

**കിറ്റ്സിലെ ജീവനക്കാർ**

<u>ചോദ്യം</u>		<u>മറുപടി</u>	
ശ്രീ. കെ. മുരളീധരൻ		ശ്രീ. കടകംപള്ളി സുരേന്ദ്രൻ (സഹകരണവും വിനോദസഞ്ചാരവും ദേവസ്വവും വകുപ്പു മന്ത്രി)	
എ)	വിനോദസഞ്ചാര വകുപ്പിന്റെ കീഴിലുള്ള കിറ്റ്സിൽ (കേരള ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ടൂറിസം ആന്റ് ട്രാവൽ സ്റ്റഡീസ്) ൽ സേവനമനുഷ്ഠിക്കുന്ന സ്ഥിരം ജീവനക്കാരുടെ പേര്, തസ്തിക, ഉദ്യോഗം നേടിയ വർഷം എന്നിവ വിശദമാക്കുമോ;	എ) യും ബി) യും	വിശദാംശങ്ങൾ അനുബന്ധം (1) ആയി ചേർത്തിരിക്കുന്നു
ബി)	എല്ലാ സ്ഥിരം ജീവനക്കാരെയും നിയമിക്കുന്നതിനായി സംസ്ഥാന സർക്കാർ തസ്തിക സൃഷ്ടിച്ചിട്ടുണ്ടോ; തസ്തിക സൃഷ്ടിച്ചുകൊണ്ടുള്ള ഉത്തരവിന്റെ പകർപ്പുകൾ ലഭ്യമാക്കുമോ;		
സി)	തസ്തിക സൃഷ്ടിച്ചുകൊണ്ടുള്ള ഉത്തരവില്ലാതെ എത്ര സ്ഥിരം/താൽക്കാലിക ജീവനക്കാർ സേവനമനുഷ്ഠിക്കുന്നുണ്ട്; തരംതിരിച്ച് വിശദമാക്കുമോ?	സി)	എല്ലാ സ്ഥിരം തസ്തികകൾക്കും സർക്കാർ ഉത്തരവ് ഇറക്കിയിട്ടുണ്ട്. താൽക്കാലിക ജീവനക്കാരെ സംബന്ധിച്ച വിശദവിവരം അനുബന്ധം (2) ആയി ചേർത്തിരിക്കുന്നു




സെക്ഷൻ ഓഫീസർ

അനുബന്ധം (1)

കിറ്റ്സിൽ നിലവിൽ (01.12.2018) സേവനമനുഷ്ഠിക്കുന്ന സ്ഥിരം ജീവനക്കാരുടെ വിശദവിവരം.

ക്രമ നം.	പേര്	തസ്തിക	ഉദ്യോഗം നേടിയ വർഷം	തസ്തിക സൃഷ്ടിച്ച സർക്കാർ ഉത്തരവ്
1	ഡോ. രാജശ്രീ അജിത്ത്	ഡയറക്ടർ	2012	സർക്കാർ തീരുമാനം അന്യത്ര സേവനം
2	ശ്രീ .റ്റി.വി. വിജയകുമാർ	സീനിയർ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ	2018	G.O (RT) No.4629/2000/GAD dt.9/6/2000 (അന്യത്ര സേവനം-ഗവ:സെക്രട്ടേറിയറ്റ്)
3	ഡോ. ബി.രാജേന്ദ്രൻ	പ്രിൻസിപ്പാൾ	2017	G.O.(MS)No.317/08 TSM dt.26.09.2008
4	ശ്രീ.സി.കെ.വേണുഗോപാൽ	അസിസ്റ്റന്റ് പ്രൊഫസർ	1996	G.O. (MS) No.460/05/ TSM dt 20.12.2005
5	ശ്രീമതി. സിന്ധു എസ്.	അസിസ്റ്റന്റ് പ്രൊഫസർ	1998	
6	ശ്രീ.ബാബു ആർ.	അസിസ്റ്റന്റ് പ്രൊഫസർ	2009	
7	ശ്രീ. ഹരികൃഷ്ണൻ പി.കെ	അസിസ്റ്റന്റ് പ്രൊഫസർ	2011	G.O (MS) No.112/09/ TSM dt.18.05.2009
8	ശ്രീ. സരൂപ റോയ് ബി.ആർ	അസിസ്റ്റന്റ് പ്രൊഫസർ	2011	G.O.(RT) No.6912/99/ GAD dt.17/09.99 & G.O (RT) No.445/2016/ TSM dt.17/12/2016
9	ശ്രീമതി.നിരുബ സേതുകുമാരി	അസിസ്റ്റന്റ് ലൈബ്രേറിയൻ	2007	G.O (RT) No.6912/99/GAD dt.17/09.99
10	ശ്രീമതി.മിനി.പി	സ്റ്റനോ ക്ലർക്ക്	1990	
11	ശ്രീമതി.അനുമോൾ കെ.എസ്	റിസപ്ഷനിസ്റ്റ്-കം-ടൈപ്പിസ്റ്റ്	2014	
12	ശ്രീമതി.പ്രിയ വി	ടൈപ്പിസ്റ്റ്- ക്ലർക്ക്	2017	
13	ശ്രീ.മനോജ് കുമാർ	ഡ്രൈവർ	2017	
14	ശ്രീ.മണികണ്ഠൻ എൻ.	പ്യൂൺ	2011	
15	ശ്രീ.ഷിബു.ഡി.എസ്	സ്വീപ്പർ	2002	
16	ശ്രീ.രാജേന്ദ്രൻ.കെ.വി	ഗാർഡൻ	1995	
17	ശ്രീ.പ്രമോദ് കെ.കെ	ഡ്രൈവർ കം പ്യൂൺ	2010	G.O.(MS) No.515/07/ TSM dt.22.11.2007 and G.O.(MS) No.227/2013 /TSM dt.31.07.2013
18	ശ്രീമതി. ഇന്ദുലേഖ എസ്.	അക്കൗണ്ടന്റ്	2010	G.O (MS) No.112/09/TSM dt.18.05.2009
19	ശ്രീ.രതീഷ്.ആർ.ആർ	കൺസൾട്ടന്റ്	2011	
20	ശ്രീമതി.ബീന സി.പി	കൺസൾട്ടന്റ്	2009	
21	ശ്രീമതി.വിനിത.പി	ടൈപ്പിസ്റ്റ്	2010	
22	ശ്രീ.സുരേഷ് ബാബു	പ്യൂൺ	2010	
23	ശ്രീ.പ്രദീപൻ വാചാലി	പ്യൂൺ	2010	

  
 റെസിഡൻ്റ് ഓഫീസർ

അനുബന്ധം (2)

കേരള ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ഹോസ്പിറ്റാലിറ്റി മാനേജ്മെന്റ് സ്റ്റഡീസിന്റെ നടത്തിപ്പിനായി സർക്കാർ കരാർ അടിസ്ഥാനത്തിൽ 17.01.2006-ൽ അനുവദിച്ച ഉത്തരവ് (എം.എസ്.)നം.20/2006/ടി.എസ്.എം പ്രകാരം എറണാകുളം/മലയാറ്റൂർ സെന്ററുകളിൽ സേവനമനുഷ്ഠിക്കുന്നവരുടെ വിശദ വിവരം.

നം.	പേര്	തസ്തിക	ജോലിയിൽ പ്രവേശിച്ച വർഷം
1	ശ്രീ. ജിമ്മി കുര്യൻ	പ്രിൻസിപ്പാൾ, (KIHMS)	2006
2	ശ്രീ.റ്റി.എൻ.ജയശങ്കർ	ലക്ചറർ (ട്രാവൽ & ടൂറിസം)	2006
3	ശ്രീമതി.സീമ സി.എൽ	അക്കൗണ്ടന്റ് ക്ലർക്ക്	2010
4	ശ്രീ.സജിത്കുമാർ ഇ	പ്യൂൺ	2011
5	ശ്രീമതി.അന്നു ദേവസി	പാർട്ട് ടൈം സ്വീപ്പർ	2006

**അനുബന്ധം (2)**

വിവിധ പ്രോജക്ടുകളുടെ നടത്തിപ്പിനായി നിലവിൽ (01.12.2018) കിറ്റ്സ് സേവനം പ്രയോജനപ്പെടുത്തുന്ന താൽക്കാലിക ജീവനക്കാരുടെ വിശദവിവരം.

നം	പേര്	പദവി	സേവനം പ്രയോജനപ്പെടുത്തുന്ന വിഭാഗവും രീതിയും	
			വിഭാഗം	രീതി
1	ശ്രീ.സഹിർഷാ	ഗസ്റ്റ് ഫാക്കൽറ്റി	അക്കാഡമിക്	കരാർ
2	ശ്രീ.ശ്രീരാജ്	ഗസ്റ്റ് ഫാക്കൽറ്റി	അക്കാഡമിക്	കരാർ
3	ശ്രീമതി. ഹരിത	ഗസ്റ്റ് ഫാക്കൽറ്റി	അക്കാഡമിക്	കരാർ
4	ഡോ.അജയ് കെ.എൽ	റിസർച്ച് അസോസിയേറ്റ്	അക്കാഡമിക്	കരാർ
5	ശ്രീ.ആദർശ മാത്യു	റിസർച്ച് അസോസിയേറ്റ്	അക്കാഡമിക്	കരാർ
6	ശ്രീ.രാജേഷ് കുമാർ	അക്കാഡമിക് അസിസ്റ്റന്റ്	അക്കാഡമിക്	കരാർ
7	ശ്രീമതി.അനിത കൃഷ്ണൻ	അക്കാഡമിക് അസിസ്റ്റന്റ്	അക്കാഡമിക്	കരാർ
8	ശ്രീമതി.അഞ്ജന എം.ജെ	പ്രോജക്ട് അസിസ്റ്റന്റ്	സ്കിൽ ഡെവലപ്പ്മെന്റ്	കരാർ
9	ശ്രീ.ശരത് മോഹൻ	അക്കൗണ്ട്സ് അസിസ്റ്റന്റ്	സ്കിൽ ഡെവലപ്പ്മെന്റ്	കരാർ
10	ശ്രീമതി.മല്ലിക	പ്യൂൺ	സ്കിൽ ഡെവലപ്പ്മെന്റ്	ദിവസവേതനം
11	ശ്രീമതി.രമാദേവി.എസ്	വാർഡൻ	ലേഡീസ് ഹോസ്റ്റൽ	കരാർ
12	ശ്രീമതി. ഷീലദേവി	വാർഡൻ	ലേഡീസ് ഹോസ്റ്റൽ	കരാർ
13	ശ്രീമതി.ഗോപിക.ജി.എസ്	പ്രോജക്ട് അസിസ്റ്റന്റ് അക്കൗണ്ട്സ്	എച്ച്.എസ്.ആർ	കരാർ
14	ശ്രീമതി രേഖ.ആർ	ഡേറ്റ എൻട്രി ഓപ്പറേറ്റർ	എച്ച്.എസ്.ആർ	ദിവസവേതനം
15	ശ്രീമതി.ആര്യ പ്രവീൺ	ഡേറ്റ എൻട്രി ഓപ്പറേറ്റർ	എച്ച്.എസ്.ആർ	ദിവസവേതനം
16	ശ്രീമതി.ബീന ബി	ഡേറ്റ എൻട്രി ഓപ്പറേറ്റർ	എച്ച്.എസ്.ആർ	ദിവസവേതനം
17	ശ്രീ.കിരൺ യു.കെ	ഡേറ്റ എൻട്രി ഓപ്പറേറ്റർ	എച്ച്.എസ്.ആർ	ദിവസവേതനം
18	ശ്രീമതി.രേഷ്മ ആർ	പ്രോജക്ട് അസിസ്റ്റന്റ്	സി.ഇ.റ്റി	കരാർ
19	ശ്രീമതി.സുമിത്ര	ഓഫീസ് അറ്റൻഡർ	സി.ഇ.റ്റി	ദിവസവേതനം
20	ശ്രീ.ആനന്ദ് രാജ്	പ്രോജക്ട് അസിസ്റ്റന്റ്	അസാപ്പ്	കരാർ
21	ശ്രീ.ഹരീഷ് കുമാർ.ജി	ഡോക്യുമെന്റേഷൻ അസിസ്റ്റന്റ്	അസാപ്പ്	കരാർ
22	ശ്രീമതി.ശാലിനി എസ്	ഡോക്യുമെന്റേഷൻ അസിസ്റ്റന്റ്	അസാപ്പ്	കരാർ
23	ശ്രീ.ബിജു ആർ	ഡൈവ്രർ	അസാപ്പ്	ദിവസവേതനം
24	ശ്രീമതി.ഗിഫ്റ്റി ജിൻ	ഡേറ്റാ അനലിസ്റ്റ്	സി.ആർ.റ്റി	കരാർ
25	ശ്രീ.അനീഷ് പി.കെ	പ്രോജക്ട് അസിസ്റ്റന്റ്	സി.ആർ.റ്റി	കരാർ
26	ശ്രീ.ആനന്ദ് ശങ്കർ	പ്രോജക്ട് അസിസ്റ്റന്റ്	സി.ആർ.റ്റി	കരാർ
27	ശ്രീ.സോമു രഞ്ജിത്ത്	ട്രെയിനിംഗ് കോർഡിനേറ്റർ	സി.ആർ.റ്റി	കരാർ
28	ശ്രീമതി.ലിഖിത ഡി.എസ്	മലയാളം ഡേറ്റാ എൻട്രി ഓപ്പറേറ്റർ	സി.ആർ.റ്റി	ദിവസവേതനം
29	ശ്രീമതി. പ്രിയങ്ക ജി.	ഓഫീസ് അസിസ്റ്റന്റ്	സി.ആർ.റ്റി	ദിവസവേതനം

30	ശ്രീമതി.സുനിതകുമാരി	ഓഫീസ് അറ്റൻ്റർ	സി.ആർ.റ്റി	ദിവസവേതനം
31	ശ്രീമതി.ഓമന.ബി	സ്വീപ്പർ (കുടുംബശ്രീ)	അഡ്മിനിസ്ട്രേഷൻ	ദിവസവേതനം
32	ശ്രീമതി.ഇന്ദുലേഖ.ആർ	സ്വീപ്പർ (കുടുംബശ്രീ)	അഡ്മിനിസ്ട്രേഷൻ	ദിവസവേതനം
33	ശ്രീമതി.അനിത കുമാരി	സ്വീപ്പർ (കുടുംബശ്രീ)	അഡ്മിനിസ്ട്രേഷൻ	ദിവസവേതനം
34	ശ്രീമതി.മേരി റോസ്	സ്വീപ്പർ (കുടുംബശ്രീ)	അഡ്മിനിസ്ട്രേഷൻ	ദിവസവേതനം
35	ശ്രീമതി.ശ്രീകല	സ്വീപ്പർ (കുടുംബശ്രീ)	അഡ്മിനിസ്ട്രേഷൻ	ദിവസവേതനം
36	ശ്രീമതി.ഷീജ.എ	സ്വീപ്പർ (കുടുംബശ്രീ)	അഡ്മിനിസ്ട്രേഷൻ	ദിവസവേതനം
37	ശ്രീമതി.ഗീതാകുമാരി	സ്വീപ്പർ (കുടുംബശ്രീ)	അഡ്മിനിസ്ട്രേഷൻ	ദിവസവേതനം
38	ശ്രീമതി.സുനിത കെ.സി.	സ്വീപ്പർ	തൃശ്ശൂർ സ്റ്റഡീ സെന്റർ	ദിവസവേതനം
39	ശ്രീമതി.സീന മാനുവേൽ	സ്വീപ്പർ കം പ്യൂൺ	എറണാകുളം സ്റ്റഡീ സെന്റർ	ദിവസവേതനം
40	ശ്രീ.നാഗപ്പൻ നായർ	സെക്യൂരിറ്റി	ലേഡീസ് ഹോസ്റ്റൽ	ദിവസവേതനം

അസാപ്പ് - അഡീഷണൽ സ്കിൽ അക്ഷസിഷൻ പ്രോഗ്രാം (കേരള സർക്കാർ)

എച്ച്.എസ്.ആർ - ഹുണാർ സേ റോസ്ഗാർ തക് (കേന്ദ്ര സർക്കാർ)

സി.ആർ.റ്റി - സെന്റർ ഫോർ റെസ്പോൺസിബിൾ ടൂറിസം

സി.ഇ.റ്റി - സെന്റർ ഫോർ ഇക്കോ ടൂറിസം

*Shukla*  
 റിസക്ടർ ഓഫീസർ.

Abstract

Tourism-Kerala Institute of Tourism & Travel Studies-Creation of a post of Administrative Officer-Orders issued.

GENERAL ADMINISTRATION (TOURISM-B) DEPARTMENT  
G.O(Rt)No.4629/2000/GAD. Thiruvananthapuram, Dated. 9.6.2000.

- Read:-1. Representation dt.15.12.99 from the General Secretary, Kerala Secretariat Employees Association.  
2. Letter dt.21.2.2000 from the Director, Kerala Institute of Tourism & Travel Studies, Thiruvananthapuram.

O R D E R

The Director, Kerala Institute of Tourism & Travel Studies has reported that in view of the existing work load of the office and in consideration of the expanding activities of the Institute an addition to its work force is essential and that the Institute would be benefitted from the services of an efficient Administrative Officer to look after the administrative functions. Therefore he has proposed that a suitable person may be posted on deputation basis by creating a post of Administrative Officer.

2. Government have examined the proposal in detail. Considering the expanding activities of Kerala Institute of Tourism & Travel Studies, Government are pleased to permit Kerala Institute of Tourism & Travel Studies to create a post of Administrative Officer by upgrading the existing post of Accountant on Rs.5500-9075 in the Institute to that of Administrative Officer on Rs.7800-12975 (equivalent to the post of Under Secretary to Government) and fill up the post by appointment of an Under Secretary to Government in the Administrative Secretariat on deputation basis.

3. These orders are issued in relaxation of economy orders.

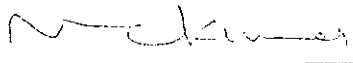
4. No additional funds will be granted to Kerala Institute of Tourism & Travel Studies on account of creation of the post.


5. The General Administration (Special-B) Department will take further action to spare the services of an Under Secretary to Government to be appointed as Administrative Officer, Kerala Institute of Tourism & Travel Studies on deputation basis.

By Order of the Governor  
T.S.MOHAN KUMAR  
Joint Secretary.

To  
The Director, Kerala Institute of Tourism & Travel Studies.  
The Accountant General (A&E/Audit) Kerala.  
The Finance Department. (vide UO No.33424/Exp.A3/2000/GAD. dt.29.4.2000).  
The General Administration (SC) Department.  
The General Administration (Special-B) Department.  
SF/OC.

Forwarded/by Order

  
Section Officer.

  
9/11/2000 13:29/mb



GOVERNMENT OF KERALA

Abstract

Tourism - Kerala Institute of Tourism and Travel Studies - creation of post of Principal -sanction accorded orders issued.

TOURISM (B) DEPARTMENT

G.O.(MS) No. 317/08/TSM

Dated, Thiruvananthapuram 26/9/08

Read:- I. Lr. No.KITTS/Estt/Post creation-Acd 08 dated 21-01-08 from  
Director, Kerala Institute of Tourism and Travel Studies

ORDER

All India Council for Technical Education has granted approval for the PG Course of the Kerala Institute of Tourism and Travel Studies (KITTS) on condition that a qualified Principal is appointed. The 27<sup>th</sup> Executive Committee in its meeting held on 1/12/2005 has decided to create a post of Principal in KITTS with qualification and pay as per the norms prescribed by AICTE and subject to approval of Government. Accordingly, as per the letter read above Director KITTS has submitted a proposal for the creation of the post of Principal in Kerala Institute of Tourism and Travel Studies in order to satisfy the condition of AICTE.

Government have examined the matter in detail and are pleased to accord sanction to create a post of Principal in Kerala Institute of Tourism and Travel Studies in the scale of pay of 18400-500-22400 (Pre-revised) with the following qualification, experience and age.

If the candidate is from an AICTE approved educational institute

Qualification: Ph.D Degree or a Fellowship of TIMS, ICA or ICWA with first class Masters Degree in Business /Management/Administration or other relevant management related discipline.

In addition, the candidate should be an eminent person in the field

Experience: 15 years experience in teaching/ industry/ research out of which 5 years must be at the level of Professor, or above in Management or allied subject.

Desirable: Administrative experience in responsible position

If the candidate is from the industry/profession:-

Qualification: First Class Master's Degree in Business Management/Administration/other relevant management related discipline. And professional work, which is significant and can be recognized as equivalent to Ph.D Degree and with 15 years experience of which at least 5 years should be at a senior level comparable to that of a Professor would also be eligible.  
Desirable: Administrative experience in a responsible position  
Age: Not more than 62 years.

By Order of the Governor  
Dr. Venu .V.  
Secretary to Government

To  
Director, Kerala Institute of Tourism and Travel Studies, Thycaud,  
Thiruvananthapuram  
Director, Department of Tourism, Thiruvanthapuram

Principal Accountant General (Audit) } This order issues with the  
Accountant General (A&E) } concurrence of Finance Department.  
Finance Department(vide their U.O. No.37746/ PU-C3/08/Fin dated 23-06-08)  
General Administration (Sc) Department(vide item no.2693 dated 24/9/08)  
SF/QC

Forwarded/by order

*Saraswathi*

Section Officer

Copy to: The PS to Minister (H,V&T)  
The PA to Secretary (Tourism)

*Amal*  
01/08/2008 02:29 PM



## GOVERNMENT OF KERALA

## Abstract

Tourism - Kerala Institute of Tourism and Travel Studies-Revision of pay scale of Lecturers in accordance with AICTE norms-Sanctioned-Orders issued.

## TOURISM (B) DEPARTMENT

Dated, Thiruvananthapuram 20-12-05.

G.O.(MS) No.460/05/TSM

Read:- 1. Letter dated 4-7-05 from the AICTE.

2. Letter No. KITTS/AICTE/2005 dated 6-7-05 from Director, Kerala Institute of Tourism & Travel Studies.

ORDER

As per the letter read as 1<sup>st</sup> paper above, the All India Council for Technical Education (AICTE) has accorded approval for conducting the two year MBA Course in Kerala Institute of Tourism & Travel Studies for the academic year 2005-06 with an intake of 60 students subject to the following specific conditions.

- i. The Institution must appoint faculty members as per AICTE norms with pay scales as prescribed by AICTE before making any admissions.
- ii. The Principal to be qualified as per AICTE norms.

2. The Director, Kerala Institute of Tourism & Travel Studies has informed Government that there are two Senior Lecturers and one Lecturer in Kerala Institute of Tourism & Travel Studies and they are fully qualified as per the norms fixed by the AICTE regulations and has accordingly requested Government to revise the scale of pay of the Lecturers in KITTS to Rs. 8000-275-13500 and Senior Lecturers to Rs. 10000-325-15200 in order to comply with the AICTE norms. Since the Institute does not have a Principal, the Director of the Institute is projected to that post and he possesses the requisite qualifications and experience prescribed by AICTE for candidates from Industry or Profession.

3. The request of the Director, KITTS has been examined by Government in detail. It has been found that the existing three Lecturers in the KITTS possess the qualification and experience laid down by AICTE for granting the pay scales fixed by AICTE.

4. In the circumstances Government are pleased to accord sanction to revise the scale of pay of the Lecturers in the KITTS to Rs. 8000-275-13500 and the Senior Lecturers to Rs. 10000-325-15200 on par with the scale of pay prescribed by the AICTE.

By Order of the Governor  
D.Saraswathy Amma  
Joint Secretary.

To

✓ The Director, Kerala Institute of Tourism and Travel Studies, Thycaud,  
Thiruvananthapuram.  
The Director, Tourism Department, Park view, Thiruvananthapuram.  
The Accountant General (Audit/A&E) Kerala, Thiruvananthapuram (This  
issues with the concurrence of Finance Department vide U.O.No.  
85352/PUC.3/2005/Fin dated 7-12-05)  
The Finance Department  
SF/OC.

Forwarded/by Order



Section Officer.

Copy to: Higher Education Department.



01/05/2006 0220/06

Abstract

Kerala Institute of Tourism and Travel Studies, Thycaud-  
Revision of Pay and allowances-Orders-Issued.

GENERAL ADMINISTRATION (TOURISM-B) DEPARTMENT

G.O.(Rt)No.6912/99/GAD. Thiruvananthapuram, Dated.17.9.99

Read:- 1) G.O(P)No.3000/98/Fin.dt.25.11.98.

2) Letter No.KITTS/Govt/14 dt.28.4.99 from Director Kerala Institute of Tourism & Travel Studies, Thiruvananthapuram.

O R D E R

The Government of Kerala have revised the pay and allowances of the State Government Employees with effect from 1.3.97 as per G.O read as 1st paper. As decided by the Executive Committee of Kerala Institute of Tourism & Travel Studies at its meeting held on 10.4.99 the Director Kerala Institute of Tourism & Travel Studies has request in the letter read as 2nd paper to revise the pay and allowances of the employees of the Institute from 1.3.97 as applicable to the State Government Employees.

2. Government have examined the matter and are please to order that the benefits of pay revision and other related benefits sanctioned to the State Government Employees in the order read 1st paper be extended to the employees of Kerala Institute of Tourism & Travel Studies with effect from 1.3.97. It is also ordered that no enhancement in grant-in-aid will be allowed to the Institute for this purpose. The Institute will take necessary steps to bring down other administration cost to the base minimum.

3. The existing scales of pay will be revised for the above purpose as shown in the statement appended.

By Order of the Government

~~AM. H. KANT~~  
Secretary to Government

- To
- ✓ The Director, Kerala Institute of Tourism & Travel Studies, Thycaud, Thiruvananthapuram.
  - The Accountant General (A&E/Audit)Kerala, Thiruvananthapuram. (This order issues with the concurrence of the Finance Department).
  - The Finance Department.(vide their UO note No.5620/99/Fin.dated 12.7.99).
  - The General Administration (SC) Department.

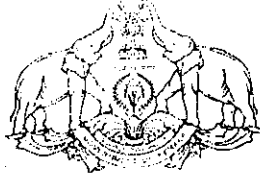
SF/OC.

Forwarded/by Order

Section Officer.

*[Handwritten Signature]*  
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GOVERNMENT OF KERALA

Abstract

Tourism Department – Kerala Institute of Tourism and Travel Studies (KITTS)-The post of Assistant Professor available in KITTS in the State Time Scale-Equating to the corresponding post with the AICTE pay scale-Sanction accorded-Orders issued.

**TOURISM (B) DEPARTMENT**

**G.O.(Rt).NO.445/2016/TSM**

**Dated,Thiruvananthapuram,17/12/2016.**

Read: 1. G.O.(Rt)No.6912/99/GAD dated 17.09.1999.

2. G.O.(MS)No.460/2005/TSM dated 20.12.2005.
3. G.O.(Ms)No.317/08/TSM dated 26.08.2008..
4. G.O.(MS)No.112/09/TSM dated 18.05.09.
5. G.O.(Rt)No.71/2015/TSM dated 27.02.2015.
6. Letter No.KITTS/Estt/ACD/2015 dated 08.07.2015 from the Director, KITTS.
7. Letter No.KITTS/Estt/14 dated 06.05.2016 from the Director, KITTS.

**ORDER**

As per G.O. read as 1st paper above, one post of Assistant Professor and four posts of lecturers were created in KITTS. Of this one post of lecturer was surrendered due to the closure of Kozhikkode chapter of KITTS.As such there were one post of Assistant Professor and 3 posts of Lecturers in KITTS when AICTE scheme was implemented in the institution.

2) KITTS got AICTE approval to start two year full time PGDBA in Travel and Tourism in the year 2005. As part of getting approval from AICTE, the Institute needed to fulfill certain mandatory requirements such as appointment of qualified staff as per AICTE norms. Accordingly Government as per the G.O read as 2nd paper above accorded sanction to revise the scale of pay of the Lecturer to 8000-275-13500 and the 2 Senior Lecturers to 10000-325-15200 at par with the pay prescribed by the AICTE. But the post of Assistant Professor then existing in KITTS was omitted due to oversight. The reason that has been reported in this regard is that at the time of the proposal in this regard,

Sri.Dileep.M.R., Senior Lecturer from Pazhassi Raja College was working in the post on deputation basis and that he was possessing qualification as mandated under the AICTE and was drawing the scale of pay at AICTE scale. When he left the institute to join his parent organisation on 13.09.2010 the post of Assistant Professor became vacant. As such the posts of Lecturers excluding the post of the Assistant Professor was brought under AICTE scheme.

3) As per G.O. read as 3rd paper above, Government have accorded sanction to create a post of Principal in KITTS in the scale of pay of Rs.18400-500-22400 with qualification and pay as per the norms prescribed by AICTE. Government have further created two posts of Lecturer as per AICTE norms, (Lecturer - Management and Lecturer-Tourism & Travel) as per the G.O. read as 4th paper above. Hence at present there are five sanctioned posts of Lecturers as per AICTE norms in KITTS. A post of Assistant Professor under State Scale also exists in KITTS.

4) Government accorded sanction to revise the scale of pay in respect of the Principal, two Assistant Professors, one Assistant Professor (Management) and one Assistant Professor (Tourism & Travel) under AICTE Scheme (total 5, including Principal) as per G.O. read as 5th paper above. Existing post of Lecturers were re-designated as Assistant Professors as per AICTE norms. The post of Assistant Professor existing in the KITTS in the State Scale has not been brought under the AICTE scale so far.

5) Pursuant to the repatriation of the person who was working on deputation in the post of Assistant Professor, held by Sri.Dileep.M.R., Senior Lecturer from Pazhassi Raja College and creation of two posts of lecturers as per G.O. read as 4th paper above, three posts of Lecturers were notified for filling up under AICTE norms (Lecturer in Travel and Tourism - 2 Nos. and Lecturer in Management-One post) on 16.01.2011. Accordingly two persons were selected against the posts of Lecture in Travel and Tourism and in their appointment order also it was pointed out that the posts are in the AICTE scale. Lecturer in Management could not be filled as no qualified person could be selected. However the junior of the above two has not been extended the benefits of the G.O. read as 5th paper as the post of Assistant Professor existed in the state scale has not been brought to the AICTE scale so far.

6) As the academic staff with similar qualification and academic requisites as envisaged in AICTE scheme work in KITTS both in State Scale and AICTE Scale is not preferable, the Government had issued direction to the

Director of KITTS to take necessary action to equate all the posts available in the academic section in AICTE scheme. Accordingly the Director, KITTS requested the Government to accord sanction to equate the post of Assistant Professor available in the institute in the state time scale with the corresponding AICTE scale.

7) Government have considered the case in detail. In view of the reasons stated in the foregoing paras, Government thinks that it is only justifiable to consider equating the post of Assistant Professor (Travel & Tourism) existing in the KITTS in the state time scale to the corresponding post with the AICTE pay scale with effect from 16.01.2011. Government are pleased to issue orders accordingly. The Director of KITTS will take further necessary action to extend all the consequential benefits to the incumbent holding the post if he is found otherwise eligible as per AICTE and other relevant norms.

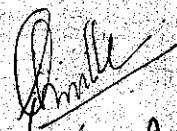
(By order of the Governor)  
K.SUNILKUMAR  
UNDER SECRETARY .

To

- ✓ The Director, Kerala Institute of Tourism & Travel Studies, Residency Compound, Thaycaud, Thiruvananthapuram.
- The Director, Department of Tourism, Park View, Thiruvananthapuram.
- The Principal Accountant General (A&E), Kerala, Thiruvananthapuram
- The Accountant General (General and Social Sector Audit), Kerala, Thiruvananthapuram.
- Finance Department
- The Information & Public Relations Department (for uploading in the website)
- Stock file/Office Copy.

Forwarded/By order

  
Section officer

  
സെക്ഷൻ ഓഫീസർ

GOVERNMENT OF KERALA

Abstract

Tourism - Revision of Pay & allowances of the employees of Kerala Institute of Tourism and Travel Studies (KITTS) - Sanctioned - Orders issued. 1521

TOURISM (B) DEPARTMENT

G.O. (MS) No.227/2013/TSM

Dated, Thiruvananthapuram, 31.7.2013

- Read:- 1. G.O (MS)515/07/TSM dated 22.11.2007.  
2. G.O(P) 85/2011/Fin dated 26.2.2011.  
3. Lr. No. KITTS/Estt-Adm/34 ECM/11 dated 26.7.2011

ORDER

The Pay & allowances of the employees of Kerala Institute of Tourism and Travel Studies (KITTS) were revised vide Government Order read as 1<sup>st</sup> paper above. The Director, Kerala Institute of Tourism and Travel Studies (KITTS) in her letter read as 3<sup>rd</sup> paper above has proposed to extend the benefits of Pay Revision implemented to State Government employees vide Government Order read as 2<sup>nd</sup> paper above to the employees of Kerala Institute of Tourism and Travel Studies (KITTS).

Government have examined the proposal in detail and are pleased to revise the pay and allowances of the regular employees of Kerala Institute of Tourism and Travel Studies (KITTS) w.e.f 1.7.2009 as detailed below as per Annexure.I of G.O(P) No 85/2011/Fin dated 26.2.2011, subject to the conditions specified hereunder ;

i) Existing and revised scale of pay

Sl. No.	Name of Post	No. of Post Sanctioned	Existing Scales of Pay	Revised Scales of Pay
1	Director	1	Deputation	As in PD
2	Administrative Officer	1	Deputation	As in PD
3	Assistant Librarian	1	8390-13270	14620-25280
4	Steno Clerk	1	7990-12930	13900-24040
5	Typist Clerk	1	7990-12930	13900-24040
6	Receptionist Cum Typist	1	7990-12930	13900-24040
7	Consultant	2	7990-12930	13900-24040
8	Accountant	1	6680-10790	11620-20240
9	Typist	1	5250-8390	9190-15780
10	Driver	1	5250-8390	9190-15780
11	Driver cum Peon	1	5250-8390	9190-15780
12	Peon	4	4510-6230	8500-13210
13	Gardener	2	4510-6230	8500-13210
14	Sweeper	1	4510-6230	8500-13210
	Total	19		

ii) Stepping up of the scales of pay of any category will not be allowed under any circumstance.

iii) All the rules relating to fixation of pay as per Annexure-II of G.O(P) No. 85/2011/Fin dated 26.02.2011 should be strictly followed except service weightage. For service weightage, regular service in Kerala Institute of Tourism and Travel Studies only will be reckoned.



- iv) The date of effect of revision of pay and allowances, option and time bound higher grade be sanctioned as specified in G.O(P) No. 85/2011/Fin dated 26.2.2011.
- v) HRA as specified at para 13 of G.O(P) No. 85/2011/Fin dated 26.2.2011 may be sanctioned. CCA is admissible as specified at para 15 of G.O(P) No. 85/2011/Fin dated 26.02.2011 and will be limited to employees working in offices situated within city limits. No other allowances other than those mentioned above are admissible.
- vi) Upgradation / creation / re-designation of posts (Whether full time, part time, temporary contract or daily wages) will not be allowed without prior Government sanction.
- vii) No person shall be appointed (Whether full time, part time, temporary and contract or wages) without a post created validly through a Government Order.
- viii) Payment of arrears has to be decided by the Board of Directors, depending upon the final position of the company.
- ix) Employees appointed on contract basis, if any, are eligible only for basic pay+ DA, or amount fixed by the Executive Committee with the approval of Government. Other allowances eligible to regular employees will not be sanctioned to them unless otherwise specifically ordered in the contract agreement.
- x) The maximum employer contribution in EPF will be calculated @ 12% of Rs. 6500/- (Basic Pay + DA) unless otherwise specifically ordered by the Government.
- xi) The additional expenditure on account of revision of pay and allowances should be met from the own fund of Kerala Institute of Tourism and Travel Studies. Government will not provide any financial assistance in this regard.
- xii) The Director will be held responsible for any violations in the implementation of Pay Revision.

( By Order of the Governor, )  
**SUMAN BILLA**  
 Secretary to Government

To

- ✓ The Director, Kerala Institute of Tourism and Travel Studies, Residency, Thycaud, Thiruvananthapuram  
 The Director, Tourism, Park View, Thiruvananthapuram  
 The Principal Accountant General (General and Social Sector Audit)  
 The Principal Accountant General (Economic & Revenue Sector Audit)  
 The Accountant General, (A&E), Kerala Thiruvananthapuram.  
 The Director, Information & Public Relations Department  
 The General Administration (SC) Department (vide item No. 3810 dated 26.6.2013)  
 Finance Department (Vide U.O No.82251/PUC3/12/Fin dated 9.5.2013.)  
 Stock file/Office Copy.

} This orders issued with  
 the concurrence of  
 Finance Dept.

Forwarded / By Order

Section Officer.

  
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12  
12/5/09

## GOVERNMENT OF KERALA

Abstract

Tourism –Kerala Institute of Tourism and Travel Studies-Creation of posts and ratification of the centres started at Alappuzha and Thalassery -Sanctioned - orders issued.

## TOURISM (B) DEPARTMENT

O.(MS) No. 112/09/TSM

Dated, Thiruvananthapuram 18-5-09

Read:- Correspondence resting with letter No. KITTS/Estt/07 dated 16-5-08 from the Director, Kerala Institute of Tourism & Travel Studies

ORDER

As per the letter read above, the Director, Kerala Institute of Tourism & Travel Studies has submitted a proposal for the creation of the following eight additional posts in Kerala Institute of Tourism & Travel Studies and requested to ratify the action of the executive committee in having started study centres at Alappuzha and Thalassery.

Sl No	Name of post	Station	No. of Post	Scale of pay
1	Lecturer	KITTS, Thiruvananthapuram	2	8,000-10,000
2	Accountant	KITTS, Thiruvananthapuram	1	6,680-10,790
3	Typist	KITTS, Thiruvananthapuram	1	5,250-8,390
4	Consultant	One each at Thalassery & Alappuzha	2	7,990-12,930 -
5	Peon	One each at Thalassery & Alappuzha	2	4,510-6,230
Total			8	

The Director, Kerala Institute of Tourism & Travel Studies has informed that the creation of additional posts are with regard to the norms of AICTE which is granted approval for the two year MBA Travel and Tourism Programme of Kerala Institute of Tourism & Travel Studies and in consideration of increased work load and number of courses. The Institute had initiated three new courses for the current academic year. The

student strength had increased from 80 to 150 resulting in acute necessity for additional office staff and faculty. The current staff, faculty strength of Kerala Institute of Tourism & Travel Studies were subject to only marginal increase during the last 20 years, even though the total work load and number of courses had increased progressively.

Government have examined the matter in detail and are pleased to accord sanction for the creation of the following 8 (eight) additional posts in Kerala Institute of Tourism & Travel Studies, Thiruvananthapuram and its study centres at Alappuzha and Thalassery with the following qualification, experience and scale of pay.

Name of post	No. of post.	Scale of pay.	Qualifications
Lecturer (Management) Thiruvananthapuram  As per AICTE norms	1 (one)	8000-10000 (AICTE scale)	First class Masters degree in Business Management/Administration/other relevant management related disciplines/PGDBM/PGDM programmes (minimum 2 years duration) recognized by AICTE/MHRD/UGC and declared equivalent to MBA by AICTE/AIU Preference will be given to UGC NET candidates (The candidates should be able to handle Business Accounting also)
Lecturer (Tourism & Travel) Thiruvananthapuram  As per AICTE norms	1 (one)	8000-10000 (AICTE scale)	First Class MTA/MTM/MBA Tourism Preference will be given to IATA/FIATA Diploma/UGC/NET candidates
Accountant Thiruvananthapuram	1 (one)	6680-10790 (revised)	B.Com, Tally, 2 years experience in similar post
Typist Thiruvananthapuram	1 (one)	5250-8390 (revised)	Pass in Plus two/ KGTE English Typewriting Higher. KGTE Malayalam Typewriting Higher. Two years experience in a reputed organization especially in word processing applications like MS

			Word and spread sheet applications like excel
Consultant (Alappuzha and Thalassery Study Centre)	2 (two)	7990- 12930 (revised)	1. Post Graduate in any discipline from a recognized University Desirable 1. Qualification in Travel/ Tourism/ Management/ Social Science Teaching /co-ordinating experience
Peon, Alappuzha and Thalassery Study Centres	2 (two)	4510- 6230 (revised)	SSLC

Government have also ratified the action of Executive Committee of Kerala Institute of Tourism & Travel Studies in having started the Alappuzha and Thalassery study centres.

By Order of the Governor.

K.N.Sathyaprasad  
Under Secretary to Government

To

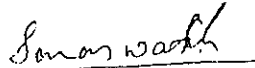
The Director, Department of Tourism, Park view, Thiruvananthapuram  
 The Director, Kerala Institute of Tourism & Travel Studies, Thycaud, Thiruvananthapuram  
 Principal Accountant General (Audit) Kerala,  
 Thiruvananthapuram


Accountant General (A&E), Kerala,  
 Thiruvananthapuram

(This issues with the concurrence of Finance Department)

General Administration (SC) Department (vide item No. 3253 dated 29-4-09)  
 Finance Department (Vide U.O.No.98570/PUC3/08/Fin dated 12.2.2009)  
 SF/OC.

Forwarded/By Order

  
 Section Officer

  
 01/02/10 0220/10



GOVERNMENT OF KERALA

Abstract

Tourism – Kerala Institute of Tourism and Travel Studies - Revision of the scale of pay and allowances-Implementation to the employees of Kerala Institute of Tourism and Travel Studies-Sanction accorded-Orders issued

TOURISM (B) DEPARTMENT

G.O.(MS) No. 515/07/TSM

Dated, Thiruvananthapuram 22-11-07

Read:- 1. G.O.(P) No. 145/06/Fin dated 25-3-06.

2. Correspondence resting with letter No. KITTS/Estt/Pay Revision/07 dated 13/8/2007 from Director, Kerala Institute of Tourism and Travel Studies.

ORDER

In the letter read as 2<sup>nd</sup> paper above Director, Kerala Institute of Tourism and Travel Studies, has requested Government to extend the benefit of the revision of pay and allowances, ordered in Government Order read as 1<sup>st</sup> paper above to the employees of Kerala Institute of Tourism and Travel Studies.

2. Government have examined the proposal in detail and are pleased to accord sanction to extend the benefits of the revision of the scales of pay and allowances in accordance with the orders issued in the Government Order read as 1st paper above to employees of Kerala Institute of Tourism and Travel Studies on to the following conditions.

- i. All the extra benefits which are not allowable to the State Government employees should be stopped while implementing this order.
- ii. The scales of pay shall be revised in accordance with revised pay scales mentioned at Annexure 1 of the Pay Revision order dated 25-3-2006. No stepping up of the scale of pay of any category will be allowed under any circumstances..
- iii. All the rules relating to fixation of pay, calculation of gratuity, Time Bound Higher Grade, Travel Allowance, Surrender of Earned Leave, Exgratia and other allowances mentioned in the Pay Revision order dated 25-3-06 should be adhered to scrupulously.
- iv. The HRA to the employees shall be paid as per 14(1) of Pay Revision order dated 25-3-06. Note under para 14(2) should be followed scrupulously in this regard.
- v. CCA should be limited to those employees who are working in the offices which are situated within city limits.

- vi. No creation or up gradation of posts (even posts held on deputation from other departments) will be done without formal approval of Government.
- vii. The terms and conditions of service of employees (including pay, allowances perquisites, leave rules, promotion rules etc) will not be changed, with out prior approval of the State Government.
- viii. Appointments (permanent, deputation, contract, provisional, causal, daily wages etc) will be only against posts which have been sanctioned with prior Government approval. Any deviation will require prior Government approval.
- ix. The date of effect of the revision and payment of arrears on account of revision will be the date as per the orders in G.O dated 25.-3.2006.
- x. In case of any doubt regarding pay scales, fixation etc prior concurrence of the Government shall be obtained before arriving at a decision.
- xi. Any proposal for extending any additional benefits to the employees shall be forwarded to Government with the approval of Board of Directors and prior concurrence shall be obtained before payment is made.

3. The revised scales of pay and other benefits sanctioned as per this Government Order are not applicable to the employees of Kerala Institute of Hospitality Management Studies, Malayattoor.

By Order of the Governor  
Dr. Venu V,  
Secretary to Government.

To

✓ The Director, Kerala Institute of Tourism and Travel Studies,  
Thycaud, Trivandrum.  
Director, Department of Tourism, Park view, Thiruvananthapuram.  
The Principal Accountant General (Audit)  
Kerala, Thiruvananthapuram.

This orders issues with the  
concurrence of Finance  
Department

The Accountant General (A&E) Kerala,  
Thiruvananthapuram.

The Director of Public Relations, Thiruvananthapuram.  
Finance Department (vide their U.O. No. 69082/PU-C3/07/Fin dated  
3-10-2007).

SF/OC.

Forwarded/By Order

*Saraswathi*

*[Signature]*

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