാർ Indian Institute of Information Technology and Management-Kerala (IIITM-K) യുടെ സാങ്കേതിക സഹായത്തോടെയും AMRUT മിഷന്റെ റീഫോംസ് ഇൻസെന്റീവ് പ്രോജക്ടി (Reforms incentive Project)- ൽ ഉൾപ്പെടുത്തി നടപ്പിലാക്കിയ ഓൺലൈൻ പോർട്ടൽ സംവിധാനമായ www.professiontax.sgkerela.gov.in പോർട്ടൽ വഴി നഗരസഭകളിൽ നേരിട്ട് എത്താതെ തന്നെ നികുതിദായകർക്ക് തൊഴിൽ നികുതി ഒടുക്കുവാൻ സാധിക്കും.</p>

Draft**The Local Self Government Department Subordinate Service Special Rules, 2022****Government of Kerala****Local Self Government (ERA) Department****NOTIFICATION****G.O. (P) No. ___/ 2022/LSGD.****Dated, Thiruvananthapuram--/--/2022.**

S.R.O. NO...../2022:- In exercise of the powers conferred by sub-section (1) of section 2 of the Kerala Public Services Act, 1968 (19 of 1968) read with section 3 thereof and in supersession of the Kerala Panchayat Subordinate Rules, 1994 published in the Kerala Gazette Extraordinary No.627 dated.21-06-1994, the Special Rules for the Kerala Municipal Common Service (Engineering and Town Planning Service) 2001, issued under G.O. (MS) No. 190/2001/LSGD dated 4-08-2001 and published as S.R.O. No.783/2001 in the Kerala Gazette Extraordinary No 1171 dated 9-8-2011, the Kerala Municipal Common Service (Ministerial and Revenue Branch) Qualifications and Method of Appointment Rules, 2001 issued under G.O. (MS) No. 222/2001/LSGD and published as S.R.O. No. 859/2001 in the Kerala Gazette No 1371 dated 15-09-2001, the Kerala Municipal Common Service (Health Branch) Methods of Recruitment and Qualifications Rules issued under G.O. (MS) No.246/72/LASWD dated 16-08-1972 and published in the Kerala Gazetted No. 64 dated 29-08-1972, the Kerala General Subordinate Service-posts in the Rural Development Department Special Rules 2008 issued under G.O. (P) No. 216/2008/LSGD dated 30-07-2008 and published as S.R.O. No.812/2008 in the Kerala Gazette Extraordinary No.1688 dated 2-8-2008, the Special Rules for the Extension Training Centres of Kerala State Rural Development State and Subordinate Services, 2010 issued under G.O.(P) No. 18/2010/LSGD dated 22 -01-2010 and published as S.R.O. No.62/2010 in the Kerala Gazette Extraordinary No.180 dated 23-01-2010, the Special Rules for the Kerala Local Self Government Engineering Subordinate Service, 2007 issued under G.O.(P) No. 272/2007/LSGD dated 27-11-2007 and published as S.R.O. No.996/2007 in the Kerala Gazette Extraordinary No.2150 dated 27-11-2007 and the Kerala Town and Country Planning Subordinate Service Rules, 2000 issued under G.O. (P) No. 183/2000/LSGD dated 20-06-2000 and published as S.R.O. No.608/2000 in the Kerala Gazette Extraordinary No.1281 dated 3-7-2000, as amended subsequently and orders on the subject, the

Government of Kerala hereby make the following Special Rules for the posts in the Local Self Government Department Subordinate Service, namely:-

RULES

1. Short title and commencement. – (1) These rules may be called the Special Rules for the Local Self Government Department Subordinate Service, 2022.

(2) They shall come into force at once.

2. Definitions. - In these Rules, unless the context otherwise requires:-

(a) “by transfer appointment” means appointment from a post in a category to a post in

another category in the same grade;

(b) “by Promotion” means appointment of a member of any category or grade of a service or a class of service to a higher category or grade of such service or class;

(c) “by Transfer” means appointment to a post in a category in the Kerala Local Self Government Department Subordinate Service from a post in a category in the Last Grade Service;

(d) “Recruitment by transfer” means recruitment to a post in a category in the Kerala Local Self Government Department Subordinate Service from a post in a category in the Last Grade Service/Contingent Service by KPSC;

(e) “Department” means the Kerala Local Self Government Department;

(f) “Government” means the Government of Kerala;

(g) “State Service” means the Kerala Local Self Government Department State Service;

(h) “Subordinate Service” means the Kerala Local Self Government Department Subordinate Service;

(i) “Post” means a post included in a category under a Group;

3. Constitution nad Classification -(1) The service shall consist of the following groups and categories of officers namely :-.

Group I General Wing

Category	Group I General Wing
1a.	Assistant Secretary(HG)
1b	Assistant Secretary
1C	Assistant Communication Officer
2	Librarian (Grade II) and Cultural Coordinator
3	Confidential Assistant (Senior Grade)
4	Fair Copy Superintendent
5a	Head Clerk/ Senior Extension Officer
5b	Communication Assistant
6	Librarian (Grade III) and Cultural Assistant
7	Confidential Assistant Grade I
8	Typist Selection Grade
9	Driver Selection Grade
10	Typist Senior Grade
11	Legal Assistant, LSGD
12	Senior Clerk/Extension Officer Grade I
13	Upper Divion Typist
14	Librarian (Grade IV) and Cultural Assistant
15	Driver Senior Grade
16	Nursery School Teacher
17	Confidential Assistant Grade II
18	Driver Grade I
19	Clerk
20	Typist
21	Binder Grade I
22	Driver Cum Office Attendant (LMV)
23	Records Keeper
24	Lift Operator
25	Binder Grade II
26	PABX / Telephone Operator
27	Office Attendant Grade I
28	Ayah
29	Office Attendant Grade II

**Group II Public Health and Environment Management Wing, LSGD
(PHEM, LSGD)**

Category No	Category Name
1.	Senior Public Health Inspector Grade I
2	Senior Public Health Inspector Grade II
3.	Public Health Inspector Grade I
4.	Senior Public Health Promoter /JPHN Grade I
5.	Public Health Inspector Grade II
6.	Public Health Promoter /JPHN Grade II
7.	Senior Nurse
8.	Radiographer
9.	Lab Technician
10.	Pharmacist (Modern Medicine)
11.	Pharmacist (Homoeopathy)
12.	Pharmacist (Ayurveda)
13.	Nurse
14.	Compounder
15.	Nursing Orderly/Maistry/Cleaner/Lab Assistant/Mazdoor
16.	X-ray Attender/Female Attendant/Attendant/Lady Attender/ Lady Assistant/ Attender

Legal Assistant (LSGD)

Group III Local Infrastructure Development and Engineering Wing, LSGD (LIDE, LSGD)

Sub Group (a) (Civil Wing)

Category	Category name
1	First Grade Draftsman/First Grade Overseer
2	Second Grade Draftsman/Second Grade Overseer
3	Third Grade Draftsman/Third Grade Overseer

Sub-Group (b) (Electrical Wing)

Category No	Category name
1	First Grade Overseer
2	Second Grade Overseer
3	Electrician

Sub-Group(C) (Mechanical Wing)

Category No	Category Name
1	Foreman
2	Mechanic Grade I
3	Mechanic Grade II
4	Automobile Electrician
5	Mechanic Assistant
6	Skilled Worker
Sub-Group(d) (Electricity Wing of Thrissur Corporation)	
1.	Special Grade Driver I
2.	Special Grade Driver II
3.	Sub-Engineer
4.	Senior Assistant
5.	Driver Grade I
6.	Overseer
7.	Junior Assistant/Cashier
8.	Lower Division Typist/Junior Fair Copy Assistant.
9.	Driver Grade II
10.	Meter Mechanic Grade II
11.	Filter Operator
12.	Lineman Grade I
13.	Lineman Grade II
14.	Electricity Worker
15.	Office Attendant/Watchman

Group IV (LSGD Planning)

Category No.	Category Name
1	Draftsman Grade I/Town Planning Surveyor Grade I
2	Draftsman Grade II/Town Planning Surveyor Grade II
3	Tracer

Group V Miscellaneous Wing	
Category No	Category Name
1.	Driver Selection Grade (Heavy Duty Vehicle)
2.	Surveyor Grade I
3.	Assistant Curator
4.	Artist-Cum-Photographer-Cum-Cinema Operator Gr I
5.	Community Organiser/Social Worker/Social Mobiliser
6.	Land Tenure Coordinator
7.	Sergeant
8.	Driver (Senior Grade) (Heavy Duty Vehicle)
9.	Plumbing Inspector
10.	Roller Driver Grade I
11.	Surveyor Grade II
12.	Driver (Grade I) (Heavy Duty Vehicle)
13	Roller Driver Grade II
14.	Artist-Cum-Photographer-Cum-Cinema Operator Gr II
15.	Meter Inspector
16.	Data Entry Operator
17.	Tractor Driver
18.	Driver Cum Office Attendant (Medium/ Heavy Passanger/ Goods Vehicle)
19.	Welder

20.	Mechanic (Motor Vehicles)
21.	Fitter
22.	Blacksmith/ Carpenter Cum Blacksmith
23.	Pump Operator
24.	Furnace Operator
25.	Plumber
26.	Meter Reader
27.	Park Superintendent
28.	Cook
29.	Mechanic
30	Library Attender
31	Carpenter
32	Gardener
33	Cleaner (Lorry)/Workshop Cleaner
34	Chainman

(2) With effect from the date of commencement of these Rules, the Officers belonging to the posts falling under the categories specified in sub-rule (1) or identical thereto and serving under the Panchayat Department, Urban Affairs Department, Municipal Common Service, Rural Development Department, Town and Country Planning Department and the Local Self Government Engineering Service shall be integrated and constituted into one service, namely, the Kerala Local Self Government Department Subordinate Service.

(3) The inter-se seniority of persons who get promotion or appointment by different methods to the Kerala Local Self Government Subordinate Service after the commencement of these Rules shall be prepared by the Principal Director.

(4) Categories 1 to 13,15, 16, 18, 21, 23, 24, 26 and 27 of Group I, Categories 1,2,3,4,6 and 7 of Group II, Categories 1 and 2 of Sub Group (a) Categories 1, 2 and 3 of Sub Group (b), Categories 1, 2 and 3 of Sub Group (c) of Group III, Category I and 2 of Group IV and Categories 1,2,4,8,9,10,13,16 and 28 of Group V shall be constituted at the State level and all the categories in Sub Group (d) of Group III and all the remaining categories in all the Groups shall be constituted at the District level.

(4) With effect from the date of commencement of these Rules, the following categories of Posts shall be included in the category as shown against each in the integrated Local Self Government Department Service and shall be known accordingly:-

Name of post before Integration included in a category	Name of Category after Integration
Group I (General Wing)	
Joint Block Development Officer (HG) Assistant Secretary, Grama Panchayat(HG) Junior Superintendent(HG) Superintendent(HG), Municipal Common Service Revenue Officer Gr II Farm Supervisor	Assistant Secretary (HG)
Joint Block Development Officer Assistant Secretary, Grama Panchayat Chief Accountant, Municipal Common Service Assistant Accounts Officer, Municipal Common Service Manager, Municipal Common Service Junior Superintendent Superintendent , Municipal Common Service	Assistant Secretary
Publicity Officer, Panchayath Department	Assistant Communication Officer
Librarian, Selection Grade, Panchayat Department Librarian Grade II, Municipal Common Service	Librarian Grade II and Cultural Coordinator
Assistant Campaign Officer, RIB	Communication Assistant
General Extension Officer Extension Officer(Housing) Extension Officer(Women Welfare) Cashier, Panchayat Head Accountant Revenue Inspector, Municipal Common Service	Head Clerk/ Senior Extension Officer

Manager Relief Settlement, Municipal Common Service	
Librarian, Senior Grade, Panchayat Department Librarian Grade III (Municipal Common Service)	Librarian Grade III & Cultural Assistant
Village Extension Officer Grade I Chief Cashier Store Keeper Poor Home Manager Grade I Market Supervisor Steward Superintendent SMSM Satrom (Municipal Common Service)	Senior Clerk/ Extension Officer Grade I
Librarian Grade IV (Municipal Common Service) Librarian, Panchayat Department	Librarian Grade IV & Cultural Assistant
Village Extension Officer Grade II Store keeper/ Assistant Cashier/ Shrof/ Begger Home Superintendent/ Poor Home Manager Grade II/ Assistant Steward/ Assistant Superintendent SMSM Satrom/ Check Post Inspector/ Bus Stand Superintendent(Municipal Common Service)	Clerk

With effect from the date of commencement of these Rules, the following categories of Posts shall be redesignated as shown against each in the integrated Local Self Government Department Service and shall be known accordingly:-

Group II (Public Health and Environment Management Wing)

Health Inspector Grade I (Municipal Common Service)	Senior Public Health Inspector Grade I
Health Inspector Grade II (Municipal Common Service)	Senior Public Health Inspector Grade II
Junior Health Inspector Grade I (Municipal Common Service) Health Inspector Grade I (Panchayat Department)	Public Health Inspector Grade I

Junior Health Inspector Grade II (Municipal Common Service) Health Inspector Grade II (Panchayat Department)	Public Health Inspector Grade II
Junior Public Health Nurse Grade I (Municipal Common Service)	Senior Public Health Promoter/ Junior Public Health Nurse Grade I/
Staff Nurse	Senior Nurse
Junior Public Health Nurse Grade II (Municipal Common Service)	Junior Public Health Nurse Grade II/ Public Health Promoter
Pharmacist (Allopathy)	Pharmacist (Modern Medicine)
Auxiliary Nurse –cum- Midwife (Panchayat Department)	Nurse
Group III Local Infrastructure Development and Engineering Wing, LSGD (LIDE, LSGD) Sub Group (b) Electrical Wing	
Overseer (Electrical) Municipal Common Service	Overseer
Electrician (Municipal Common Service)	Electrician
Sub Group (C) Mechanical Wing	
Mechanic, Rural Development Department	Mechanic
Electrician, Rural Development Department	Automobile Electrician
Skilled Assistant, Rural Development Department	Mechanic Assistant
Permanent Labour, Rural Development Department	Skilled Worker
Group V (Miscellaneous Wing)	

Assistant Project Officer (Municipal Common Service)	Community Organiser/Social Worker/Social Mobiliser
Mechanic (Municipal Common Service)	Mechanic (Motor Vehicles)

(5) With effect from the date of commencement of these Rules,

(i) The Post of Joint Block Development Officer (HG) is redesignated as Block Panchayath Assistant Secretary (HG) , Assistant Secretary(HG), Grama Panchayat is redesignated as Grama Panchayath Assistant Secretary (HG), Superintendent(HG), Municipal Common Service is redesignated as Junior Superintendent(HG) and are equated with Assistant Secretary (HG).

(ii) The Post of Joint Block Development Officer is redesignated as Block Panchayath Assistant Secretary , Assistant Secretary, Grama Panchayat is redesignated as Grama Panchayath Assistant Secretary , Superintendent , Municipal Common Service is redesignated as Junior Superintendent , Chief Accountant, Municipal Common Service and Assistant Accounts Officer, Municipal Common Service is redesignated as Assistant Accounts Officer(Municipality/ Corporation) , Manager, Municipal Common Service is redesignated as Senior Urban Service Manager (Municipality/ Corporation) and are equated with Assistant Secretary .

(iii) The Post of General Extension Officer, Extension Officer(Housing) are redesignated as Senior Extension Officer Extension Officer(Women Welfare) is redesignated as Senior Extension Officer(Empowerment), Revenue Inspector, Municipal Common Service is redesignated as Revenue Inspector (Municipality/ Corporation) , Manager Relief Settlement, Municipal Common Service is redesignated as Urban Service manager (Municipality/ Corporation) and are equated with Head Clerk/ Senior Extension Officer.

(iv) Village Extension Officer Grade I is redesignated as Extension Officer(Corporation/Municipality/ Panchayat) Grade I, Chief Cashier, Store Keeper, Poor Home Manager Grade I, Market Supervisor, Steward, Superintendent SMSM Satrom (Municipal Common Service) are redesignated as Senior Urban Service Assistant and are equated with Senior Clerk/ Extension Officer Grade I.

(v) Village Extension Officer Grade II is redesignated as Extension Officer(Corporation/Municipality/ Panchayat) Grade II, Store keeper/ Assistant Cashier/ Shrof/ Begger Home Superintendent/ Poor Home Manager Grade II/ Assistant Steward/ Assistant Superintendent SMSM Satrom/ Check Post Inspector/ Bus Stand

Superintendent(Municipal Common Service) are redesignated as Urban Service Assistant/ Revenue Collection Assistant and are equated with clerk.

(vi) Relative seniority for the purpose of promotion to a person appointed by direct recruitment and a person appointed by transfer or by promotion in a category shall be determined on the basis of the date of advice of the Public Service Commission or the date of order of appointment by transfer or by promotion to that category, as the case may be as provided in Rule 27 Part II KS&SSRs.

(6) **Inter-transferability** :- With effect from the date of commencement of these Rules, the posts included or deemed to have been included under a category shall be on identical scale of pay. Any person holding a post falling under a category shall be transferable to any other post within that category except those posts which are specifically mentioned for a particular period thereunder. Specific categories listed in the general wing under rule 3 shall be equivalent to the various posts in the LSGIs and LSGD and inter-transferable accordingly:-

No.	Category name	Inter-transferable posts
1a	Assistant Secretary(HG)	Block Panchayat Assistant Secretary(HG)/ GramaPanchayat Assistant Secretary(HG)/ Junior Superintendent(HG)/Revenue Officer Gr II/ Farm Supervisor
1b	Assistant Secretary	Block Panchayat Assistant Secretary/ GramaPanchayat Assistant Secretary/ Assistant Accounts Officer (Municipality/Corporation)/Senior Urban Service Manager (Municipality/Corporation)/ Junior Superintendent/
Legal Assistant (LSGD)	Head Clerk/ Senior Extension Officer	Senior Extension Officer/ Senior Extension Officer (Empowerment)/

5		Head Clerk/ Cashier(Panchayt)/Head Accountant/ Revenue Inspector (Municipality/ Corporation) /Urban Service Manager (Municipality/Corporation)/ Communication Assistant
12	Senior Clerk / Extension Officer Grade I	Senior Clerk/Extension Officer, (Corporation/ Municipality/Panchayat) Grade I/Senior Urban Service Assistant(Municipality/Corporation) Clerk/
19	Clerk	Clerk/ Extension Officer, (Corporation/ Municipality/ Panchayat) Grade II/ Urban Service Assistant (Municipality/Corporation)/ Revenue Collection Assistant
27	Office Attendant Grade I	Office Attendant Grade I/ Attender (Stores)/Library Attender/Records Keeper
29	Office Attendant Grade II	Office Attendant Grade II/Duffedar/ Caretaker/Chainman/Watchman/ Night Watchman/Helper

(7) Method of appointment and qualification:- No person shall be eligible for appointment to a post included in the categories mentioned in column (1) of the table below by the method specified in column (2) unless he possesses the qualifications specified in the corresponding entry in column (3) thereof.

Group I General Wing

Sl.No	Category (1)	Method of Appointment (2)	Qualification (3)
Group I General Wing			
1(a).	Assistant Secretary(HG)		
1(b).	Assistant Secretary	By promotion from Category 5(a)	As same as for Category 19
1(c)	Assistant Communication Officer	By appointment from qualified officers from Category 1(b)	Degree/Diploma in Journalism/ Mass Communication
<p>Note 1 :-The Assistant Communication Officer included in Category I (c) is eligible for by transfer to a post in Category 7(b), Group I of the State Service based on their original seniority in Category 1(b)</p> <p>Note 2:- The ratio between Assistant Secretary (Higher Grade), LSGI and Assistant Secretary shall be 1:3.</p>			

2	Librarian Grade II and Cultural Coordinator	By promotion from Category 6	As same as for Category 14
3	Confidential Assistant Senior Grade	By promotion from Category 7	As same as for Category 17
4	Fair Copy Superintendent	By promotion from Category 8	As same as for Category 20
5(a)	Head Clerk/ Senior Extension Officer	By promotion from Category 12	As same as for Category 19
5(b)	Communication Assistant	By transfer appointment from qualified officers from Category 5(a)	Degree / Diploma in Journalism/Mass Communication

Note :-Communication Assistant included in Category 5 (b) is eligible for promotion to a post in Category 1 (b) based on their original seniority in Category 5 (a).

6	Librarian Grade III and Cultural Assistant	By promotion from Category 14	As same as for Category 14
7	Confidential Assistant, Grade I	By promotion from Category 17	As same as for Category 17
8	Typist Selection Grade	By promotion from Category 10	As same as for Category 20
9	Driver Selection Grade	By promotion from Category 15	As same as for Category 22
10	Typist Senior Grade	By promotion from Category 13	As same as for Category 20
11	Legal Assistant (LSGD)	(i) By transfer appointment of qualified persons from Category 12 (ii) In the absence of qualified persons under item (i) above, may be filled up from qualified candidates of Category 19 (iii) In the absence of qualified persons under item (i) & (ii) above by direct recruitment	Degree in Law from a recognized university

Note :- Persons appointed as Legal Assistant by (i) & (ii) is eligible for promotion to Category 5(a) based on his original seniority in Category 12 or in Category 19 as the case may be.

12	Senior Clerk/ Extension Officer Grade I	By promotion from Category 19	As same for Category 19
<p>Note(1) :-Category 13 have prescribed qualification and have put in five years of service will eligible for appointment as Category 12 in every sixth vacancy arising in the Department. If eligible candidates are not available for appointment from Category 13 at the time of occurrence of the vacancy, such vacancies shall also be filled up by promotion from Category 19.</p>			
13	Upper Division Typist	By promotion from Category 20	As same as for Category 20
14	Librarian Grade IV and Cultural Assistant	<p>(i) By transfer appointment from approved probationers in any Category in the Subordinate Service</p> <p>(ii) By direct recruitment</p>	<p>i)S.S.L.C or its equivalent and Certificate in Library Science recognized by the Government.</p> <p>or</p> <p>ii)S.S.L.C or its equivalent and Diploma in Library Science</p> <p>or</p> <p>iii)Degree in Library and Information Science</p>
<p>Note 1:- Appointment by transfer and by direct recruitment shall be made in the ratio of 1:1. In the absence of qualified candidates under item (i) above, those vacancies shall also be filled up by direct recruitment.</p> <p>Note 2:- A ratio of 3:1:1 shall be followed among the Degree, Diploma and Certificate holders in Library Science for appointment by transfer. In the absence of Degree holders, at the time of occurrence of the vacancy, it shall also be filled up from among the Diploma holders and in the absence of Degree and Diploma holders at the time of occurrence of the vacancy, it shall be filled up from the Certificate holders, without further restoration benefits to the Degree and Diploma holders, as the case may be.</p> <p>Note 3:-Separate Ranked list shall be prepared for the categories of Degree holders, Diploma holders and Certificate holders.</p>			
15	Driver Senior Grade	By promotion from Category 22	As same as for Category 22

16	Nursery School Teacher	<p>(i) By transfer from part time Nursery School Teacher with minimum 4 years service.</p> <p>(ii) In the absence of qualified persons under item (i) above, by direct recruitment.</p>	<p>(i) S.S.L.C or its equivalent and</p> <p>(ii a) A certificate of successful completion of Nursery Teachers' Training issued by the Government.</p> <p style="text-align: center;">Or</p> <p>(ii b) Nursery Teachers' Training Certificate Or Balasevika Training Certificate issued by the State Council of Child Welfare or Pre-Primary Teachers Training Certificate issued by the Commissioner for Government Examinations, Kerala. Preference will be given to Teachers' Training Certificate holders with any of the above Training qualifications.</p>
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17	Confidential Assistant Grade II	<p>(i) By promotion from Category 20</p> <p>(ii) By direct recruitment</p>	<p>i) S.S.L.C or its equivalent and (ii) Lower Grade Certificate in Typewriting English (K.G.T.E) and Computer Word Processing or its equivalent and</p> <p>(iii) Lower Grade Certificate in Type writing Malayalam (K.G.T.E) or its equivalent and</p> <p>(iv) Lower Grade Certificate in Shorthand English (K.G.T.E) or its equivalent and</p> <p>(v) Lower Grade Certificate in Shorthand Malayalam (K.G.T.E) or its equivalent</p>
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Note(1):-Those who have passed the Lower Grade Certificate in Typewriting English (K.G.T.E) before January 2002 should produce certificate in 'Computer Word Processing' or its equivalent.

Note (2) :- Appointment by promotion and by direct recruitment shall be made in the ratio of 1:1. In the absence of qualified candidates for promotion to a vacancy at the time of occurrence of the vacancy, such vacancies shall be also filled up by direct recruitment without reference to the above ratio.

Note (3):- 2 percent of the vacancies of Confidential Assistant Grade II set apart for direct recruitment, shall be filled up by recruitment by transfer from among the low paid employees in the Subordinate Services included in Schedule II of the Kerala Civil Services (Classification, Control and Appeal) Rules, 1960 who possesses the minimum qualification prescribed for appointment as Confidential Assistant Grade II and who secure not less than 40 per cent marks in the competitive test conducted by the Kerala Public Service Commission. The Commission may maintain a separate Ranked list of such persons and candidates from this list a person will be advised against the 2 per cent vacancies set apart for them.

18	Driver Grade I	By promotion Category 22	As same as for Category 22
19	Clerk	(i) By direct recruitment ii) By transfer appointment from the low paid in-service employees (iii) By transfer recruitment from the low paid employees in the Subordinate Service	(i) S.S.L.C or its equivalent. (ii) S.S.L.C or its equivalent and must have completed probation and 3 years service in the feeder post/ posts.
<p>Note :- 10 percent of the vacancies in Category 19 shall be filled up by transfer appointment from among the low paid in-service employees as laid down in G.O(P) No.1\2014\ P&ARD dt.03.01.2014. 10 percent of the vacancies in Category 19 shall be filled up by transfer recruitment from among the low paid employees working in the Subordinate service as laid down in G.O(P) No. 12/2010/P&ARD dt. 05.04.2010.</p>			
20	Lower Division Typist	(i) By Direct recruitment (ii) By transfer appointment from the low paid in-service employees (iii) By transfer recruitment from the low paid employees in the	(i) S.S.L.C or its equivalent and (ii) Lower Grade Certificate in Type writing Malayalam (K.G.T.E) or its equivalent and (iii) Lower Grade Certificate in Typewriting English (K.G.T.E.) and Computer Word Processing or its equivalent.

	Subordinate Service	
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Note(1):- Those who have passed the Lower Grade Certificate in Typewriting English (K.G.T.E) before January, 2002 should produce separate certificate in “Computer Word Processing” or its equivalent.

Note (2):- Those who have completed probation and 3 years service in the feeder post/posts are only eligible for by transfer appointment.

Note3:- 10 percent of the vacancies in Category 20 shall be filled up by transfer appointment from among the low paid in-service employees as laid down in G.O(P) No.1\2014\ P&ARD dt.03.01.2014. 10 percent of the vacancies in Category 20 shall be filled up by transfer recruitment from among the low paid employees working in the Subordinate service as laid down in G.O(P) No. 12/2010/P&ARD dt. 05.04.2010.

21	Binder Grade I	By promotion from Category 25	As same as for Category 25
22	Driver Cum Office Attendant (LMV)	<p>(i) By transfer appointment from Category 27 or Category 29</p> <p>(ii) In the absence of qualified persons under item (i) above, by promotion from category 33 of Group V</p> <p>(iii) In the absence of qualified persons under item (i) and (ii) above, by transfer from among qualified contingent employees with a minimum of 4 years service</p> <p>(iv) By direct recruitment</p>	<p>i)A Pass in Standard VII or equivalent qualifications</p> <p>(ii) Must possess a current, Motor Driving Licence of 3 years standing to drive Light Motor Vehicles with Drivers Badge.</p> <p>(iv) Medical Fitness: should be medically fit as per the standards specified below.</p> <p>(a) Ear: Hearing should be perfect (b) Eye: Distant Vision -6/6 snellen Near Vision- 0.5 snellen Colour Vision- Normal Night Blindness- Nil (c) Muscles and joints: No paralysis and all joints with free movements . (d) Nervous System : Perfectly Normal. Free from any infectious diseases.</p>

Note 1 :- Appointment by promotion or by transfer and by direct recruitment shall be made in the ratio 1:1

Note2 : (i)Driving Licence shall be valid not only at the time of application but also at each stage of selection.

(ii) Proficiency in driving Light Duty Vehicles(to be proved at a practical test conducted by Kerala Public Service Commission during the course of selection)

(iii) Medical fitness shall be proved by a proper Medical certificate obtained from a Medical Officer not below the rank of a Assistant Surgeon

(iv) Physically handicapped persons are not eligible to apply for the post.

23	Records Keeper	By promotion from Category 27	(i) S.S.L.C. or its equivalent and (ii) Experience in keeping and handling of disposed files and records for a period of six months
24	Lift Operator	By promotion from Category 27	i) S.S.L.C. or its equivalent and (ii) Experience as Lift Operator for a period of six months
25	Binder Grade II	By promotion from Category 27	i) S.S.L.C. or its equivalent and (ii) K.G.T.E. or M.G.T.E. in Book Binding (Lower)
26	PAB X/Telephone Operator	By promotion from Category 27	i) S.S.L.C. or its equivalent and (ii) Experience as Telephone Operator for a period of six months.
27	Office Attendant Grade I	By promotion from Category 29	As same as for Category 29.
28	Ayah	(i) By transfer from among qualified contingent employees with a minimum of 4 years service (ii) In the absence of qualified persons under item (i) above, by direct recruitment	i) Should have passed Standard VII and should not have acquired Graduation and (ii) Experience for not less than one year as Ayah of Children gained from a Government Institution or from any Institution registered under the Societies Registration Act, 1860 (Central Act XXI of 1860) or the Travancore-Cochin Literary Scientific and Charitable Societies Registration Act, 1955 (XII of 1955)
<p>Note1 :- Experience mentioned in item (ii) above, should be one gained after acquiring the General Educational qualifications prescribed in item (i)</p> <p>Note2 :- The post of Ayah shall be reserved exclusively for women candidates</p>			
29	Office Attendant Grade II	(i) By direct recruitment (ii) By transfer from the contingent employees with a minimum of 4 years service	Should have passed Standard VII and should not have acquired Graduation.

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Note 1 :-Appointment by promotion or by transfer and by direct recruitment shall be made in the ratio 9:1

Group II Public Health and Environment Management Wing, LSGD

(PHEM, LSGD)

1	Senior Public Health Inspector Grade I	By promotion from Category 2	As same as for Category 5
2	Senior Public Health Inspector Grade II	By promotion from Category 3	As same as for Category 5
3	Public Health Inspector Grade I	By promotion from category 5	As same as for Category 5
4	Senior Public health Promoter/ JPHN Grade I	By promotion from category 6	As same as for Category 6
5	Public Health Inspector Grade II	By direct recruitment	i) S.S.L.C or its equivalent and (iia) Diploma in Health Inspector Course (2 years) approved by the Government. or (iib) Health Inspectors' Certificate from any of the Medical Colleges in Kerala or (iic) Sanitary Inspectors' Certificate of All India Institute of Local Government, Mumbai or (iie) Certificate in Sanitary Inspectors Course awarded by the National Council for Rural Higher Education or (iif) Sanitary Inspectors training Course conducted by the Rural Institute, Thavanoor Or (iig) Any other equivalent qualification
6	Public health Promoter / JPHN Grade II	By Direct recruitment	(i) S.S.L.C or its equivalent and (ii a) Auxiliary Nurse Midwifery Certificate (

			<p>Revised Course) of 18 months duration issued by the Kerala Nurses and Midwives Council.</p> <p>Or</p> <p>(iib) Auxiliary Nurse Midwifery Certificate /Auxiliary Nurse Midwifery Certificate (Revised Course) issued by an authority recognized by the Indian Nursing Council</p> <p>or</p> <p>(iic) Health Workers Training Certificate issued by the Kerala Nurses and Midwives Council.</p> <p>and</p> <p>(iii) Registration in the Kerala Nurses and Midwives Council</p>
7	Senior Nurse	By promotion from Category 13	As same as for Category 13
8	Radiographer	By direct recruitment	<p>(i) Plus Two Science or its equivalent and</p> <p>(iia) Diploma in Radiological Technology (2 years) approved by the Government</p> <p>or</p> <p>(iib)Any other equivalent qualification.</p>
9	Lab Technician	By direct recruitment	<p>i) Plus Two Science or its equivalent and</p> <p>(ii) Medical Laboratory Technicians' Course conducted by the Medical Colleges In the State or DMLT approved by the Government or its equivalent.</p>
10	Pharmacist (Modern Medicine)	By direct recruitment	<p>(i) Plus Two Science or its equivalent and</p> <p>(ii) Diploma in Pharmacy and</p> <p>(iii) Registration in the Kerala State Pharmacy Council.</p>
11	Pharmacist (Homeopathy)	By direct recruitment	<p>(i) S.S.L.C or its equivalent and</p> <p>One year Certificate Course of Pharmacist obtained after successful training in Nurse- cum-Pharmacist Training Course. (Homeopathy) conducted by the Government or its equivalent.</p>
12	Pharmacist (Ayurveda)	By direct recruitment	<p>(i) S.S.L.C or its equivalent and</p> <p>(ii) (iia) One year Certificate Course in Pharmacy (Ayurveda) conducted by Ayurveda Medical education</p>

13	Nurse	By direct recruitment	(i) S.S.L.C or its equivalent and (iia) Auxiliary Nurse Midwifery Certificate (revised course) of 18 months duration issued by the Kerala Nurses and Midwives Council Or (iib) Auxiliary Nurse Midwifery Certificate (revised course) of 18 months duration issued by an authority recognized by the Indian Nursing Council Or (iic) Health Workers Training Certificate issued by the Kerala Nurses and Midwives Council And (iii) Registration in the Kerala Nurses and Midwives Council
14	Compounder	By direct recruitment	(i) S.S.L.C or its equivalent (ii) Diploma in Pharmacy or Compounding Certificate issued by the Government or its equivalent (iii) Registration in the Kerala Pharmacy Council
15	Nursing Orderly/ Maistry/ Cleaner/ Lab Assistant / Mazdoor	By promotion from Category 16	As same as for Category 16
16	X-ray Attender / Female Attendant / Attendant /Lady Attender / Lady Assistant / Attender	By direct recruitment	Should have passed Standard VII and should not have acquired Graduation

Group III Local Infrastructure Development and Engineering Wing, LSGD
(LIDE, LSGD)

Sub Group (a) Civil Wing

1	First Grade Draftsman/ First Grade Overseer	(i)By promotion from Category 2	SSLC or its equivalent and must possess any
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			<p>one of the following:-</p> <p>(a) Kerala Government certificate examination(2 years course) in Civil Engineering</p> <p>(b) Diploma in craftsmanship in the trade of draftsman (civil) obtained after 18 months course(followed by 6 months practical training) at the Industrial Training Institute/ Centres, conducted by the Government of India, Ministry of Labour.</p> <p>(c) Diploma (2 years course) in Civil Engineering in Womens polytechnics.</p>
		ii) By direct recruitment	Diploma in Civil Engineering or any other qualification recognized as equivalent thereto.
Note:- Appointment by promotion and by direct recruitment shall be made in the ratio 1:1			
2	Second Grade Draftsman / Second Grade Overseer	(i) By promotion from Category 3 (ii) By direct recruitment	<p>(i) SSLC or its equivalent and</p> <p>(ii) must possess any one of the following:-</p> <p>(a) Kerala Government certificate examination(2 years course) in Civil Engineering</p> <p>(b) Diploma in craftsmanship in the trade of draftsman(civil) obtained after 18 months course(followed by 6 months practical training) at the Industrial Training Institute/ Centres, conducted by the Government of India,</p>

			Ministry of Labour. (c) Diploma (2 years course) in Civil Engineering in Womens polytechnics.
Note :- Appointment by promotion and by direct recruitment shall be made in the ratio 1:1			
3	Third Grade Draftsman / Third Grade Overseer	By direct recruitment	(i) SSLC or its equivalent and (ii) must possess any one of the following:- (a) Kerala Government certificate examination(2 years course) in Civil Engineering (b) Diploma in craftsmanship in the trade of draftsman (civil) obtained after 18 months course(followed by 6 months practical training) at the Industrial Training Institute/ Centres, conducted by the Government of India, Ministry of Labour. (c) Diploma (2 years course) in Civil Engineering in Womens polytechnics.

Sub Group (b) Electrical Wing

1	First Grade Overseer (Electrical)	(i)By promotion from Category 2 (ii) By direct recruitment	As same as category 2 Diploma in Electrical Engineering or Diploma in Electronics and Communication Engineering or any other qualification recognized as equivalent thereto.
Note:- Appointment by promotion and by direct recruitment shall be made in the ratio 1:1			
2	Second Grade Overseer (Electrical)	(i) By promotion from Category 3 (ii) By direct recruitment	As same as category 3 (i) SSLC or its equivalent and (ii) must possess any one of the following:- (a) Kerala Government certificate examination(2 years course) in Electrical Engineering (b) Diploma in craftsmanship in the trade of draftsman(Electrical) obtained after 18 months course(followed by 6 months practical training) at the Industrial Training Institute/ Centres, conducted by the Government of India, Ministry of Labour.

			(c) Diploma (2 years course) in Electrical Engineering in Womens polytechnics.
Note :- Appointment by promotion and by direct recruitment shall be made in the ratio 1:1			
3	Electrician	By direct recruitment	(i) SSLC or its equivalent and (ii) National Trade Certificate/ Vocational Higher Secondary School Certificate in the concerned Trade / Electrical Overseer course or equivalent thereto and (iii) wiremen's Licence

Sub –Group (c) Mechanical Wing

1	Foreman	(i)By promotion from Category 2 (ii) By direct recruitment	As same as category 2 (i) Diploma in Mechanical Engineering or Automobile engineering or any other qualification recognized as equivalent thereto (ii) Experience in repair and maintenance works of both Light and Heavy vehicles (Petrol and Diesel Engines) for not less than three years in an auto mobile workshop of a transport Organization approved by Government and (iii) should possesses a valid current licence to drive Heavy Motor Vehicles with badge.
Note :- Appointment by promotion and by direct recruitment shall be made in the ration 1:1			
2	Mechanic Grade I	(i)By promotion from Category 3. (ii) By direct recruitment	As same as category 3 (i) SSLC or its equivalent and (ii) must possesses any one of the following:- (a) Kerala Government certificate examination(2 years course) in Mechanical/ Automobile Engineering (b)Craftsmanship in the trade of draftsman(Mechanical / Automobile) obtained after 18 months course(followed by 6 months practical training) at the Industrial Training Institute/ Centres, conducted by the Government of India, Ministry of Labour, Ministry of Skilled Development (c) Diploma (2 years course) in Mechanical / Automobile Engineering in Womens polytechnics and

			(iii) Experience as Mechanic for not less than 2 years in a government or Government approved workshop and (iv) should possess valid current licence to drive Heavy Motor Vehicles with badge.
Note:- Appointment by promotion and by direct recruitment shall be made in the ratio 3:2.			
3	Mechanic Grade II	(i) By promotion from Category 5 (ii) By direct recruitment	As same as category 5 SSLC or its equivalent and (ii) must possess any one of the following:- (a) Kerala Government certificate examination(2 years course) in Mechanical/ Automobile Engineering (b) Craftsmanship Certificate in the trade of draftsman(Mechanical / Automobile) obtained after 18 months course(followed by 6 months practical training) at the Industrial Training Institute/ Centres, conducted by the Government of India, Ministry of Labour. (c) Diploma (2 years course) in Mechanical / Automobile Engineering in Womens polytechnics and (iii) Experience as Mechanic for not less than 1 year in a government or Government approved workshop and (iv) should possess a valid current licence to drive Heavy Motor Vehicles with badge.
Note :- Appointment by promotion and by direct recruitment shall be made in the ratio 1:1			
4	Automobile Electrician	By direct recruitment	(i) SSLC or its equivalent and (ii) must possess any one of the following:- (a) Kerala Government certificate examination(2 years course) in Electrical Engineering (b) Craftsmanship Certificate in the trade of draftsman(Electrical) obtained after 18 months course(followed by 6 months practical training) at the Industrial Training Institute/ Centres, conducted by the Government of India, Ministry of Labour. (c) Diploma (2 years course) in Electrical Engineering in Womens polytechnics. (iii) Experience as Electrician in an automobile workshop for not less than 1 year in a Government or Government approved workshop and

			(iv) should possess a valid current licence to drive Light Motor Vehicles.
5	Mechanic Assistant	By direct recruitment	i) SSLC or its equivalent and (ii) NTC/NCVT in Mechanic Motor Vehicles/ sheet metal work/ painting/ blacksmithy/ welder and should possess National Apprenticeship Trade Certificate in the concerned Trades and subsequent work experience for a period of not less than one year in a Government approved Automobile workshop and (iii) should possess a valid current licence to drive Light Motor Vehicles.
6	Skilled Worker	By direct recruitment	(i) should have passed standard VII and should not have acquired Graduation and (ii) Experience in patchwork, Painting for a period of not less than 2 years in a Government or Government approved workshop.

Sub –Group (d) Electricity Wing of Thrissur Corporation

1	Special Grade Driver I	By promotion from Category 2	As same as for Category 9
2	Special Grade Driver II	By promotion from Category 5	As same as for Category 9
3	Sub-Engineer	i) By promotion from Category 6 എന്നു് Rule 2 definition ഭേദഗതി വരുത്തിയിട്ടുണ്ട്. ii) By transfer recruitment from, among qualified employees below the cadre of Sub-Engineer.	(i) SSLC or its equivalent and (ii)(a) Certificate in Electrical engineering obtained after passing an examination conducted by competent authority after having undergone a course of study of not less than 2 years from a Technical School or a Technical Training Centre or an Institution recognized for the purpose by Government or (b) Certificate obtained after having passed an Examination conducted by a competent authority in the Trade of Lineman/ Wireman/ Electrician after 18 months course in ITI and 6 months in Plant Training or (c) Certificate from National Council for Vocational Training (NCVT) (both regular and private) in Electrician/ Wireman/ Electronics or Diploma in Electrical Engineering/ Electronics and

		<p>iii) By direct recruitment</p>	<p>Communication Engineering Or (d) MGTE/ KGTE Group certificate in Electrical Engineering covering the following subjects namely 1. Electrical Light and Power (Higher) 2. Applied Mechanics (Lower) 3. Heat Engines(Lower) 4. Machine Drawing(Lower) and (iii) 5 years service as Overseer and Lineman in Sub Group (d) of Group III of the Subordinate service.</p> <p>(i) SSLC or its equivalent (ii)(a) Diploma in Electrical Engineering of a recognized Institution after 3 years of course of study Or (b) Diploma in Electronics and Communication Engineering of a recognized Institution after 3 years of course of study Or (c) Certificate in Electrical Engineering from any one of the recognized Technical School shown below with 5 years experience under the KSEB or the electrical wing of the Trissur Corporation 1. City and Guilds London : Examination in Electrical Engineering in A/C and D/C of Intermediate or final Grade 2. Krishna Rajendra Technological Institute (2 years Course) 3. SMT School Overseers – Certificate in Electrical & Mechanical Engineering (2 years Course) 4. Certificate in Electrical Engineering of the Engineering College , Thiruvananthapuram or Technological Institute , Thrissur or equal Course(2 years) 5. Certificate in Electrical Engineering CNT Institute , Chennai(2 years Course) 6. Certificate obtained from PSG Institute , Coimbatore (2 years Course) 7. Electricians Course Certificate , College of Engineering Kolkata(2 years Course) 8. Certificate in Electrical Wiring of the Industrial School kozhikode 9. MGTE/ KGTE Group Certificate in (Electrical Engineering) four subjects Viz, Electrical Light and Power (Higher),</p>
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			<p>Applied Mechanics (Lower), Heat Engines(Lower), Machine Drawing(Lower)</p> <p>10. Departmental 3 years Apprentice Course Training and pass in the final examination</p> <p>11. Craftsman Certificate from Industrial training Centre as Electrician, wireman, or Lineman</p> <p>12. Certificate of grade II proficiency test in the Trade of Electrician under Technical Training Scheme(Demob)</p> <p style="text-align: center;">Or</p> <p>(d) MGTE/KGTE in Electrical Light and Power (Higher)with 5 years experience as Overseer (Electrical) under the KSEB or the Electrical Wing of the Thrissur Corporation</p>
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Note:- 30 percent of the posts will be filled up by direct recruitment, 10 percent by recruitment by transfer from among qualified employees below the cadre of Sub –Engineer and the balance 60 percent will be filled up by promotion from qualified employees in Category 6.

4	Senior Assistant	By promotion from Category 7	Graduation from a recognized University
5	Driver Grade I	By promotion from Category 9	As same as for category 9
6	Overseer	By promotion from Category 12	As same as for Category 12

Note :- Appointment by promotion from among the unqualified and qualified employees in Category 12 shall be made ratio of 60:40. Out of the 40 percent earmarked for qualified hands, 25 percent shall be reserved for persons having 2 year Certificate Course in I.T.I (Electrical and Electronics), 10 per cent shall be reserved for persons with I.T.I (Non – Electrical) and 5 per cent shall be reserved for person with a pass in Standard VIII and 5 years field experience.

7	Junior Assistant / Cashier	<p>(i) By direct recruitment</p> <p>(ii) By transfer from qualified employees below the cadre of Junior Assistant/ Cashier.</p>	<p>Graduation from a recognized University</p> <p>(i) Higher secondary Education (Plus Two) or its equivalent and</p> <p>(ii) Three years service in the feeder Categories in Sub Group(d) of Group III of the Subordinate Service.</p>
Note :- Appointment by direct recruitment and by transfer shall be made in the ratio 17:3			
8	Lower Division Typist/ Junior Fair Copy Assistant	By direct recruitment	<p>(i) SSLC or its equivalent and</p> <p>(ii) Lower Grade Certificate in Typewriting Malayalam(K.G.T.E) or its equivalent and</p> <p>(iii) Lower Grade Certificate in Typewriting English(K.G.T.E) and</p>

			Computer Word Processing or its equivalent.
<p>Note:- Those who have passed the Lower Grade Certificate in Typewriting English (K.G.T.E) before January, 2002 should produce separate certificate in "Computer Word Processing" or its equivalent.</p>			
9	Driver Cum Office Attendant (LMV)	<p>(i) By direct recruitment</p> <p>(ii) By transfer recruitment from qualified employees below the cadre of Driver grade II</p>	<p>i)A Pass in Standard VII or equivalent qualifications</p> <p>(ii) Must possess a current, Motor Driving Licence of 3 years standing to drive Light Motor Vehicles with Drivers Badge.</p> <p>(iii) Medical Fitness: should be medically fit as per the standards specified below.</p> <p>(a) Ear: Hearing should be perfect (b) Eye: Distant Vision -6/6 snellen Near Vision- 0.5 snellen Colour Vision- Normal Night Blindness- Nil (c) Muscles and joints: No paralysis and all joints with free movements . (d) Nervous System : Perfectly Normal. Free from any infectious diseases.</p> <p>(iv) Three years service in the feeder Categories in Sub Group(d) of Group III of the Subordinate Service.</p>
<p>Note 1 :- Appointment by transfer recruitment and by direct recruitment shall be made in the ratio 1:1 . In the absence of qualified persons under second method of appointment such vacancies shall be filled up by direct recruitment.</p> <p>Note2 : (i)Driving Licence shall be valid not only at the time of application but also at each stage of selection.</p> <p>(ii) Proficiency in driving Light Duty Vehicles(to be proved at a practical test conducted by Kerala Public Service Commission during the course of selection)</p> <p>(iii) Medical fitness shall be proved by a proper Medical certificate obtained from a Medical Officer not below the rank of a Assistant Surgeon</p> <p>(iv) Physically handicapped persons are not eligible to apply for the post.</p>			
10	Meter Mechanic Grade II	By promotion from Category 12 or Category 13 or Category 14	<p>(i) pass in Standard VIII and (ii) National Trade Certificate in Electrician/ Wireman/ Electronics Trade Or (iii) K.G.C.E. in Electrical from an Institution recognized by the Government</p>

			of Kerala. Or (iv) MGTE/ KGTE Group Certificate in Electrical Engineering covering the following subjects namely :- (a) Electrical Light and Power (Higher) (b) Applied mechanics(Lower) (c) Heat Engines(Lower) (d) Machine Drawing(Lower)
11	Filter Operator	By promotion from Category 12 or Category 13 or Category 14	(i) pass in Standard VIII and (ii) National Trade Certificate in Electrician/ Wireman/ Electronics Trade Or (iii) K.G.C.E. in Electrical from an Institution recognized by the Government of Kerala. Or (iv) M.G.T.E./ K.G.T.E. Group Certificate in Electrical Engineering covering the following subjects, namely :- (a) Electrical Light and Power (Higher) (b) Applied mechanics(Lower) (c) Heat Engines(Lower) (d) Machine Drawing(Lower)
12	Lineman Grade I	By promotion from Category 13	As same as Category 14
13	Lineman Grade II	By promotion from Category 14	As same as Category 14
14	Electricity Worker	By direct recruitment	(i) Should have passed Standard IV and should not have passed Standard X and (ii) Knowledge of Cycling and (iii) Physical Standard (a) Minimum Height 5'2"(157.48cm) (b) Vision: Without glasses Normal (free from Colour Blindness) (c) Must be physically fit for outdoor work. (d)A medical Certificate in prescribed format to prove the physical fitness
Note :- Women and Differently abled candidates are not eligible to apply for this post.			
15	Office Attendant / Watchman	By direct recruitment	Should have passed Standard VII and should not have acquired graduation.

Group IV Planning Wing, LSGD

1	Draftsman Grade I/ Town Planning Surveyor Grade I	(i) By promotion from Category 2.	(i)S.S.L.C or its equivalent and (ii) Must possess any of the qualifications mentioned in Section A of
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		(ii)By direct recruitment	<p>Annexure to this Rule and 2 years service as Draftsman Grade II/Town Planning Surveyor Grade II or (ii b) Pass in Building drawing and estimating (Higher), Surveying and Levelling(Lower) and pass in any one of the following subjects under K.G.T.E. or M.G.T.E. (a)Building materials and construction (Lower); (b) Geometrical drawing (Lower) and (iii) Five years service as Draftsman Grade II/Town Planning Surveyor Grade II.</p> <p>Diploma in Civil Engineering or Diploma in Architecture (3 year) or any other qualification recognized as equivalent thereto.</p>
Note:- Appointment by promotion and by direct recruitment shall be made in the ratio 7:3			
2	Draftsman Grade II/ Town Planning Surveyor Grade II	(i) By promotion from Category 3. (ii) By direct recruitment	<p>(i) S.S.L.C or its equivalent and (ii) Pass in Building drawing and estimating (Higher) and (iii) Surveying and Levelling (Lower) and Pass in any one of the following subjects under K.G.T.E./M.G.T.E. (a) Building materials and Construction (Lower) (b) Geometrical drawing (Lower)</p> <p>S.S.L.C. or its equivalent and (ia).Must possess any of the qualifications mentioned in Section 'B' in the Annexure to this Rules. or (iib) Pass in V.H.S.E. Draftsmanship in Building Technology</p> <p>Or Quantity Surveying and Surveying.</p>
Note:- Appointment by promotion and by direct recruitment shall be made in the ratio 1:1			

3	Tracer	<p>(i) By transfer appointment from any other Category in the Subordinate Service</p> <p>(iii) By direct recruitment</p>	<p>(ia) S.S.L.C. or its equivalent and (ib) Pass in Building Drawing and Estimating (Lower) and (ic) pass in any of the following subjects under K.G.T.E./M.G.T.E a) Surveying and Levelling (Lower) (b) Geometrical Drawing (Lower) (c) Building materials And construction (Lower) And (id) Two years service in the feeder category/categories or (iia) S.S.L.C or its equivalent and (iib) Seven years service in the feeder category/categories and adequate proficiency in tracing and drafting.</p> <p>i) S.S.L.C or its equivalent and (ii) Pass in Building Drawing and estimating (Higher) and (iii) Surveying and Levelling (Lower) and (iv) Pass in any one of the following subjects under K.G.T.E./M.G.T.E. (a) Building materials and construction (Lower) (b) Geometrical drawing (Lower)</p>
Note:- By transfer appointment and by direct recruitment shall be made in the ratio 1:1			

Group V Miscellaneous Wing

1	Driver Selection Grade (Heavy Duty Vehicle)	By promotion from Category 8	As same as for Category 18
2	Surveyor Grade I	(i) By promotion from Category 11	<p>(i) S.S.L.C or its equivalent and (ii)(a) Any of the qualifications mentioned in item (ii) in respect of Category 2 above Or VHSE Draftsmanship, Quantity Surveying and Surveying or Building Technology and Surveying Or (ii)(b) Experience in Military Service for a period of 6 years in Surveyor Trade shall be deemed as sufficient technical qualification for the post in</p>

		(ii) By direct recruitment	<p>the case of Ex-servicemen.</p> <p>(i) S.S.L.C or its equivalent and (ii) Head Surveyors Selection Test (Travancore) or Theodolite Survey Test and Mapping Test (Cochin) or Head Surveyors Test and Sub-Assistant Test (Madras) or Head Surveyors Test conducted by the Kerala Public Service Commission or Chain Survey Test and Higher Survey Test or I.T.I Certificate in Surveyor Trade with Six months inplant training or I.T.I.(Surveyor Trade) 2years course</p>
Note : Appointment by promotion and by direct recruitment shall be made in the ratio 1:1.			
3	Assistant Curator	By direct recruitment	Graduation in Botany
4	Artist cum photographer cum cinema operator Gr I	By promotion from Category 14	As same as Category 14
5	Community Organiser / Social Worker / Social Mobiliser	By direct recruitment	M.S.W or M.A in Sociology
6	Land Tenure Coordinator	By direct recruitment	S.S.L.C or its equivalent
7	Sergeant	By direct recruitment	<p>(i) Must be a pensioned Junior Commissioned Officer of the Army or equivalent in the Navy or Air Force.</p> <p>(ii) in the absence of candidates with qualifications mentioned in item (i) above, candidates with literacy in English and 10 years Military Service in the Army, Navy or Air Force.</p> <p>(iii) In the absence of qualified persons under item (i) and (ii) above, S.S.L.C or its equivalent with six months Police or Military Training and</p> <p>(iv) A working knowledge in Malayalam, Tamil or Kannada shall be an essential qualification and</p> <p>(v) The candidate shall produce a medical</p>

			<p>Certificate from a Medical Officer not below the rank of a Civil Surgeon Grade II to prove the following physical qualification at the time of interview</p> <p>(a) (i) Height - 167cms</p> <p>(ii) Chest - 81cms with a minimum expansion of 5 cms. (Minimum height and chest measurement shall be 160 cms and 76 cms respectively for SC/ST candidates. The minimum chest expansion of 5 cms shall however be applicable for them also)</p> <p>(b) Visual standards with Glasses.</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td style="text-align: center;">Right eye</td> <td style="text-align: center;">Left eye</td> </tr> <tr> <td>Distant Vision</td> <td style="text-align: center;">6/6 Snellen</td> <td style="text-align: center;">6/6 Snellen</td> </tr> <tr> <td>Near Vision</td> <td style="text-align: center;">0.5 Snellen</td> <td style="text-align: center;">0.5Snellen</td> </tr> </table> <p>Each eye must have full field of Vision. Colour blindness, squint or any morbid condition of the eyes or eyelid of the either eye shall be a disqualification</p>		Right eye	Left eye	Distant Vision	6/6 Snellen	6/6 Snellen	Near Vision	0.5 Snellen	0.5Snellen
	Right eye	Left eye										
Distant Vision	6/6 Snellen	6/6 Snellen										
Near Vision	0.5 Snellen	0.5Snellen										
Note:- Differently abled candidates shall not be eligible to apply for the post												

8	Driver (Senior Grade) Heavy Duty Vehicle	By promotion from Category 12	As same as for Category 18
9	Plumbing Inspector	By promotion from Category 25	As same as for Category 25
10	Roller Driver Grade I	By promotion from Category 13	As same as for Category 13.
11	Surveyor Grade II	By direct recruitment	<p>(i) S.S.L.C or its equivalent and</p> <p>(ii)(a) Any of the qualifications mentioned in item (ii) in respect of Category 2 above</p> <p style="text-align: center;">Or</p> <p style="text-align: center;">VHSE Draftsmanship, Quantity Surveying and Surveying or Building Technology and Surveying</p> <p style="text-align: center;">Or</p> <p>(ii)(b) Experience in Military Service for a period of 6 years in Surveyor Trade shall be deemed as sufficient technical qualification</p>

			for the post in the case of Ex-servicemen.
12	Driver Grade I (Heavy Duty Vehicle)	By promotion from Category 18	As same as for Category 18
13	Roller Driver Grade II	By direct recruitment	(i)National Trade Certificate in the trade of Mechanic (Diesel) or Mechanic (Motor vehicles) and (ii) 3 years experience in driving Road Rollers and Heavy Diesel Engines (iii)Valid Driving Licence to drive HDV with endorsement to drive Road Roller.
14	Artist cum photographer cum cinema operator Gr II	By direct recruitment	(i) Pass in SSLC or its equivalent and Diploma in Drawing and Painting (4 years course) recognised by Government or any other equivalent qualification (ii) Must have practical experience in photography with various types cameras, including developing, printing and finishing and (iii) Must have experience in drawing sketches, plans, maps, portraits and painting with water colour and (iv)(a) Must possess Certificate of Training in Cinema Operation from the U.S Information Service or from any other Government recognized Institute and experience in operating film projectors, epidiascopes etc, Or (iv)(b) one years experience in operating Cinema Projection Equipment.

15	Meter Inspector	By promotion from Category 26	(i) Diploma in Craftsmanship or Trade certificate in Plumbing Trade of Industrial Training Institute / Industrial Training Centre and 3 years experience as Meter Reader Or (ii) S.S.L.C or its equivalent and 5 years experience as Meter Reader
16	Data Entry Operator	By direct recruitment	(i) Higher Secondary Education (Plus Two) or Vocational Higher Secondary Education. (ii) I.T.I Certificate in Computer Operation or its equivalent
17	Tractor Driver	(i)By promotion from Category 33 (ii) in the absence of qualified persons under item(i) above by promotion from category 27 or 29 of Group I (iii) In the absence of qualified persons under item (i) & (ii) above By transfer from among qualified contingent employees with a minimum of 4 years service (iv) By direct recruitment	(i) Pass in Standard VII and (ii) National Trade Certificate in any of the following :- (a) Mechanic (Tractor) (b) Mechanic (Motor Vehicles) (c) Mechanic (Diesel) and (iii) Experience for one year in the Trade. (Proficiency in the field work will be assessed in a practical test conducted by KPSC in the case of Direct Recruitment) and (iv) Must possess a valid Tractor Driving License
18	Driver Cum Office Attendant (Medium/ Heavy Passanger/ Goods Vehicle)	(i)By promotion from Category 33 (ii) in the absence of qualified persons under item(i) above by promotion from category 27 or 29 of Group I (iii) In the absence of qualified persons under item (i) & (ii) above By transfer from among	i)A Pass in Standard VII or equivalent qualifications (ii) Must possesses a current, Motor Driving Licence of 3 years standing to drive Light Motor Vehicles and Heavy Motor Vehicles with Drivers Badge. Heavy Motor Vehicle driving licence shall be of atleast three years standing and in the case of driving licence issued after 16.01.1979 seperate endorsement to drive Heavy Duty Goods Vehicles and Heavy Duty Passanger Vehicles. (iii) Medical Fitness: should be medically fit as per the standards

		qualified contingent employees with a minimum of 4 years service (iv) By direct recruitment	specified below. (a) Ear: Hearing should be perfect (b) Eye: Distant Vision -6/6 snellen Near Vision- 0.5 snellen Colour Vision- Normal Night Blindness- Nil (c) Muscles and joints: No paralysis and all joints with free movements . (d) Nervous System : Perfectly Normal. Free from any infectious diseases.
<p>Note 1 :- Appointment by promotion , by transfer and by direct recruitment shall be made in the ratio 1:1</p> <p>Note2 : (i)Driving Licence shall be valid not only at the time of application but also at each stage of selection.</p> <p>(ii) Proficiency in driving Heavy Duty Vehicles(to be proved at a practical test conducted by Kerala Public Service Commission during the course of selection)</p> <p>(iii) Medical fitness shall be proved by a proper Medical certificate obtained from a Medical Officer not below the rank of a Assistant Surgeon</p> <p>(iv) Physically handicapped persons are not eligible to apply for the post.</p>			
19	Welder	By direct recruitment	(i) Pass in Std. VII and (ii) National Trade Certificate in the Trade of Welder.
20	Mechanic (Motor Vehicles)	By direct recruitment	(i) S.S.L.C or its equivalent and ii) NTC/NCVT Mechanic Motor Vehicle or Fitter Trade Certificate or equivalent. iii) 3 years experience in a registered Mechanical workshop. Provided that in the case of Ex –serviceman the following qualifications shall be considered sufficient. (i) Pass in standard IX and (ii) One year experience as Mechanic in the Military Service .

21	Fitter	By direct recruitment	<p>(i) Pass in Standard VII and</p> <p>(ii) National Trade Certificate in the trade of Fitter or junior technical School Leaving Certificate in the trade of Fitter.</p>
22	Blacksmith / Carpenter Cum Blacksmith	By direct recruitment	<p>(i) Pass in Standard VII and</p> <p>(ii a) Must possess a Certificate in Blacksmithy or Carpentry obtained from a Government Industrial Training Centre.</p> <p style="text-align: center;">Or</p> <p>(ii b) Must have successfully completed Training in Blacksmithy or Carpentry in any of the Government production-cum-training centres or workshops and</p> <p>(iii a) Practical experience for a total minimum period of one year in both the trades out of which the candidates should have worked in each of these trades for a period of not less than 6 months.</p> <p style="text-align: center;">Or</p> <p>(iii b) Practical Experience in both the trades together for a total period of 2 years in a central /State/ Quasi Government/ Public/registered private workshop.</p>
23	Pump Operator	By direct recruitment	<p>(i) Pass in Standard VII</p> <p>(ii) National Trade Certificate issued under Tradesman after 18 months course from ITI in the Trade of Fitter/ Plumber followed by six months inplant training</p>
24	Furnace Operator	By direct recruitment	<p>(i) S.S.L.C or its equivalent.</p> <p>(ii)(a) Certificate in electrical Engineering issued after a course of study of two years from an institution recognised by the Government</p> <p style="text-align: center;">Or</p> <p>(ii)(b) National Trade Certificate issued under the Craftsman Training Scheme after 18 months course from the Industrial Training Institution in the Trade of Electrician followed by six months inplant training</p> <p style="text-align: center;">Or</p>

			(ii)(c) M.G.T.E or K.G.T.E Group Certificate in Electrical Engineering 4 subjects namely , in Electrical Engineering Light and Power (Higher) , Applied Mechanics (Lower) , Higher Engines(Lower) Mechanic Drawing (Lower). Experience of not less than one year in an electrical undertaking in a central /State/ Quasi Government/ Public/registered private company .
25	Plumber	By direct recruitment	(i) Pass on Standard VII and (ii) 5 years practical experience in plumbing in a Government/Public sector undertaking/ registered private sector undertaking.
26	Meter Reader	By direct recruitment	(i) Diploma in Craftsmanship or Trade Certificate in plumbing Trade of the Industrial Training Institute / Industrial Training Centre Or (ii) S.S.L.C or its equivalent with 3 years practical experience in reading water -meters as certified by an officer not below the rank of an Executive Engineer in charge of Water Works Unit.
27	Park Superintendent	By promotion from Category 32	(i) S.S.L.C. or its equivalent and (ii) Training in Horticulture and (iii) Experience in Gardening for 5 years
28	Cook	By direct recruitment	(i) S.S.L.C or its equivalent and (ii) K.G.C.E in Food Production from Government Food Craft Institute or any other equivalent qualification recognised by Government
29	Mechanic	(i) By transfer appointment from any Category in the Subordinate Service (ii) In the absence of qualified persons under item (i) above , by direct recruitment	(i) Must have successfully completed IC Mechanics course of Industrial Training Institutes or any equivalent qualification and (ii) Must have 3 years practical experience in repair and maintenance of machinery.
30	Library Attender	By direct recruitment	Should have passed Standard VII and should not have acquired Graduation.

31	Carpenter	By direct recruitment	(i) Pass in Standard VII and (ii) National Trade Certificate in the Trade of Carpentry
32	Gardner	By direct recruitment	(i) Should have passed Standard VII and should not have acquired Graduation
33	'Cleaner(lorry) /workshop cleaner	By direct recruitment	(i) Should have passed Standard VII and should not have acquired Graduation and (ii) Good physique is to be proved by a medical fitness certificate in prescribed format
34	Chainman	By direct recruitment	Should have passed Standard VII and should not have acquired Graduation.

ANNEXURE

[Referred to in Rule 7, Group IV]

Qualification

SECTION A

(a) Diploma in Civil Engineering or Architecture or any other qualification recognized by Government as equivalent thereto.

(b) Post Diploma qualification in Town and Country Planning

SECTION B

(i) Diploma

(a) Diploma in Civil Engineering (2 years course) of Women's Polytechnic or any other qualification recognised by Government as equivalent thereto.

(ii) Certificate

(a) Group Certificate under K.G.T.E or M.G.T.E (Group Certificate will include all the four groups viz., Building Drawing, Building Construction, Survey and Irrigation.)

(b) Pass in the following eight subjects under K.G.T.E/M.G.T.E. viz.

(1) Surveying and Levelling (Higher)

(2) Applied Mechanics (Higher)

(3) Building Materials and Construction (Higher/Lower)

(4) Hydraulics and Irrigation (Higher)

(5) Building Drawing and Estimating (Higher)

(6) Earthwork and Road making (Higher)

(7) Geometrical Drawing (Lower)

(8) Mensuration (Lower)

(c) National Apprenticeship Certificate (Surveyor)

(d) National Apprenticeship Certificate (Civil)

(e) National Trade Certificate (Surveyor)

(f) National Trade Certificate (Draftsman Civil)

(g) State Trade Certificate (Surveyor)

(h) State Trade Certificate (Draftsman Civil)

(8) Appointing authority:- The appointing authority for the categories constituted at the District level coming under all the Groups shall be the Joint Director, LSGD (District) and for all other categories at State level coming under the all the Groups shall be the Principal Director, Local Self Government Department. Chief Engineer shall be the appointing

authority of Local Infrastructure development and Engineering Wing and Chief Town Planner shall be the appointing authority of Local Self Government Planning Wing.

(9) Reservation of appointment.- The rules regarding reservation of appointment contained in rules 14 to 17 B of part II of the Kerala State and Subordinate Service Rules, 1958 shall apply to appointment by direct recruitment provided that in the case of direct recruitment from among Departmental candidates, the above rules will not apply.

(10) Qualification regarding age.- No person shall be eligible for appointment by direct recruitment to any post falling under any of the categories, except the posts specifically mentioned hereunder, if he has not completed 18 years of age or has completed 36 years of age as on the first day of January of the year in which applications for appointments are invited:

(i) Provided that the upper age limit for appointment by direct recruitment to the post of Driver Cum office Attendant(LMV) , in Category 22 of Group I, in Category 9 of Sub Group (d) of Group III, Roller Driver Grade II in Category 13, Tractor Driver in Category 17 and Driver Cum Office Attendant (Medium/ Heavy Passanger/ Goods Vehicle) in Category 18 of Group V shall be 39 years.

(ii) Provided further that usual relaxation in upper age limit as per the Government Orders issued from time to time shall be allowed to candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-service men and Differently abled Persons.

(11) Probation.-Every person appointed to any post included under any of the categories shall, from the date on which he joins duty be on probation:-

(i) if appointed by direct recruitment or by transfer through the Kerala Public Service Commission or by transfer to a category to which direct recruitment is one of the method of appointment, for a total period of two years on duty within a continuous period of three years and

(ii) if appointed by transfer to a category to which direct recruitment is not one of the method of appointment or by promotion or by appointment, for a total period of one year on duty within a continuous period of two years.

(12) Test qualification.- (1) Every person in a post in Category 11, Category 19 under Group I and Category 3, Category 5 and Category 6 under Group V appointed by direct recruitment or by appointment or by transfer or by promotion shall pass the Manual of Office Procedure, within the period of probation, if he has not already passed it.

(2) Every person in a post in Category 11 appointed by direct recruitment and in Category 19 appointed either by direct recruitment or by transfer shall pass, if he has not already passed, the Panchayat Test and the Kerala Municipal Tests, PW-A Code, PW-D Code so as to become eligible for promotion:

Provided that in the case of Joint Block Development Officer, Extension Officer or Village Extension Officer in the Rural Development Department who had satisfactorily completed the pre service course of 6 months or the in service course of 3 months, as the case may be, in any of the Extension Training Centres in the State, as on the date of commencement of these Rules, will be exempted from passing the tests stated in sub -rule (1) and sub -rule (2) above.

(3) Every person appointed in Category 7 under Sub Group (d) of Group III shall pass, Departmental Test for Ministerial Staff of the K.S.E.B. within the period of Probation and Account Test (Lower) for the Ministerial and Executive Staff of the K.S.E.B so as to become eligible for promotion.

(13) Training.- (1) Any person selected to any post included in Category 11 or Category 19 under Group I by direct recruitment has to complete an in-service training for 3 months after such appointment, in the Kerala Institute of Local Administration or in any other Training Institution approved by the Government and during that period of training he had to be paid the pay and allowances of the post of Legal Assistant or Clerk, as the case may be.

(2) Those who are selected for appointment by transfer to any post included in Category 19 under Group I have to undergo a training for a period of 3 months after such appointment, in the Kerala Institute of Local Administration or in any other Training Institution approved by the Government and they shall be paid during the period of training an amount equal to the pay and allowances of the post of the Clerk.

(3) Those who are promoted to any post included under Category 12, Category 5 (a), 5 (b) or Category , 1(b),1(c) have to undergo in-service training for 3 months after such promotion in the Kerala Institute of Local Administration or in any other Training Institution approved by the Government.

(4) Candidates selected to any post included in Category 16 under Group II have to undergo an in service training for 3 months.

(5) In the case of persons who have earlier attended the training for a period as provided in sub-rule (1) or sub-rule (2) or sub-rule (3) or sub – rule (4) above, no further training is necessary

14) Special Provision for the employees who had been working under the Panchayat Department, Urban Affairs Department, Municipal Common Service, Rural Development Department, Town and Country Planning Department, the Local Self Government Engineering Service and the Extension Training Centres before the commencement of these Rules.

i) The seniority of every category of officers who had been in service in the Panchayat Department, Urban Affairs Department, Municipal Common Service, Rural Development Department, Town & Country Planning Department and Local Self Government Engineering Service immediately before the date of commencement of these rules shall be protected and continued to be reckoned for promotion as provided in Rule 27 Part II KS&SSRs.

ii) Subject to the provisions in sub-rule 14(i), every officer shall be entitled to the same rights as to seniority and promotion as would have been available to him before the commencement of these Rules had the integrated service, namely the Local Self Government Department Service not been constituted.

(iii) The Special Rule in respect of different categories of posts presently existing in Extension Training Centres shall continue even after the commencement of these Rules till the last person retired from service.

iv) Appointment to various posts included in the integrated service which were notified for appointment by KPSC prior to integration will be based on the special rules then in force.

(v) Vacancies arising in the post of Extension Officer (Corporation/ Municipality/ Panchayat) Grade I included in Category 12 shall exclusively be earmarked for promotion from the post of Village Extension Officer Grade II (redesignated as Extension Officer (Corporation/ Municipality/ Panchayat) Grade II) till the last person holding that post as on the date of commencement of these Rules is promoted and also subject to the provisions contained in Rule 14(iii) above. Thereafter vacancies arising in the post of Extension Officer (Corporation/ Municipality/ Panchayat) Grade I shall be treated as vacancy in Category 12 for promotion as per these Rules.

(vi) There shall be a complaint redressal mechanism to address the grievances with regard to these Rules, for a period of six months from the date of publication of this Special Rules.

By Order of the Governor,

Additional Chief Secretary to Government.

Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport.)

At present, the services under the Panchayat Department, Urban Affairs Department, Municipal Common Service, Rural Development Department, Local Self Government Engineering Service and the Town and Country Planning Department coming under the Local Self Government Department are governed by different sets of Special Rules.

On the basis of the devolution of powers intended to strengthen the Local Self Government Institutions, as envisaged under Articles 243G and 243 W of the Constitution of India inserted by the 73rd and 74th Constitutional Amendment Acts of 1992, the Kerala Panchayat Raj Act, 1994 (13 of 1994) and the Kerala Municipality Act, 1994 (20 of 1994) were enacted. The above State Acts empower the Government to make rules under the Kerala Public Services Act, 1968(19 of 1968) to regulate the classification, method of recruitment, conditions of service etc. of the Officers and the employees of the Local Self Government Institutions and to provide for the constitution of a separate service or cadre, either for the whole State or for each district.

In the Governor's speech held on the floor of the Assembly in 2008, the intention of the Government to unify the various Departments coming under the Local Self Government Department was declared. As per G.O.(MS) No.61/2011/LSGD dated 26-02-2011, it was ordered to constitute a common service integrating the services under the Panchayat, Rural Development, Urban Affairs, Town and Country Planning, Local Self Government Engineering Wing and the Municipal Common Service of the Local Self Government Department and entrusted the work of preparation of the Special Rules, with the Secretary to Government, Local Self Government Department. Again in the Governor's address delivered on the floor of the Assembly on 24-6-2016, it was declared that a common service will be constituted by integrating the various services under the Local Self Government Department,

In the above circumstances, the Government have decided to integrate the above said services coming under the control of the Local Self Government Department and to constitute a common service for the unified Department. Accordingly, the Special Rules for the State and Subordinate Services of the Kerala Local Self Government Department are issued.

This notification is intended to achieve the above objective.

DRAFT**THE LOCAL SELF GOVERNMENT DEPARTMENT STATE SERVICE SPECIAL RULES, 2022
GOVERNMENT OF KERALA
LOCAL SELF GOVERNMENT(ERA) DEPARTMENT****NOTIFICATION****G.O. (P) No. ___/ 2022/LSGD.****Dated, Thiruvananthapuram--/--/2022.**

S.R.O. No -----/2022.- In exercise of the powers conferred by sub- section of section 2 of the Kerala Public Services Act, 1968 (19 of 1968) read with section 3 thereof and in supersession of the Special Rules for the Kerala Panchayat Service 2006 issued under G.O.(P) No. 47/2006/LSGD dated 3-02-2006 and published as S.R.O. No. 99/2006 in the Kerala Gazette Extraordinary No. 240 dated 3-02-2006, the Special Rules in respect of the post of Joint Director of Municipal Administration (Health) in the Department of Municipal Administration issued under G.O. (P)No.22/93/P&ARD dated 20-3-1993 and published as S.R.O.No.744/93 in the Kerala Gazette No.17 dated 27-4-1993, the Kerala State Urban Affairs Service Special Rules, 2010 issued under G.O.(P) No. 96/2010/ LSGD dated 18-05-2010 and published as S.R.O. No. 511/2010 in the Kerala Gazette Extraordinary No. 1208 dated 26-05-2010, the Special Rules for the Kerala Town and Country Planning Service, 2001 issued under G.O. (P) No.22/2001/LSGD dated 31-01-2001 and published as S.R.O.No.105 /2001 in the Kerala Gazette Extraordinary No.186 dated 02-02-2001, the Special Rules for the Kerala Local Self Government Engineering Service issued under G.O.(P), No 271/2007/LSGD dated 27-11-2007 and published as S.R.O. No. 995/2007 in the Kerala Gazette Extraordinary No.2149 dated 27-11-2007, the Kerala Municipal Common Service (Ministerial and Revenue Branch) Qualifications and Method of Appointment Rules, 2001 issued under G.O.(Ms) No. 222/2001/LSGD and published as S.R.O. No. 859 /2001 in the Kerala Gazette dated 15-09-2001, the method of recruitment and the qualifications of the posts included in the Municipal Common Service (Health Branch) issued under G.O.(MS) 246/72/LASWD dated 16-08-1972 and published in Part I of the Kerala Gazette No. 64 dated 29-08-1974, the Special Rules for the Kerala State Rural Development Service, 2011 issued under G.O.(P) No. 44/2011/LSGD dated 16-02-2011 and published as S.R.O. No. 130/2011 in the Kerala Gazette Extraordinary No. 359 dated 16-02-2011, the Special Rules for the Extension Training Centres of the Kerala State Rural Development Department State and Subordinate Services, 2010 issued under G.O.(P) No

18/2010/LSGD dated 22-1-2010 and published as S.R.O. No. 62/2010 in the Kerala Gazette Extraordinary No. 180 dated 23-01-2010 as amended subsequently, and orders on the subject, the Government of Kerala hereby make the following Special Rules for the posts in the Local Self Government Department State Service, namely :-

RULES

1. Short title and commencement. – (1) These rules may be called the Special Rules for the Local Self Government Department State Service, 2022.

(2) They shall come into force at once.

2. Definitions. - In these Rules, unless the context otherwise requires:-

(a) “by Transfer a ppointment” means appointment from a post in a category to a post in another category in the same grade;

(b) “by Promotion” means appointment of a member of any category or grade of a service or a class of service to a higher category or grade of such service or class;

(c) “by Transfer” means appointment to a post in a category in the Local Self Government Department State Service from a post in a category in the Local Self Government Department Subordinate Service;

(d) “Recruitment by transfer” means recruitment to a post in a category in the Local Self Government Department State Service from a post in a category in the Local Self Government Department Subordinate Service by Kerala Public Service Commission;

(e) “Department” means the Local Self Government Department;

(f) “Government” means the Government of Kerala;

(g) “State Service” means the Local Self Government Department State Service

(h) “Subordinate Service” means the Local Self Government Department Subordinate Service

(i) "Post" means a post included in a category under a Group;

(j) "Wing" means a functional wing of the Department.

3. Constitution and Classification – (1) The service shall consist of the following Groups and categories of Officers, namely:-

Category 1. Principal Director

Category 2. (a) Director, LSGD(Rural)

(b) Director, LSGD(Urban)

Group I General Wing

Category 3. Additional Director

Category 4. Joint Director /Secretary to District Panchayat

Category 5. a) Deputy Director

b) Deputy Director(Empowerment)

Category 6 Assistant Director

Category 7 (a) Senior Secretary , LSGI

(b) Secretary, LSGI

(c) State communication Officer

Category 8. Librarian Gr.I and Cultural Officer

Category 9. Confidential Assistant (Selection Grade)

Category 10 System Administrator

Group II Public Health and Environment Management Wing, LSGD (PHEM, LSGD)

Category 1. State Public Health and Environment Officer

Category	2.	Public Health Officer Grade I (Corporation)
Category	3.	Public Health Officer Grade II (Municipality)
Category	4.	T.B. Specialist
Category	5	Public Health Officer Grade III (Municipality /Corporation)/Medical Officer (Modern Medicine)/ Superintendent (Child Welfare Centre)/ Lady Medical Officer
Category	6	Medical Officer (Ayurveda)
Category	7	Medical Officer (Homoeopathy)
Category	8	Veterinary Surgeon
Category	9.	Dental Surgeon
Category	10.	Clean City Manager (Corporation/ Municipality)

Group III Local Infrastructure Development and Engineering Wing, LSGD

(LIDE , LSGD)

Sub Group (a) Civil Wing

Category	1.	Chief Engineer
Category	2.	Superintending Engineer
Category	3.	Executive Engineer
Category	4.	Assistant Executive Engineer
Category	5.	Assistant Engineer

Sub Group (b) Electrical Wing

Category 1. Assistant Engineer

Sub Group(c) Mechanical Wing

Category 1. Assistant Engineer

Sub Group(d) Electricity Wing of Thrissur Corporation

Category 1. Electrical Engineer

Category 2. Assistant Engineer

Category 3. Senior Superintendent

Group IV Planning Wing, LSGD

Category 1. Chief Town Planner

Category 2. Additional Chief Town Planner

Category 3. Senior Town Planner

Category 4. Town Planner

Category 5. Deputy Town Planner

Category 6. Assistant Town Planner

- (2) With effect from the date of commencement of these Rules, the Categories of posts and Officers falling under the categories specified in sub-rule (1) or identical thereto and serving under the Panchayat Department, Urban Affairs Department, Municipal Common Service, Rural Development Department, Town and Country Planning Department and the Local Self Government Engineering Service shall stand integrated and constituted into one service, namely, the Local Self Government Department State Service.
- (3) The inter-se seniority of officers and employees who get promotion or appointment by different methods to the Local Self Government Service after the commencement of these Rules shall be prepared and published by the Principal Director.

(4) With effect from the date of commencement of these Rules, the following categories of Posts before integration shall be included in the category, as shown against each, in the integrated Local Self Government Department Service and shall be known accordingly:-

Name of Post before Integration included in a category	Name of category after Integration
Director of Panchayats Commissioner for Rural Development	Director, LSGD (Rural)
Director of Urban Affairs	Director, LSGD (Urban)
Group I General Wing	
Additional Director of Panchayats Additional Development Commissioner	Additional Director
Joint Director of Panchayats Joint Director of Urban Affairs Regional Joint Director, Urban Affairs Department Joint Development Commissioner Joint Director(KREWS) Regional Director, KILA-CHRD Chief Registrar of Births and Deaths Jont Director, State Election Commission Corporation Secretary Additional Corporation Secretary	Joint Director /Secretary to District Panchayat
<i>Deputy Director of Panchayats</i> Deputy Development Commissioner Project Director(PAU) Principal, ETC Deputy Development Commissioner (CDD- WATSAN) Deputy Development Commissioner (Food Processing & Nutrition Centre, Balussery) Deputy Director(KILA) Deputy Director(Grama Lekshmi Mudralayam) Municipal Secretary Grade I	Deputy Director
State Coordinator(Women and Children Development) <i>State Coordinator (Women and Children Programme)</i>	Deputy Director (Empowerment)

<p>Assistant Director of Panchayats Assistant Development Commissioner (General) Assistant Development Commissioner (Performance Audit) Assistant Project Officer (P&M) Municipal Secretary Grade II Administrative Assistant Provident Fund Accounts Officer Deputy Secretary , Municipal Common Service</p>	<p>Assistant Director</p>
<p>Secretary, Block Panchayat (Senior Grade), Grama Panchayat Secretary (Higher Grade), Municipal Secretary Grade III Performance Audit Supervisor (Higher Grade) District Women's Welfare Officer Assistant Project Officer (Women Development) Pension Officer/ Provident Fund Officer/ Secretary to Council , Municipal Common Service/ Accounts Officer (H G) Municipal Common Service, Accounts Officer , Rural Development Department Senior Superintendent (Higher Grade) Revenue Officer (Higher Grade) Personal Assistant to Secretary (HG) (Municipal Common Service)</p>	<p>Senior Secretary, LSGI</p>
<p>Secretary , Block Panchayat Secretary, Grama Panchayat Performance Audit Supervisor Senior Superintendent Revenue Officer, Municipal Common Service Accounts Officer, Municipal Common Service Secretary to Council , Municipal</p>	<p>Secretary, LSGI</p>

Common Service Personal Assistant to Secretary (Municipal Common Service)	
Campaign Officer, RIB	State Communication Officer
Librarian Grade I, Municipal Common Service	Librarian Grade I and Cultural Officer
System Manager	System Administrator
<p>With effect from the date of commencement of these Rules, the following categories of Posts before integration shall be redesignated, as shown against each, in the integrated Local Self Government Department Service and shall be known accordingly:-</p>	
<p>Group II Public Health and Environment Management Wing, (PHEM, LSGD)</p>	
Joint Director (Health), Urban Affairs Department	State Public Health and Environment Officer
Health Officer Grade I (Corporation), Municipal Common Service	Public Health Officer Grade I (Corporation)
Health Officer Grade II (Municipality), Municipal Common Service	Public Health Officer Grade II (Municipality)
Health Officer Grade III (Municipality) Municipal Common Service	Public Health Officer Grade III (Municipality)
Assistant Health Officer (Corporation) Municipal Common Service	Public Health Officer Grade III (Corporation)
Medical Officer (Allopathy Municipal Common Service)	Medical Officer (Modern Medicine)
Health Supervisor	Clean City Manager (Corporation/ Municipality)
<p>Group III Local Infrastructure Development and Engineering Wing, LSGD (LIDE, LSGD)</p> <p>Sub Group (b) (Electrical Wing)</p>	
Assistant Engineer (Electrical), Municipal Common Service	Assistant Engineer

Sub Group (C) (Mechanical Wing)	
General Foreman, Rural Development Department	Assistant Engineer

5 . With effect from the date of commencement of these Rules

- (i) A person holding a post included in a category, when posted to a LSGI as Secretary shall be known as Secretary of the LSGI concerned.
- (ii) The post of Deputy Secretary, Municipal Common Service is redesignated as Joint Corporation Secretary and equated with Assistant Director.
- (iii) The post of District Women's Welfare Officer and Assistant Project Officer (Women Development) are redesignated as District Empowerment Officer and equated with Senior Secretary, LSGI.
- (iv) The post of Accounts Officer (HG), Municipal Common Service, Accounts Officer, Rural Development Department is redesignated as Accounts Officer Grade I, LSGI and equated with Senior Secretary, LSGI.
- (v) The post of Accounts Officer, Municipal Common Service, is redesignated as Accounts Officer, LSGI, the post of Revenue Officer, Municipal Common Service is redesignated as Revenue Officer Grade I, LSGI, Secretary to Council is redesignated as Council Secretary, LSGI and Personal Assistant to Secretary of Municipal Common Service is redesignated as Deputy Municipal Secretary/ Deputy Corporation Secretary and are equated with Secretary LSGI.
- (vi) Relative seniority for the purpose of promotion shall be determined on the basis of the date of advice of the Public Service Commission in the case of direct recruitment and the date of order of appointment in the case of by transfer or by promotion to that category, as the case may be as provided in Rule 27 Part II KS&SSRs.

6. Inter-transferability: With effect from the date of commencement of these Rules, the posts included or deemed to have been included under a category shall be Inter-transferable. Any person holding a post falling under a category shall be transferable to any other post within that category except those posts which are specifically mentioned for a particular period thereunder.

No.	Category name	Inter-transferable posts

1.	Joint Director / Secretary to District Panchayat	Joint Director/ Joint Director (District)/ Joint Director(KREWS)/ Regional Director, KILA-CHRD/ Chief Registrar of Births and Deaths/ Secretary to District Panchayat/ Corporation Secretary/ Additional Corporation Secretary
2.	Deputy Director / Deputy Director (Empowerment)	Deputy Director / Deputy Director (Empowerment)/ Deputy Director (KILA)/ Municipal Secretary Grade I
3.	Assistant Director	Municipal Secretary Grade II/ Joint Corporation Secretary/ Administrative Assistant/ Provident Fund Accounts Officer
4.	Senior Secretary, LSGI	Grama Panchayat Secretary (Higher Grade)/ Performance Audit Supervisor (Higher Grade)/ Block Panchayat Secretary (Senior Grade) / District Empowerment Officer/ Pension Officer/ Provident Fund Officer/ Council Secretary (Higher Grade) LSGI/ Accounts Officer(Grade I, LSGI / Senior Superintendent (Higher Grade)/ Revenue Officer (Higher Grade)
5.	Secretary, LSGI	Grama Panchayat Secretary/ Performance Audit Supervisor / Block Panchayat Secretary/ Municipal Secretary Grade III / Senior Superintendent/ Revenue Officer Grade I / Accounts Officer, LSGI) Council Secretary,LSGI / Deputy Municipal Secretary/ Deputy Corporation Secretary

(7) **Method of Appointment & Qualification.** – Appointment to the posts included in the various categories shall be made as follows. No person shall be eligible for appointment to a post included in the categories mentioned in column (2) of the table below by the method specified in column (3) unless he possesses the qualifications specified in the corresponding entry in column (4) thereof.

(1) Category No	(2) Category Name	(3) Method of Appointment	(4) Qualification
1.	Principal Director	IAS Cadre	IAS
2 (a)	Director LSGD(Rural)	IAS Cadre	IAS
(b)	Director LSGD(Urban)	IAS Cadre	IAS

Group I General Wing

(1) Category No.	(2) Category Name	(3) Method of Appointment	(4) Qualification
3	Additional Director	By promotion from Category 4	As same as for category 7(b)
4	Joint Director/ Secretary to District Panchayat	By promotion from Category 5	As same as for category 7(b)
5	(a) Deputy Director	By promotion from Category 6	As same as for category 7(b)
	(b) Deputy Director (Empowerment)	(i)By appointment from women officers in the Category 5(a) (ii)In the absence of women officers under item (i) above, by promotion from women officers under Category 6	As same as for category 7(b)
Note:- For (ii) original seniority in Category 6 reckoned for further promotion.			
6	Assistant Director	By promotion from Category 7	As same as for category 7(b)

7	(a) Senior Secretary LSGI	By Ratio promotion from Category 7(b) (See Note 3 below)	As same as for category 7(b)
	(b) Secretary LSGI	i) By transfer from Category 1(a) , Group I of LSGD Subordinate Service.	SSLC or its equivalent
		ii) By Direct Recruitment	ii) Graduation from a recognised University for Direct Recruitment
(c) State Communication Officer	(i) By appointment from qualified officers of Secretary, LSGI (ii) In the absence of qualified officers under item (i) above, by deputation from Government departments/PSUs	(i) Post Graduate Degree in Communication and Journalism/Mass Communication or its equivalent from a recognised University or (ii) Post Graduate Degree in any subject with Degree/Diploma in Journalism/ Mass Communication.	
<p>Note 1: In the integrated department, 40% of the total strength of Secretaries of Grama Panchayat, Block Panchayat and Municipality shall be appointed by means of direct recruitment.</p> <p>Note 2: Existing ratio prior to the commencement of these rules will continue till the last person in the above Departments at the time of commencement of these Rules is promoted subject to sub rule 14(i) and 14(ii). The above ratio shall apply to the combined strength of 7(a) and 7(b).</p> <p>Note 3 : Ratio between Senior Secretary, LSGI and Secretary LSGI shall be 1: 3</p> <p>Note 4: Only women officers included in the category 7(a) are eligible for the post of District Empowerment Officer. In the absence, women employees in category 7(b) and 7(c) are eligible for the post based on their original seniority in category 7(b).</p> <p>Note 5: State Communication Officer included in category 7(c) is eligible for promotion to a post in 7(a) based on their original seniority in category 7(b).</p>			

8	Librarian Gr.I and Cultural Officer	By promotion from Category 2, Group I of LSGD Subordinate Service.	Graduation in Library and Information Science OR SSLC or its equivalent and Diploma in Library Science OR SSLC or its equivalent and Certificate in Library Science
9	Confidential Assistant (Selection Grade)	By transfer from Category 3, Group I of LSGD Subordinate Service.	i) S.S.L.C or its equivalent and (ii) Lower Grade certificate in Typewriting English (K.G.T.E) and Computer Word Processing or its equivalent and (iii) Malayalam Typewriting (Lower) K.G.T.E or M.G.T.E Computer Word Processing or its equivalent and (iv) English Shorthand (Lower) K.G.T.E or M.G.T.E or its equivalent and (v) Malayalam Shorthand (Lower) K.G.T.E or M.G.T.E or its equivalent
Note :- Those who have passed Typewriting English before January 2002 should possess separate certificate in Computer Word Processing at the time of application.			
10	System Administrator	(i)By appointment from qualified officers of Category 7 (b) (ii)In the absence of qualified persons under item (i) above by deputation. from Government departments/PSUs	(i) Master of Computer Applications OR (ii) B-Tech Degree in Computer Science/Information Technology

	Group II (Public Health and Environment Management Wing)
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1	State Public Health and Environment Officer	(i) By selection from Category 2 (ii) In the absence of qualified persons under item (i) above, by direct recruitment.	(i) M.B.B.S. or Equivalent from a recognised university or equivalent qualification and (ii) Post Graduate Degree or Diploma in Public Health or equivalent qualification and (iii) Permanent Registration in the Travancore-Cochin Medical Council
2	Public Health Officer Grade I (Corporation)	(i) By promotion from Category 3 ii) In the absence of qualified persons under item (i) above, by direct recruitment.	(i) M.B.B.S. or Equivalent from a recognised university or equivalent qualification and (ii) Post Graduate Degree or Diploma in Public Health or equivalent qualification and (iii) Permanent Registration in the Travancore-Cochin Medical Council
3	Public Health Officer Grade II (Municipality)	(i) By promotion from Category 5 ii) In the absence of qualified persons under item (i) above, by direct recruitment.	(i) M.B.B.S. or equivalent qualification and (ii) Post Graduate Degree or Diploma in Public Health or equivalent qualification and (iii) Permanent Registration in the Travancore-Cochin Medical Council.
4	T.B. Specialist	By direct recruitment	i) M.B.B.S. or equivalent qualification and (ii) Diploma in Tuberculosis and Chest Diseases (D.T.C.D) or Diploma in Tuberculosis Diseases (T.D.D) or Equivalent and (iii) Permanent Registration in the Travancore-Cochin Medical Council.
5	Public Health Officer Grade III (Municipality/ Corporation)/ Medical Officer (Modern Medicine)/ Superintendent, Child Welfare Centre / Lady Medical Officer.	By direct recruitment	(i) M.B.B.S. or equivalent qualification and (ii) Permanent Registration in the Travancore- Cochin Medical Council.
6	Medical Officer (Ayurveda)	By direct recruitment	i) Degree in Ayurvedic Medicine (B.A.M.S) or equivalent qualification

			and (ii) Permanent Registration in the Travancore-Cochin Medical Council.
7	Medical Officer (Homoeopathy)	By direct recruitment	i) Degree in Homoeopathic Medicine (B.H.M.S) or equivalent qualification and (ii) Permanent Registration in the Travancore-Cochin Medical Council.
8	Veterinary Surgeon	By direct recruitment	i) Degree in Veterinary Science and ii) Registration with the Kerala State Veterinary Council as envisaged in the Indian Veterinary Act, 1984 (Central Act of 52 of 1984)
9	Dental Surgeon	By direct recruitment	i) Degree in Dentistry (BDS) or equivalent qualification. and ii) Valid Registration with Kerala Dental Council.
10	Clean City Manager (Corporation)	By transfer from Category I of Group II (Public Health and Environment Management Wing) of the Subordinate Service.	i) S.S.L.C or its equivalent and (iia) Diploma in Health Inspector Course (2 years) conducted by the Government. or (iib) Health Inspectors' Certificate from any of the Medical Colleges in Kerala or (iic) Sanitary Inspectors Certificate of Bombay or Madras. or (iid) Sanitary Inspectors' Certificate of All India Institute of Local Government, Mumbai or (iie) Certificate in Sanitary Inspectors Course awarded by the National Council for Rural Higher Education or (iif) Sanitary Inspectors training Course conducted by the Rural Institute, Thavanoor or (iig) Any other equivalent qualification.
Group III Local Infrastructure Development and Engineering Wing, LSGD (LIDE, LSGD)			
Sub Group (a) Civil Wing			
1	Chief Engineer	By promotion from Category 2	(i) Degree in Civil Engineering or any other qualification recognised as equivalent thereto. or (ii) Associate Membership of Institution of Engineers, India in Civil Engineering
	Superintending	By promotion from Category 3	i(a) Degree in Civil Engineering or any other

2	Engineer		<p>qualification recognised as equivalent thereto. or i(b)Associate Membership of Institution of Engineers, India in Civil Engineering and (ii) Minimum six months Service as Executive Engineer</p>
3	Executive Engineer	By promotion from Category 4	<p>i(a) Degree in Civil Engineering or any other qualification recognized as equivalent thereto. or i(b) Associate Membership of Institution of Engineers, India in Civil Engineering and (ii) Minimum six months service as Assistant Executive Engineer.</p>
4	Assistant Executive Engineer	By promotion from Category 5	<p>i(a) Degree in Civil Engineering or any other qualification recognised as equivalent thereto or i(b)Associate Membership of Institution of Engineers, India in Civil Engineering. or i(c)Diploma in Civil Engineering or any other qualification recognised as equivalent thereto</p>
5	Assistant Engineer	<p>(i) By direct recruitment</p> <p>(ii) By transfer from Diploma holders</p> <p>(iii)By transfer from Certificate holders</p>	<p>i (a)Degree in Civil Engineering or any other qualification recognized as equivalent thereto. or i(b)Associate Membership of Institution of Engineers, India in Civil Engineering.</p> <p>(i) Diploma in Civil Engineering or any other qualification recognised as equivalent thereto and Minimum two years service as First Grade Overseer/First Grade Draftsman in Sub Group (a) of Group III of the Subordinate Service.</p> <p>(i) S.S.L.C or its equivalent and (ii) Any of the certificate mentioned below : - (a) Kerala Government Certificate Examination (Two years course) in Civil Engineering. (b) Diploma in Craftsmanship in the trade of</p>

			<p>Draftsman (Civil) obtained after 18 months course (followed by six months practical training) at the Industrial Training Institute / Centres, conducted by Government of India, Ministry of Labour.</p> <p>(c) Diploma (Two year course) in Civil Engineering in Women's Polytechnics</p> <p>(iii) Minimum five years service of which not less than two years as First Grade Overseer/First Grade Draftsman in Sub Group (a) of Group III of the Subordinate Service.</p>
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Note 1: -Appointment by direct recruitment and by transfer shall be made in the ratio 6:4. Out of the posts set apart for direct recruitment, 10 per cent shall be filled up by recruitment by transfer from among the qualified members in LSGD Subordinate Service.

Note2:- Appointment by transfer from among the Diploma holders and Certificate holders in the feeder category shall be made in the ratio of 3:1. Separate seniority list shall be maintained between Diploma holders and Certificate holders.

Note3:- The ratio fixed for appointment by direct recruitment and by transfer shall be applied to the cadre strength of the posts of Assistant Engineer and not to the vacancies.

Note 4:- A non-Graduate Assistant Engineer while holding the post of Assistant Engineer acquires a Degree or any other qualification recognised by the Government as equivalent thereto shall be treated as junior most Graduate Assistant Engineer as on the date of his passing the degree qualification for the purpose of promotion as Assistant Executive Engineer provided that it will be left to the option of such person to continue either in the Graduate or in the non- Graduate list. Option once exercised shall be considered as final.

Note 5:- A common seniority list of officers belonging to the Category of Assistant Engineer shall be prepared and maintained by the Chief Engineer.

Sub Group (b) Electrical Wing			
1.	Assistant Engineer	(I) By direct recruitment	i) Degree in Electrical Engineering or Degree in Electrical and Electronics Engineering or any other qualification recognised as equivalent thereto or ii) Associate Membership of Institution of Engineers, India in Electrical Engineering

		(ii) By transfer from Diploma holders	(i) Diploma in Electrical Engineering or Diploma in Electronics and Communication Engineering or any other qualification recognised as equivalent thereto. and (ii) Minimum 2 years services as First Grade Overseer in Sub Group (b) of Group II of the Subordinate Service
		iii) By transfer from Certificate holders	i) S.S.L.C or its equivalent and (ii) Any of the certificate mentioned below : - (a) Kerala Government Certificate Examination (Two years course) in Electrical Engineering. (b) Diploma in Craftsmanship in the trade of Draftsman (Electrical) obtained after 18 months course (followed by six months practical training) at the Industrial Training Institute / Centres, conducted by Government of India, Ministry of Labour. (c) Diploma (Two year course) in Electrical Engineering in Women's Polytechnics and (iii) Minimum five years service of which not less than two years as First Grade Overseer of Sub Group (b) of Group III of the Subordinate Service

Note 1:- Appointment by direct recruitment and by transfer shall be made in the ratio 3:2. Out of the posts set apart for direct recruitment, 10 per cent shall be filled up by recruitment by transfer from among the qualified members who have completed probation in the Subordinate Service. If qualified candidates are not available for appointment by transfer as above at the time of occurrence of the vacancy, such vacancies shall be forfeited and they shall be filled up by direct recruitment.

Note 2:- Appointment by transfer from among the Diploma holders and Certificate holders shall be made in the ratio 3:1.

Sub Group (c) Mechanical Wing			
1	Assistant Engineer	(i) By direct recruitment	(i) Degree in Mechanical Engineering or Degree in Automobile Engineering of a recognized University or equivalent thereto. or (ii) Associate Membership of Institution of Engineers India in

			Mechanical Engineering/ Automobile Engineering.
		(ii)By transfer from Diploma holders	(i)Diploma in Mechanical Engineering or Diploma in Automobile Engineering or any other qualification recognised as equivalent thereto and (ii) Minimum two years service as Foreman in Sub Group (c) of Group III of the Subordinate Service.
		(iii)By transfer from Certificate holders	(i) S.S.L.C or its equivalent and (ii) Any of the certificate mentioned below : - (a) Kerala Government Certificate Examination (Two years course) in Mechanical Engineering/Automobile Engineering/Electrical Engineering. (b) Diploma in Craftmanship in the trade of Draftsman (Mechanical/Automobile/Electrical) obtained after 18 months course (followed by six months practical training) at the Industrial Training Institute / Centres, conducted by Government of India, Ministry of Labour. (c) Diploma (Two year course) in Mechanical Engineering/Automobile Engineering/Electrical Engineering in Women's Polytechnics (iii) Minimum five years service of which not less than two years as Foreman in Sub Group (c) of Group III of the Subordinate Service.

Note 1:- Appointment by direct recruitment and by transfer shall be made in the ratio 3:2. Out of the posts set apart for direct recruitment, 10 per cent shall be filled up by recruitment by transfer from among the qualified members who have completed probation in the Subordinate Service. If qualified candidates are not available for recruitment by transfer as above at the time of occurrence of the vacancy, such vacancies shall be forfeited and they shall be filled up by direct recruitment.

Note 2:- Appointment by transfer from among the Diploma holders and Certificate holders shall be made in the ratio 3:1.

Sub Group (d) Electricity Wing of Thrissur Corporation

1	Electrical Engineer	By promotion from Category 2	(i) Degree in Electrical Engineering or Degree in Electronics and
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			<p>Telecommunications Engineering or any other qualification recognised as equivalent thereto.</p> <p>or</p> <p>A.M.I.E (India) Section A & B in Electrical Engineering</p> <p>or</p> <p>Associate Membership Diploma of the Institution of Engineers, India in Electrical Engineering or any other Diploma recognised as equivalent thereto</p> <p>or</p> <p>Diploma in Electrical Engineering or Diploma in Electronics and Communication Engineering or any other qualification recognised as equivalent thereto</p> <p>(ii) Minimum two years service as Assistant Engineer.</p>
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Note1:- Promotion to this category shall be made from among the Degree holders and Diploma holders in the ratio 3:1.

Note2:- A non-Graduate Assistant Engineer while holding the post of Assistant Engineer acquires a Degree or any other qualification recognised by the Government as equivalent thereto shall be treated as junior most Graduate Assistant Engineer as on the date of his passing the degree qualification for the purpose of promotion as Electrical Engineer provided that it will be left to the option of such person to continue either in the Graduate or in the non- Graduate list. Once option is exercised it shall be considered as final.

2	Assistant Engineer	(I) By direct recruitment	<p>i(a) Degree in Electrical Engineering or Degree in Electronics and Telecommunications Engineering or any other qualification recognised as equivalent thereto.</p> <p>or</p> <p>i(b) A.M.I.E (India) Section A & B in Electrical Engineering</p>
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		<p>(ii) By transfer from Diploma holders in Sub Group (d) of Group III of Subordinate service.</p> <p>(iii) By transfer from Certificate holders in Sub Group (d) of Group III of Subordinate service.</p>	<p>(i) Diploma in Electrical Engineering or Diploma in Electronics and Communication Engineering or any other qualification recognised as equivalent thereto</p> <p>(ii) Minimum three years service as Sub-Engineer in Sub Group (d) of Group III of the Subordinate Service.</p> <hr/> <p>(i) S.S.L.C or its equivalent and ii(a) Certificate in Electrical Engineering obtained after passing an Examination conducted by a competent authority after having undergone a course of study of not less than two years from a Technical School or a Technical Training Centre or an Institution recognised for the purpose by Government. or ii(b) Certificate obtained after having passed an examination conducted by the competent authority in the trade of Lineman/ Wireman/Electrician after 18 months course in I.T.I. and six months inplant training or ii(c) Certificate from National Council for Vocational Training (NCVT) (both regular and private) in Electrician/ Wireman/ Electronics. or ii(d) M.G.T.E./K.G.T.E. Group Certificate in Electrical Engineering covering the following subjects, namely:- (a) Electrical Light and power (Higher) (b) Applied Mechanics (Lower) (c) Heat Engines (Lower) (d) Machine Drawing (Lower) or ii(e) MGTE/KGTE in Electrical Light and power (Higher) and (iii) Minimum of 10 years service in Sub Group (d) of Group III of the Subordinate</p>
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			Service.

Note 1:- Appointment by direct recruitment and by transfer shall be made in the ratio 1:1. Out of the posts set apart for direct recruitment, 10 percent shall be filled up by recruitment from among the qualified members who have completed probation in the Subordinate Service. If qualified candidates are not available for appointment by the above method at the time of occurrence of the vacancy, such vacancies shall be forfeited and they shall be filled up by direct recruitment.

Note 2:- Appointment by transfer from among the Diploma holders and Certificate holders shall be made in the ratio 3:2.

3	Senior Superintendent	By transfer from Category 4 of Sub Group (d) of Group III of LSGD Subordinate Service	Graduation from a recognised University
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Group IV Planning Wing, LSGD

1	Chief Town Planner	By promotion from Category 2	(i) A Post Graduate Degree or Post Graduate Diploma in Town and Country Planning/Regional Planning/City Planning/Urban Planning or equivalent qualification from a recognised University or an Institution recognised by the Government. or (ii) Associate of the Institute of Town Planners India.
2	Additional Chief Town Planner	By promotion from Category 3	(i) A Post Graduate Degree or Post Graduate Diploma in Town and Country Planning/ Regional Planning / City Planning/Urban Planning or equivalent qualification from a recognised University or an Institution recognised by the Government. Or (ii) Associate of the Institute of Town Planners, India

Note:- Additional Chief Town Planner is eligible for promotion to Category I based on his original Seniority in Category 3. In the absence of sufficient number of Additional Chief Town Planner for promotion to category 1, Senior Town Planners will be considered for promotion to category 1 based on the original seniority in category 3.

3	Senior Town Planner	By promotion from Category 4	<p>(i) Post Graduate Degree or Post Graduate Diploma in Town and Country Planning/ Regional Planning / City Planning/Urban Planning or equivalent qualification from a recognised University or an Institution recognised by the Government.</p> <p>or</p> <p>(ii) Associate of the Institute of Town Planners , India</p>
4	Town Planner	By promotion from Category 5	<p>(i) Post Graduate Degree or Post Graduate Diploma in Town and Country Planning/ Regional Planning / City Planning/Urban Planning or equivalent qualification from a recognised University or an Institution recognised by the Government.</p> <p>or</p> <p>(ii) Associate of the Institute of Town Planners, India.</p> <p>or</p> <p>(iii) (a) Degree in Civil Engineering/ Architecture/ Planning/ Physical Planning or equivalent qualification from a recognised University or an Institution recognised by the Government.</p> <p>and</p> <p>(iii) (b) Six years service in the feeder category.</p> <p>or</p> <p>(iv) (a) Three years Diploma in Civil Engineering/ Architecture or equivalent qualification from a recognised University or an Institution recognised by the Government.</p> <p>and</p>

			<p>(iv) (b) Post Diploma in Town and Country Planning/ Regional Planning/ City Planning/Urban Planning or equivalent qualification from a recognised University or an Institution recognised by the Government.</p> <p>and</p> <p>(iv)(c) Eight years service in the feeder category out of which two years' service shall be after attaining the qualification under (iv) (b) above</p>
5	Deputy Town Planner	(i)By promotion from Category 6	<p>(i) Post Graduate Degree or Post Graduate Diploma in Town and Country Planning/ Regional Planning/ City Planning/Urban Planning or equivalent qualification from a recognised University or an Institution recognised by the Government.</p> <p>or</p> <p>(ii) Associate of the Institute of Town Planners, India</p> <p>or</p> <p>iii(a) Degree in Civil Engineering/Architecture/ Planning/ Physical Planning or equivalent qualification from a recognised University or an Institution recognised by the Government.</p> <p>and</p> <p>iii(b) Five years service in the feeder category</p> <p>or</p> <p>iv(a) Three years Diploma in Civil Engineering / Architecture /equivalent qualification from a recognised University or an Institution recognised by the Government.</p> <p>and</p> <p>iv(b) Post Diploma in Town and Country Planning / Regional Planning / City Planning/Urban Planning or equivalent qualification from a recognised University or an Institution recognised by the Government.</p>

		(ii) By direct recruitment	<p style="text-align: center;">and</p> <p>iv(c) Five years service in the feeder category out of which two years' service shall be after attaining the qualification under item (iv) (b) above.</p> <p style="text-align: center;">or</p> <p>v(a) Three years Diploma in Civil Engineering /Architecture or equivalent qualification from a recognised University or an Institution recognised by the Government.</p> <p style="text-align: center;">and</p> <p>v(b) Eight years service in the feeder category.</p> <p style="text-align: center;">or</p> <p>(vi) Fourteen years' service in the feeder category.</p> <p>(i) Post Graduate Degree or Post Graduate Diploma in Town and Country Planning/ Regional Planning/ City Planning/Urban Planning or equivalent qualification from a recognised University or an Institution recognised by the Government.</p> <p style="text-align: center;">or</p> <p>(ii) Associate of the Institute of Town Planners, India</p>
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Note:- Appointment by promotion and by direct recruitment to this category shall be made in the ratio 3:1. In the absence of suitable hands for appointment by promotion, the posts shall be filled up by direct recruitment

6	Assistant Planner	Town	<p>(i) By transfer from Category 1 of Group IV of LSGD Subordinate Service</p> <p>(ii) By direct recruitment</p>	<p>i(a) Three years Diploma in Civil Engineering/ Architecture/ equivalent qualification from a recognised University or an Institution recognised by the Government. and</p> <p>i(b) Two years' service as Draftsman Grade I or Town Planning Surveyor Grade I in Group IV (Planning Wing) of the Subordinate Service. or</p> <p>ii(a) S.S.L.C or its equivalent and</p> <p>ii(b) Any of the qualifications mentioned in Annexure and</p> <p>ii(c) Five years service in Group IV (Planning Wing) of the Subordinate Service out of which two years service shall be as Draftsman Grade I or Town Planning Surveyor Grade I.</p> <p>i(a) Degree in Planning/ Town & Country Planning/Regional Planning / City Planning/Urban Planning or equivalent qualification from a recognised University or an Institution recognised by the Government. or</p> <p>i(b) Degree in Civil Engineering / Architecture/Physical Planning from a recognised University or an Institution recognised by the Government.</p>
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Note :- Appointment by transfer and by direct recruitment to this category shall be made in the ratio 1:1. Out of the posts set apart for appointment by transfer, 10 per cent shall be earmarked for direct

recruitment from among the in-service candidates with requisite qualification. The number of posts of direct recruits however shall be exclusive of the posts filled by the above said 10% . In the absence of suitable hands for appointment by transfer, the posts shall also be filled up by direct recruitment.

Annexure
(Referred to in Rule 7, Group IV)
Qualification

1. Certificate in Civil Engineering or Civil Draftsmanship or Surveying awarded by NTC recognised by the Directorate of Technical Education, Kerala.
2. Group Certificate under K.G.T.E or M.G.T.E. (Group Certificate will include all the four groups Viz. Building Drawing, Building Construction, Survey and Irrigation).

or

3. Pass in the following eight subjects under K.G.T.E or M.G.T.E. viz..

(a) Surveying and Levelling	: Higher
(b) Applied Mechanic	: Higher
(c) Building Materials and Construction	: Higher
(d) Hydraulics and Irrigation	: Higher
(e) Building Drawing and Estimating	: Higher
(f) Earthwork and Road making	: Higher
(g) Geometrical Drawing	: Lower
(h) Mensuration	: Lower

8. Appointing authority.- The appointing authority for Category 1 to 7 under Group I, Category 1 of Group II and Category 1 to 5 of Group IV shall be the Government. Chief Engineer shall be the appointing authority of Local Infrastructure development and Engineering Wing and Chief Town Planner shall be the appointing authority of Local Self Government Planning Wing. The appointing authority for all other categories in all the Groups of State Service shall be Principal Director.

9. Reservation of appointment.- The rules regarding reservation of appointment contained in rules 14 to 17 B of part II of the Kerala State and Subordinate Service Rules, 1958 shall apply to appointment by direct recruitment:

Provided that in the case of recruitment by transfer, the above rules will not apply.

10. Qualification regarding age.- No person shall be eligible for appointment by direct recruitment to a post included under any of the categories, except the posts specifically mentioned hereunder, if he has not completed 18 years of age or has completed 36 years of age as on the first day of January of the year in which applications for appointments are invited:

Provided that the upper age limit for appointment by direct recruitment to the post of State Public Health and Environment Officer, Public Health Officer Grade I (Corporation) and Public Health Officer Grade II (Municipality) shall be 45 years and that to the post of Deputy Town Planner shall be 40 years:

Provided further that usual relaxation in upper age limit shall be allowed to candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and Physically handicapped persons:

Provided also that the candidates for direct recruitment from Subordinate Service shall be exempted from the upper age limit for direct recruitment.

11. Probation.- Every person appointed to any post included under any of the categories shall, from the date on which he joins duty be on probation:-

- (i) if appointed by direct recruitment or by transfer through the Kerala Public Service Commission or by transfer to a category to which direct recruitment is one of the method of appointment, for a total period of two years on duty within a continuous period of three years; and

(ii) if appointed by transfer to a category to which direct recruitment is not one of the method of appointment or by promotion or by appointment or by selection, for a total period of six months on duty within a continuous period of one year.

12)Test qualification.- (1) Every person in a post in Category 7(b) & 7(c) and in Category 10 under Group I, appointed either by direct recruitment or by transfer shall pass Account Test for Executive Officers, Manual of Office Procedure, Panchayat Test and the Municipal Department Test within the period of probation, if he has not already passed these tests. In the case of persons who have already passed Accounts Test (Lower/ Higher) shall be exempted from the test of Account Test for Executive Officers.

(2)Every person in a post in Category 1, Category 2 and Category 3 in under Group II appointed either by direct recruitment or by transfer, as the case may be, within the period of probation shall pass the Kerala Municipal Tests, if he has not already passed it.

(3)Provided that in the case of the Assistant Engineers who were earlier absorbed into the Kerala Local Self Government Engineering Service from the Kerala Municipal Common Service (Engineering and Town Planning Service), a pass in Kerala Municipal Tests and the Kerala Public Works Account Code and Kerala Public Works Department Code within the period of probation or earlier will suffice.

The Assistant Engineers in Group III subgroup (a) category 5 appointed by direct recruitment or by transfer shall pass department test for Executive officers test/ Account Test (Lower), PWD Manual Test, PWD Account Code Test, PWD Department Code Test

(4)The Assistant Engineers in Category 2 of Sub Group (d) of Group III appointed by direct recruitment or by transfer shall pass Departmental Test for Executive Staff of the K.S.E.B. and the Account Test (Lower) for the Ministerial and Executive Staff of the K.S.E.B within the period of probation, if they have not already passed these tests.

(5) Every person in a post in Category 5 or in Category 6 under Group IV, appointed by direct recruitment or by transfer, as the case may be, shall pass the Account Test (Lower/Higher) or the Account Test for Executive Officers, if he has not already passed these tests.

13.Training.- (1) Any person selected to any post included under Category 7(b) & 7(c) and Category 10 in Group I by direct recruitment has to complete an in-service training for 3 months after such appointment, in the Kerala Institute of Local Administration or in any other Training Institution approved by the Government.

(2) Those who are selected by promotion as Corporation Secretary, Additional Corporation Secretary, Secretary to District Panchayat , Municipal Secretary, Block Panchayat Secretary, Grama Panchayat Secretary Joint Corporation Secretary, Deputy Secretary (Municipality/Corporation) and Council Secretary (Municipality/ Corporation) have to undergo a training for one month after such appointment, in the Kerala Institute of Local Administration or in any other Training Institution approved by the Government.

(3) In the case of persons who have earlier attended the training or served as Corporation Secretary, Additional Corporation Secretary, Secretary, Municipal Secretary to District Panchayat, Block Panchayat Secretary or Grama Panchayat Secretary no further training is necessary.

(4) Any person selected included under Group III Sub Group (a) category 5 by direct recruitment has to complete an onsite service training for 3 months after such appointment.

14) Special Provision for the employees who had been working under the Panchayat Department, Urban Affairs Department, Municipal Common Service, Rural Development Department, Town and Country Planning Department, the Local Self Government Engineering Service and Extension Training Centres before the commencement of these Rules.

(i) The seniority of every category of officers who had been in service in the Panchayat Department, Urban Affairs Department, Municipal Common Service, Rural Development Department, Town & Country Planning Department and Local Self Government Engineering Service immediately before the date of commencement of these rules shall be protected and continued to be reckoned for promotion subject to the provisions laid down in Rule 27 Part II KS&SSRs.

(ii) Subject to the provisions in sub-rule 14(i), every officer shall be entitled to the same rights as to seniority, promotion and by transfer appointment to state service as would have been available to him before the commencement of these Rules had the integrated service, namely the Local Self Government Department Service not been constituted.

(iii) The Special Rule in respect of different categories of posts presently existing in Extension Training Centres shall continue even after the commencement of these Rules till the last person retired from service.

(iv) Appointment to various posts included in the integrated service which were notified for appointment by KPSC prior to integration will be based on the special rules then in force.

(v) There shall be a complaint redressal mechanism to address the grievances with regard to these Rules, for a period of six months from the date of publication of this Special Rules.

By order of the Governor,
Additional Chief Secretary to Government.

Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport.)

At present, the service under the Panchayat Department, Urban Affairs Department, Municipal Common Service, Rural Development Department, LSG Engineering Service and the Town and Country Planning Department coming under the Local Self Government Department are governed by different sets of Special Rules.

On the basis of the devolution of powers intended to strengthen the Local Self Government Institutions, as envisaged under Articles 243G and 243 W of the Constitution of India inserted by the 73rd and 74th Constitutional Amendment Acts of 1992, the Kerala Panchayat Raj Act, 1994 (13 of 1994) and the Kerala Municipality Act, 1994 (20 of 1994) were enacted. The above enactments empower the State Government to make rules under the Kerala Public Services Act, 1968 (19 of 1968) to regulate the classification, method of recruitment, conditions of service etc. of the Officers and the employees of the LSG Institutions and to provide for the constitution of a separate service or cadre, either for the whole State or for each district.

In the Governor's speech held on the floor of the Assembly in 2008, the intention of the Government to unify the various Departments coming under the Local Self Government Department was declared. As per G.O (MS) No.61/2011/LSGD dated 26-02-2011, it was ordered to constitute a common service integrating the services under the Panchayat, Rural Development, Urban Affairs, Town and Country Planning, LSG Engineering Wing and the Municipal Common Service of the Local Self Government Department and entrusted the work of preparation of the Special Rules, with the Secretary to Government, Local Self Government Department. Again in the Governor's address delivered on the floor of the Assembly on 24-6-2016, it was declared that a common service will be constituted by integrating the various services under the Local Self Government Department.

In the above circumstances, the Government have decided to integrate the above said Services coming under the control of the Local Self Government Department and to constitute a common service for the unified Department. Accordingly, the Special Rules for the State and Subordinate Services of the Kerala Local Self Government Department are issued.

This notification is intended to achieve the above objective.