



Centre for Parliamentary Studies and Training
Kerala Legislature Secretariat

**Attachment Training Programme with IMG for the
newly recruited Secretariat Assistants**

2017 February 21, 22

PROGRAMME

Venue : Parliamentary Study Hall, Legislature Complex

Time : 10.30 am – 5.00 pm

DATE & TIME	SUBJECT	RESOURCE PERSON
Tuesday 21.02.2017		
10.30 am - 10.35 am	Registration	
10.35 am - 10.40 am	Welcome	Smt. S. Bindu, Joint Secretary (CPST)
10.40 am - 11.30 am	Legislature, Executive & Judiciary	Shri. V.K. Babu Prakash Secretary, Kerala Legislative Assembly
11.30 am - 11.40 am	<i>Tea Break</i>	
11.40 am - 01.00 pm	Legislature Committees – An Overview	Shri. S. Ramadasan Potti Additional P.S to Hon'ble Speaker
1.00 pm - 02.00 pm	<i>Lunch Break</i>	
02.00 pm - 03.30 pm	Kerala Legislative Assembly- Powers and Privileges	Shri. R. S. Santhosh Kumar Additional P.S to Hon'ble Speaker
03.30 pm - 03.40 pm	<i>Tea Break</i>	
03.40 pm - 05.00 pm	Papers to be Submitted to the Legislature	Smt. S. Bindu, Joint Secretary (CPST)
Wednesday 22.02.2017		
10.30 am - 11.30 am	Legislative Process	Shri. G. P. Unnikrishnan, Under Secretary
11.30 am - 11.40 am	<i>Tea Break</i>	
11.40 am - 01.00 pm	Kerala Legislature – History and Milestones	Shri. G. S. Suresh Kumar, Under Secretary
1.00 pm - 02.00 pm	<i>Lunch Break</i>	
02.00 pm - 03.30 pm	Question Hour & Assurances – LAIS & AID	Shri. S. Anil Deputy Secretary
03.30 pm - 03.40 pm	<i>Tea Break</i>	
03.40 pm - 03.50 pm	Evaluation and Winding up	Shri. K. Suresh Kumar Deputy Secretary
3.50 pm - 5.00 pm	Visit to Assembly Chamber & Legislature Museum	
